

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL. HELD AT THE
PARISH ROOM AT 7.00pm ON MONDAY 3rd APRIL 2006**

Present: Councillors S Shevde S Smith I Mollart (Chair) M Pemble
 A Barwick S Hooper A Wiles N Kenton

S Wells Clerk to the Parish Council
R Priestley Community Warden (Part)

1. APOLOGIES

Cllrs F Thompson, M Jones & D Carr

2. MINUTES OF LAST MEETINGS

a) Minutes of Allotments and Leisure Committee meeting 6.00pm 6th Mar 2006

It was proposed by Cllr Pemble and seconded by Cllr Hooper that the Minutes of Allotments and Leisure Committee meeting 6.00pm 6th Mar 2006 be signed as a true and correct record, all agreed and the Chairman signed the minutes.

b) Minutes of Ordinary meeting 7.00pm 6th Mar 2006

It was proposed by Cllr Smith and seconded by Cllr Pemble that the Minutes of Ordinary meeting 7.00pm 6th Mar 2006 be signed as a true and correct record, all agreed and the Chairman signed the minutes.

c) Minutes of Finance meeting 7.00m 29th March 2006

It was proposed by Cllr Shevde and seconded by Cllr Hooper that the Minutes of Finance meeting 7.00m 29th March 2006 be signed as a true and correct record, all agreed and the Chairman signed the minutes

d) Minutes of Planning meeting 7.30pm 29th March 2006

It was proposed by Cllr Pemble and seconded by Cllr Hooper that the Minutes of Planning meeting 7.30pm 29th March 2006 be signed as a true and correct record, all agreed and the Chairman signed the minutes.

3. ACTIONS FROM THE LAST MEETING

Correspondence

Voluntary Land Registration – the Clerk had got the legal documents relating to the Parish Councils land from the Solicitor and had found someone willing to get the large plans copied. However she had looked at the documents and was unsure which ones were needed to register the land. Cllr Thompson was asked to look at the documents.

**Action Cllr Thompson
Ongoing**

Correspondence

Correspondence needing a response/decision

CHIK Projects – Cllr Smith had provided the list of historic information from the Village of the Year submission.

Action Discharged

Finance

The Finance Committee had met on Wed 29th March 2006 at 7.00pm **Action Discharged**

Christmas Tree Lights – these had been ordered. **Action Discharged**

Planning**Other**

Walmer Design Statement – the Clerk had ordered a copy of this document. **Action Discharged**

Whitfield Action Group – the Clerk had acknowledged the letter. **Action Discharged**

Forthcoming Events**Council Events**

Annual Parish Meeting – Wed 24th May 2006 – the agenda had been changed as agreed, and the Guides had agreed to deliver the agenda's before the meeting. **Action Discharged**

Allotments and Leisure Fields**Gun Park**

Gun Park Clean Up – Sunday 19th March 2006 – DDC will only make household bulk waste collection from a residential address. **Action Discharged**

Pond

Tree Work – the Clerk had accepted the quote for tree work as agreed. **Action Discharged**

**Churchyard and Cemetery
Recreation Ground**

Letter from Church Fete Committee – the Clerk had responded as agreed. **Action Discharged**

Parade

The signed lease had been returned to the solicitor. **Action Discharged**

Communications**Village News Letter – April Addition**

Speed Watch, Christmas Tree Lights, Tree Work at the Pond, Allotments available, football card swapping at Coffee Break and a warning about bogus callers had been included. **Action Discharged**

Mercury Report

Football Card swapping and details of the web site had been included. **Action Discharged**

Web Site

A copy of the April Village News article had been posted. **Action Discharged**

4. CODE OF CONDUCT

- a) Reminder to all Councillors that you have 28 days in which to inform the Monitoring Officer of any changes to your register of financial or other interests.

