

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL. HELD AT THE
PARISH ROOM AT 7.15pm ON MONDAY 5th SEPTEMBER 2005**

Present: Councillors S Shevde S Smith I Mollart (Chair) S Hooper
 N Kenton M Jones D Carr A Wiles
 M Pemble
 Dist Cllr Manion S Wells Clerk to the Parish Council

1. APOLOGIES

Cllrs F Thompson, A Wiles and D Carr. P C Wright

2. PARISH COUNCIL VACANCY

- a) Letter from DDC – No election called the Council is now free to co-opt.
- b) Letter from Mr S Ruston asking to be considered for the vacancy on the Parish Council

It was agreed that the Clerk should advertise the vacancy and write to Mr Ruston acknowledging his application. She should also write to the applicant that was unsuccessful when the last vacancy was filled.

Action Sarah Wells

3. MINUTES OF LAST MEETINGS

- a) It was proposed by Cllr S Shevde and seconded by Cllr Hooper that the minutes of Planning Committee Meeting held at 6.30pm on 11th July 2005 should be signed as a true and correct record. All agreed. The Chairman signed the minutes.
- b) It was proposed by Cllr Hooper and seconded by Cllr Smith that the minutes of Sub-Committees meeting held at 7.00pm on 11th July 2005 should be signed as a true and correct record. All agreed. The Chairman signed the minutes.
- c) It was proposed by Cllr S Shevde and seconded by Cllr Pemble that the minutes of the Ordinary Parish Council meeting of the 11th July 2005 should be signed as a true and correct record. All agreed. The Chairman signed the minutes.
- d) It was proposed by Cllr Shevde and seconded by Cllr Hooper that the minutes of the Finance Meeting held on 27th July 2005 should be signed as a true and correct record. All agreed. The Chairman signed the minutes.

4. ACTIONS FROM THE LAST MEETING

Finance

SRB/Lottery Grant funding for the Parish News –it was felt that this action was no longer required as a new printer had been found for the Parish News. **Action Discharged**

Correspondence

Senior Citizens Forum for the towns and Villages in Dover District – this flyer had been distributed at Coffee Break and sent to the editor of the Parish Magazine and the Mercury correspondent.

Action Discharged

Southern Water – Sprinkler and Unattended Hosepipe Restrict – this had been sent to the Mercury correspondent. **Action Discharged**

Bull Inn, High Street – Variation of Premises Licence – The Clerk had written to the Licensing Authority as agreed. **Action Discharged**

Highways

Letter from PA Hollingworth architect – Refurbishment Party Wall - The Clerk had spoken to the solicitor. **Action Discharged**

DDC – Integrated Kent Rail Franchise – Channel Tunnel Rail Link Domestic Services – the Clerk had written as agreed at the last meeting. **Action Discharged**

Complaints had been received about stinging nettles overhanging the footpath running from High Street to St Mary's Close- The Clerk had contacted the land owner and the area had been cut back **Action Discharged**

White Cliffs Volunteers - the Clerk had been unable to find the Contact details for the White Cliffs Volunteers. **Action Discharged**

The Sycamore Trees on the piece of land behind the bus shelter. - The Clerk had contacted the tree surgeon. **Action Discharged**

k) *The footpath between Mill Bank and the Mill has become so overgrown it is impassable.* The Clerk had contacted the PROW officer. **Action Discharged**

Cllr Shevde reported that the path had still not been cut. It was also suggested that finger post markers for this footpath should be erected so that new people moving into Heronden View (Mill Point) would be aware of the Path. The Clerk to speak to PROW officer again. **Action Sarah Wells**

Forthcoming Events

Speed Watch Launch – 17th August – the Clerk had booked a place for Cllr Jones **Action Discharged**

Allotments and Leisure Fields

Letter about the Picnic Site – the Clerk had spoken to the complainant. **Action Discharged**

Reply from NALC ref Pavilion – the District valuer had been out to look at the Pavilion and provided a report. **Action Discharged**

Cllr Hooper and Shevde had been to see the Parish Council's solicitor. **Action Discharged**

The Clerk had contacted the Football club to discuss some of the details to be included in the lease. **Action Discharged**

The barbed wire on the allotment site behind Mill Green had been removed. **Action Discharged**

Churchyard and Cemetery

Eastry Bowling Club – Concerned about the wall between end of Green and Cottages.

The Chairman had found out who owned the land. **Action Discharged**

Mr Kemp had looked at the wall but wished to meet with the Clerk to discuss the options.

