

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL. HELD AT THE  
PARISH ROOM AT 7.30pm ON MONDAY 4<sup>th</sup> JUNE 2007.**

**Present: Councillors**      S Shevde      S Smith      M Kemp      D Carr      A Wiles  
                                  M Pemble      N Kenton      S Hooper      A Barwick      M West  
                                  G Berry

Mr B Priestly – Community Warden

S Wells Clerk to the Parish Council

Dist Cllr Manion (part)

### **1. APOLOGIES**

PC Wright and County Cllr Ridings

### **2. MINUTES OF LAST MEETINGS**

a) Minutes of Annual meeting 7.30pm 14<sup>th</sup> May 2007

It was proposed by Cllr Smith and seconded by Cllr Hooper that the above minutes be signed as a true and correct record of the meeting, all agreed and the Chairman signed the minutes.

b) Minutes of Planning meeting 9.30pm 14<sup>th</sup> May 2007

It was proposed by Cllr Shevde and seconded by Cllr Hooper that the above minutes be signed as a true and correct record of the meeting, all agreed and the Chairman signed the minutes.

### **3. ACTIONS FROM THE LAST MEETING**

#### **Pond**

*Mower* – The mower had been purchased and delivered to Mr Swain

**Action Discharged**

#### **Highways**

Cllr Shevde had been told that one of the footpaths in Thornton lane was blocked. He would investigate and inform the Clerk which one.

**Action Cllr Shevde**

#### **Ongoing**

#### **Correspondence**

##### **Correspondence needing a response/decision**

*Enquiry Re Eastry Children's Home* - The Clerk had responded as agreed.

**Action Discharged**

#### **Highways**

a) Street light in the ally between Gore Road and Peak Drive, Cllr Kenton to chase DDC

**Action Cllr Kenton Ongoing**

b) Potholes in the lay-by in Gore Lane, the Clerk reported that on the DDC maps there was a strip of no-man's-land between the highway owned by KCC and the lay-by owned by DDC housing. Cllr Kenton to look into.

**Action Cllr Kenton Ongoing**

**Finance**

*Opening account at Carpenter's in Sandwich* – The Clerk had opened an account at Carpenter's.

**Action Discharged**

**Allotments and Leisure Fields****Gun Park**

*Results of Safety Inspection* – The Clerk had accepted the quote from Wicksteed leisure.

**Action Discharged**

The Clerk had asked Mr Kemp to rectify some minor faults as agreed at the last meeting

**Action Discharged**

An additional quote for the replacement of the broken gravel boards had been received and accepted by the Clerk.

**Action Discharged**

**a) Allotments**

During a site meeting of the Allotments and Leisure Committee it had been noted that a number of trees had been planted on one of the allotments. It was felt that the type of tree was inappropriate for an allotment. It was agreed that the allotment agreement should be amended to include a clause that required written permission for tree planting.

**Action Cllr Hooper**

**b) Pond**

An additional quote for work to install the bollards had been received and accepted.

**Action Discharged**

**c) Allotments Play Area**

Gate Springs - Mr Kemp had been asked look at the springs.

**Action Discharged**

**Churchyard and Cemetery****a) Churchyard**

- i. Cluttons – Will not negotiate on any aspect of Cemetery extension until LDF is determined

The Clerk had written to DDC forward planning asking if the field in question would be included in the LDF.

**Action Discharged**

- ii. Broken Fence

An additional quote for work to replace the broken fencing had been received and accepted.

**Action Discharged**

**b) Recreation Ground**

- i. An additional quote for work to replace the broken fence panels on the bowling green had been received and accepted.

**Action Discharged**

- ii. The Clerk had asked that the trees Recreation ground be inspected and a quote for any necessary work provided.

**Action Discharged**

#### 4. CODE OF CONDUCT

- a. Reminder to all Councillors that you have 28 days in which to inform the Monitoring Officer of any changes to your register of financial or other interests.
- b. DDC Revised Model Code of Conduct

Noted by the Council

#### 5. CORRESPONDENCE

##### a) Correspondence needing a response/decision

- i. Survey of 20<sup>th</sup> Century military and civil defences in Dover District

To be passed to the Local interest group to see if they had any information.

**Action Sarah Wells**

##### b) Consultation Documents

None received

##### c) News letters and Circulars

- i. DDC – Pegwell to Kingsdown – Coastal Defence Strategy – May update
- ii. KAPC – Parish News
- iii. Kent Police Authority – Safer Kent Awards

Noted by the members

##### d) Other

Nothing to discuss

#### 6. HIGHWAYS

- a) Letter ref speeding traffic.

The contents of the letter were discussed in detail, Cllr Kenton and Carr had both attended the last Sandwich Neighbourhood Forum and had had a long discussion with the Highways representative about the lack of traffic controls in Eastry. He was supposed to be getting back to Cllr Kenton with answerer to the questions raised. It was agreed the Clerk should write back to the author of the letter and to the head of Kent Highways Services.