Noted by the members

- b) Standard Board Minutes and Agenda

To be circulated

Action Sarah Wells

5. CORRESPONDENCE

- a) **Correspondence needing a response/decision**

None received

- b) **Consultation Documents**

None received

- c) **News letters and Circulars**

- i) Applause Rural Touring Ltd
- ii) Clerks and Council Direct
- iii) Neighbourhood Watch News
- iv) ACRK News
- v) ACRK News 73
- vi) Oast to Coast
- vii) KAPC News

i to vii were discussed and noted by the Council.

- d) **Other**

- i) Kent Police Area Restructuring

Noted

- ii) Defra – Clean Neighbourhoods act 2005 – A Parish Council Guide

The Clerk to request a copy of the document.

Action Sarah Wells

6. HIGHWAYS

- a) Kent Highways Services – New Contractors
- b) Kent Highway Service – Response to letter ref signs Heronden Rd and Thornton Lane
- c) Kent Highways Service e-mail acknowledging letter asking for an update on Gateway feature Dover Road.
- d) Kent Highways – Update on Dover road gateway

a to d were discussed and noted by the Council

- e) Letter from a resident in Felderland Lane – Ref speeding Traffic

After some discussion it was agreed that the Clerk should contact the Police and Highways services to see if any action could be taken. The Clerk to inform the resident of the Council actions.

Action Sarah Wells

The Community Warden arrived at this time 7.27pm. The Chairman closed the meeting for a report. The meeting re-opened at 7.40pm.

7. FINANCE

a) KCC - Local Government Pension Scheme

Noted

b) Adopt contents of the Finance Committee meeting 29-03-06.

It was proposed by Cllr Kenton and seconded by Cllr Hooper that the contents of the Minutes of the Finance Committee meeting of 29-03-06 be adopted by the council, all agreed.

8. ACCOUNTS

CURRENT ACCOUNT

Allotment key deposit	5.00
WI Room use Feb & Mar	49.50
	54.50

CAPITAL ACCOUNT

Treasury Deposit Interest	478.87
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Payments

		VAT	Chq No
Mrs Broster Mar pay	260.00		3392
Mr Swain - Toilet Cleaning Mar	125.00		
Mr Swain - Toilet Cleaning Supplies Mar	5.08		
	130.08	130.08	3393
KAPC Membership 2006/07	521.98	75.66	3394
DDC - Parish Room Rates	35.30		3395
Petty Cash	60.00		3396
S .Wells Salary mar	597.27		3397
Inland Revenue			
Income			
Tax	34.11		
Employees NI	26.62		
Employers NI	25.34		
	86.07	86.07	3398
Employees Pension Contribution Nov	42.00		
Employers Pension Contribution Nov	72.10		
Kent County Council	114.10	114.10	3399
Clerks Expenses Office Allowance Jan -			
Mar	57.00		
Telephone BT	16.99	2.53	
Internet and Telephone Tiscali	13.87	2.07	

3 x Toner Cartridges	52.99		
2 x parish Room Keys cut	8.00	1.19	
	148.85	148.85	3400

May Payments - Bank Holiday

Mrs Broster – Apr		260.00	3401
R J Swain - Toilet Cleaning Apr		125.00	3402
S .Wells Salary Apr		620.80	3403
Inland Revenue	Income		
	Tax	37.61	
	Employees NI	28.29	
	Employers NI	26.92	
		92.82	3404
Employees Pension Contribution Nov		43.83	
Employers Pension Contribution Nov		75.25	
Kent County Council		119.08	3405
		119.08	

It was proposed by Cllr Barwick and seconded by Cllr Smith that the above payment be made, all agreed. Cllr Wiles was third signatory.

9. PLANNING

a) Applications

None received

b) Decisions

none Received

c) Other

- i) Letter from the Owner of Walton Lea

This was discussed in detail, Cllr Kenton to check the status with DDC planning department.

Action Cllr Kenton

10. FORTHCOMING EVENTS

a) Council Events

- i) Annual Parish Meeting – Wed 24th May 2006
Letter from Guy Thompson ref Police attendance at Annual Meeting

It was agreed that Sergeant Thompson's offer to speak at the annual meeting should be accepted.