Action Discharged

Parade

Williamson & Barnes – Progress report and Copy of Lease- this had been Circulated. **Action Discharged**

5. CODE OF CONDUCT

- a) A reminder to all Councillors that should there be any changes to the information entered on your register of financial or other interest forms; you have 28 days in which to inform the DDC Monitoring Officer.
- b) Standards Board Minutes and Agenda

a and b were noted by the Council

6. CORRESPONDENCE

- a) DDC Regeneration Unit – Ward Summery response needed by 12th August – Passed to Chairman for action during summer break
- b) Green Gang Summer 2005
- c) KCC – Annual Plan 2205/06
- d) DDC – draft Housing Strategy – Acknowledgement of comments sent by PC
- e) Southern Water – Sprinkler and Hosepipe restrictions
- f) DDC – Green waste Recycling Scheme
- g) KAPC Parish News and Enclosures
- h) News Beat
- i) The Relay and Enclosures
- j) KCC – Waste reduction
- k) Citizens’ Rights for older People
- l) Pfizer reaching Out Volunteer Programme

a to l were discussed and noted by the Council

- m) Neighbourhood Watch Liaison Officer – Survey

The Clerk read out the questions and will respond on behalf of the Council.

Action Sarah Wells

- n) ACRK – news
- o) Local Works – Sustainable Communities Bill

n and o to be circulated with next months correspondence

Action Sarah Wells

7. HIGHWAYS

- a) E-mail – Ref lack of litter bin School Side of Gun Park and Sign at Dog Loo

After much discussion it was agreed that money for a new bin would be considered in the coming budget talks. A long discussion then took place about the dog loo. The original idea had been that dogs could be allowed off the lead in this area and that dog mess did not have to be cleared away. Under the new regulation dealing with dog fouling, the meeting were unsure whether this was still acceptable. It was also felt that as there were two dog waste bins in the gun park that this area was no longer required. It was agreed that the gate should be shut and the dog loo closed.

Action Sarah Wells

b) Complaint about overgrown trees Poison Cross

This had been reported to the Highways department, the Clerk to chase a response. **Action Sarah Wells**

c) Refurbishment – The Showroom, The Cross, High Street

The Council Solicitor had informed her that as a Licence existed for this piece of land it would not be possible to claim it under the rules in place for unregistered land. The Licence had been granted to the Parish Council and would stand until it is revoked by the owner of the land. He suggested that the letter to Mr Hollingworth's architect was worded "in so far as the Parish Council has an interest in this land it has no objections to the described work being undertaken". After some discussion it was proposed by Cllr Kenton and seconded by Cllr Shevde that the Clerk writes as advised. **Action Sarah Wells**

d) Kent Trails

e) Department of Transport – Acknowledgement of PC letter ref Rail link to Dover

f) KCC – Community Paths Project – Grants for Rights of way improvements

g) Managing Public Access

d to g were discussed and noted by the Council

h) Speed Watch Information From Cllr Jones

This to be circulated with next months Correspondence

Action Sarah Wells

i) Complaints had been received about lorries speeding in Mill Lane and Gore Lane, early in the morning and again at 4.30pm. The Clerk to speak to PC Foster. **Action Sarah Wells**

8. FINANCE

a) Thank you for grant letter from Corners

b) Annual Audit Return for 2004/05 – External Auditors Certificate

c) South and West Internal Audit – Internal audit services for Parish Councils

d) Thank you for grant letter from the bowling club

a to d were discussed and noted by the Council

e) Current Account Treasury deposit – The Clerk explained that she had put £25k on deposit for one month. This was the minimum amount required. This would leave the Council with low cash holding for the rest of this month; however the Clerk had felt that the interest earned would be of benefit to the Council.

9. ACCOUNTS

CURRENT ACCOUNT

Interest Current Account Treasury Deposit	316.08
	316.08

CAPITAL ACCOUNT

No transactions

Payments for Aug

	VAT	Cheq No
Mrs Broster - Aug	250.00	3300
Mr Swain - Toilet Cleaning Contract Aug	125.00	

Mr Swain - Toilet Cleaning Supplies Aug	5.44			
	130.44	130.44		3301
Village Hall Hire July Coffee Break		60.00		3302
Audit Commission 2004/05 Audit		293.75	43.75	3303
Valuation Office - pavilion Valuation		822.50	122.50	3304
Kemp Bros & Son- Pond Seat/Allot Barbwire		120.67		3305
Ground Works first half season		3412.66	508.27	3306
Allianz Cornhill - Playground Inspection		411.25	61.25	3307
Harrison's Packaging - poop Scoops		108.69	16.19	3308
Petty cash		40.00		3309
S .Wells Salary Aug		624.76		3310
	Income Tax	43.12		
	Employees NI	32.12		
	Employers NI	37.38		
Inland Revenue		112.62	112.62	3311
Clerks Expenses	Internet			
	Access	10.99	1.64	
	Petrol	5.00	0.74	
		15.99	15.99	3312
		6403.33	754.34	

It was proposed by Cllr Hooper and seconded by Cllr Pemble that the above payments should be made. All agreed. Cllr Shevde was third signatory.

10. VILLAGE INFORMATION BOOKLET

A draft should be available soon.

11. VILLAGE OF THE YEAR COMPATITION

a) KCC highways have promised to finish all sign work in the Parish by 1st Sept

Noted

b) Request from Steering Committee for an update of the Parish Councils Parish Plan action plan

The Clerk had completed this and after getting approval from the Chairman and Vice Chairman had forwarded it to the committee.

c) Request from Steering Committee for use of the Parish Room on Wednesday evenings, also a request that the PC meet the cost of any Hall Hiring charges that may be necessary in the next round of judging

The Steering committee have been using that Parish room for the past month. It was proposed by Cllr Pemble and seconded by Cllr Hooper that the Parish Council pays for the hire of the Village Hall if it should be needed for the next round of judging. All agreed. The Chairman said she would like to congratulate everyone on the committee for their hard work, with special thanks to the Community Warden.

12. PLANNING

- a) DDC – Planning Application Publicity

After a brief discussion it was agreed that the East Kent Mercury was the best local paper for advertising Planning Applications. The Clerk sent the return to DDC.

Action Sarah Wells

13. FORTHCOMING EVENTS

- a) Invitation to the Chairman to attend the NW AGM Thursday 15th Sept at 7.00pm

The Chairman to attend

- b) Dover, Deal & District CAB – Open day Wed 14th Sept
 c) KCC – Dover Local board meeting 7th Sept – Stone Hall, Dover Town Council 18.30hrs for 19.00
 d) Watervoise Southern Meeting – Fri Sat 9th Sept
 e) CPRE Kent – Lecture “Agricultural Impacts on the Countryside” Friday 30th Sept 7.30pm –
 Shepherdswell Village Hall

b to e were noted by the Council

14. ALLOTMENTS AND LEISURE FIELDS

- a) Allianz Cornhill – Preliminary Report Defects Playground inspection

The Clerk reported that the swing chain needed replacing on the Hurst Swing set. Unfortunately Hurst was no longer in business so the Clerk was looking for other manufactures that could provide the chains.

Action Sarah Wells

- b) E-mail ref Picnic Site
 c) E-mail ref bench next to the fence of 26 Centenary Gardens
 d) Allianz Cornhill – Full inspection report

The Clerk to contact Playdale about the faults with the adventure trail and speak to Kemp Bros and Son about getting goals and gates posts re-fixed.

Action Sarah Wells

- e) Allianz Cornhill – inspection Contract

Noted

- f) Pavilion

Cllr Hooper gave a report of a meeting between the Allotment and Leisure Committee and members of Eastry Football Club held on 15th August in the Parish Room

Those in attendance were, Cllrs, Hooper, Mollart, Shevde, Jones, Kenton & Smith. Mr & Mrs W. Roberts, Mr. J. Kemp, Mr. J. Stevens, and Mr S Stevenson for the Football Club.

The letter which had been received from the Parish Council Solicitor, Mr Griffiths had been given to the Football Club for their perusal and comments.

The Club were quite happy with a 5 year lease with the word renewable included. They were willing to pay all services charges. There was some concern about Insurance, as this had been provided by the Council. At the moment the Football Club does not have a Solicitor, but would make enquiries about one to act on their behalf.

Cllr Hooper to instruct the solicitor to draw up the lease. Ready for inspection by the Football Club's solicitor once one was engaged.
Action Cllr Hooper

Mrs Broster has asked if she should continue to clean the Pavilion. It was agreed that she should continue for the rest of September, in the mean time Cllr Hooper would ask the football club what they wanted to do about cleaning.
Action Cllr Hooper

15. CHURCHYARD AND CEMETERY

a) Cllr Shevde was concerned about two trees in the recreation ground and one tree in the bowling club that overhang the bowling green. After examination of the trees it was agreed that the Clerk should get a quote for the trees to be cut back.
Action Sarah Wells

16. TOILETS

Still no response from the owners of the Bull. Cllr Kenton reported that DDC had no plans to close the existing toilets in the near future.

17. PARADE

- a) Letter from Williamson & Barnes – Leases Parade
- b) Draft Lease for Parade
- c) e-mail from Mr Eldridge ref lease

The Council agreed that an 80 lease would be sufficient for the Parade properties, they were happy with the wording of the lease. The Clerk to inform the Solicitor.
Action Sarah Wells

18. REPORTS

- a) Dist Cllr Manion and Kenton gave a brief report.
- b) The Chairman gave report on Coffee Break.

The Chairman had been approach by the White Cliffs Housing Association asking if there was any where they could arrange to meet their tenants from Mill Green. The Chairman had suggested that they attend Coffee Break and let their tenants know they would be there. The Association had declined this offer and hired the Village Hall on a different day, however they had been in touch to say they had the use of the Health Bus on Friday 16 Sept and could that attend during Coffee Break. The Parish Council thought this would be of benefit to parishioners and agreed.

She also reported the Hi-Kent were again able to attend Coffee Break once a month on the 2nd Friday of the month.

19. MERCURY REPORT

Parish Council Vacancy, Coffee Break - Hi-Kent Hearing and Health Bus

20. DATE OF NEXT MEETING

The next Ordinary meeting will be on Monday 3rd October 2005

The meeting Closed at 21.16.