Action Sarah Wells

b) Outside Events

- i) Grounds for Burial Conference May 16th 2006

It was proposed by Cllr Hooper and seconded by Cllr Pemble that the Clerk and Chairman should attend this conference. **Action Sarah Wells**

- ii) NHS Trust Briefing – The Dover Project – Thursday 30th March
- iii) Clerks Information day 16th May 2006-04-03
- iv) Kent Police – open day 8th April

ii to iv were discussed and noted by the Council.

- v) Police and Parish Forum – 27th April 2006

Cllr Smith and Jones to attend. It was agreed that the following questions should be put forward.

- Implications of the restructuring
- Speed watch up date
 - How many Parishes are going ahead with speed watch
 - What can be done on the roads that are not suitable for speed watch

The Clerk to forward the questions to Sally Coleman.

Action Sarah Wells

11. ALLOTMENTS AND LEISURE FIELDS

a) Pavilion

- i) Lease

The football club were having trouble finding an insurance company that would insure the pavilion. The Clerk had contacted Cornhill and been informed that as the owners of the building the Parish Council would still have an insurable interest and could continue to insure the building. The lease would have to state that the Council had right of access to the building to ensure that it was being maintained to a proper standard. The football club would need their own public liability insurance. It was felt that the annual rent should be equal to the cost of the insurance premium. It was agreed that the Clerk should contact the solicitor and get the draft lease changed.

Action Sarah Wells

b) Gun Park

- i) Vandalism – Skate park area

The Clerk report that the side of the skate ramp had been torn away, someone had tried to create an additional element by wedging a scaffolding pole into the mesh. The Clerk to see if it is possible to claim off the insurance for the cost of the repairs. It was agreed that the Clerk should look into how much it would cost to provide a grind bar and bunny hop.

Action Sarah Wells

- ii) Discarded Chairs and Tables.

The Clerk to ask Mr Kemp if he could remove the items and drop of at her house, she would arrange for a DDC bulk waste collection.

Action Sarah Wells

c) Allotments

Two allotments had been let in the past month. The school's allotment had been prepared for seeding.

d) Pond

Nothing to discuss

e) Allotments Play Area

Nothing to discuss

f) Picnic Site

Nothing to discuss

g) Correspondence

None received.

12. CHURCHYARD AND CEMETERY**a) Churchyard**

- i) Abba News

Noted

Cllr Shevde reported that a small tree had been blown over. The Clerk to ask the contractor to remove it.

Action Sarah Wells

b) Recreation Ground

Bowling Green tree works, the Clerk to check with Mark Jones when the work would be completed.

Action Sarah Wells

13. COFFEE BREAK

Very well attended, jigsaw puzzles will be available to borrow on the 2nd Friday of the month.

14. PARADE

The Clerk to check on the progress of the tendering process.

Action Sarah Wells

15. REPORTS**a) Dist Cllrs**

Dist Cllrs Manion and Kenton gave a report. A report was also received from Cllr John Manion from the Dover Youth Forum and KCC Youth Council.

b) Parish Councillors

Cllr Pemble reported on the Village Hall committee meeting. Cllr Smith gave a report on the young Peoples Club meeting.

17. COMMUNICATION

a) Village News Letter – May Addition

Coffee Break – Jigsaw puzzles available on the 2nd Friday of the month. Also an appeal for new puzzles. DDC Web-site youth forum consultation. Recyclable waste collections, Annual Parish Meeting Agenda, and welcome letter from the Chairman. **Action Sarah Wells**

Cllr Steve Manion and the Community warden to be added to the post list. **Action Sarah Wells**

b) Mercury Report

Coffee Break – Jigsaw puzzles available on the 2nd Friday of the month. Annual parish meeting dates. DDC Web-site youth forum consultation. **Action Sarah Wells**

c) Web Site

Following the complaint from a parishioner about the Council's comments on a Planning application it was agreed that meeting notices should be displayed on the web-site if possible. The Clerk to check with Cllr Carr. **Action Sarah Wells**

18. DATE OF NEXT MEETING

The next Ordinary meeting will be on **Monday 8th May 2006 7.00pm**