**Action Sarah Wells**

#### 7. FINANCE

- a) Sign new bank mandate

All members signed the new bank mandate, Cllr Kemp, West and Berry need to take appropriate forms of identification to the bank.

**Action Cllr Kemp, West and Berry**

- b) Thank you letter from Eastry Guides - Noted

- c) KAPC – Local Council Review – Missed of KAPC renewal form - £13.50 1 x 6 issues per year

It was agreed that one copy of the Local Council Review should be purchased

The Clerk informed the meeting that the Finance Committee was usually made up of Chairman and Vice Chairman of the Parish Council, Councillors Responsible for Finance and Committee Chairman. However as the Chairman and Vice Chairman of the Council were also committee Chairman this year this means

only 5 members would be on the Finance Committee for the following year. She felt that additional members should be co-opted to ensure the smooth running of this committee. It was agreed that Cllr Kemp as Vice Chairman of Churchyard and Cemetery Committee and Cllr Kenton should also sit on the Finance committee.

The meeting was closed at 8.10pm for a report from the Community Warden, it reopened at 8.15pm

## 8. ACCOUNTS

### Receipts

|                 |               |
|-----------------|---------------|
| Allotment Rents | 88.26         |
| Monuments       | 32.00         |
| Pavilion Hire   | 168.00        |
|                 | <b>288.26</b> |

| Description                              | Cheq No       | Amount | VAT    |
|--|---------------|--------|--------|
| New Mower - Pond                         | 3598          | 314.10 | 46.78  |
| Mrs Broster                              | 3599          | 275.00 |        |
| Richard Swain Toilet Cleaning            |               | 130.00 |        |
| Cleaning Supplies                        |               | 4.36   |        |
| Petrol & Cover mower                     |               | 6.30   |        |
|  | <b>140.66</b> | 3600   | 140.66 |
| Brights Locksmiths Ltd - Allotment Locks | 3601          | 69.20  | 9.34   |
| Foodstore - Coffee break                 | 3602          | 10.96  |        |
| Kemp Bros and Sons - Gun Park/Allotment  | 3603          | 131.60 |        |
| Harrisons Packaging - Poop Scoops        | 3604          | 205.63 | 30.63  |
| Mark Jones Tree Surgery - Emergency Wk   | 3605          | 58.75  | 8.75   |
| Petty Cash                               | 3606          | 80.00  |        |
| Clerks Salary May 2007                   | 3607          | 627.73 |        |
| H M Revenue and Customs Income Tax       |               | 32.12  |        |
| Employees NI                             |               | 26.85  |        |
| Employers NI                             |               | 24.74  |        |
|  | <b>83.71</b>  | 3608   | 83.71  |
| Employees Pension Contribution           |               | 43.83  |        |
| Employers Pension Contribution           |               | 75.25  |        |
|  | <b>119.08</b> | 3609   | 119.08 |
| Clerks Expenses                          |               |        |        |
| Telephone/Broad Band Tiscali             | 3610          | 16.24  | 2.42   |
| KAPC - Local Council Review - If agreed  |               | 13.50  |        |

It was proposed by Cllr Hooper and seconded by Cllr Pemble that the above payments be made, all agreed. Cllr Shevde was third signatory.

## 9. PLANNING

### a) Applications

Planning meeting to following this meeting

### b) Decisions

Planning meeting to following this meeting

### c) Other

Planning meeting to following this meeting

## 10. FORTHCOMING EVENTS

### a) Council Events

No events coming up

### b) Outside Events

- i. KAPC Dover Area Committee meeting 31<sup>st</sup> May 2007

Cllr Hooper had attended

- ii. NW meeting 21<sup>st</sup> June – Police sentencing and Community Sentencing

Noted by the members

## 11. ALLOTMENTS AND LEISURE FIELDS

### a) Pavilion

- i. Inspection pit – Roots growing up pipes into building.

The Clerk reported that she had asked Mr Kemp to look at the inspection pit as the walls were breaking down and she had felt it was dangerous. Mr Kemp had repaired the top and walls but reported that roots were growing up into the pipe work. It was agreed he should be asked to clear all the vegetation and rod the drains if necessary.

**Action Sarah Wells**

- ii. Pavilion Lease to Football Club – It was agreed the Clerk should chase up the solicitor.

**Action Sarah Wells**

### b) Gun Park

Cllr Shevde reported that the trees at the back of the houses in Cooks Leas needed cutting back from the footpath. The Clerk to contact Stripy Landscapes.

**Action Sarah Wells**

### c) Allotments

The Clerk had received a complaint about children getting through the fence on to the allotments.

### d) Pond

The trees marked by the Church Commissioners had not been dealt with yet, the Clerk to contact Cluttons and ask when the work would be completed.

**Action Sarah Wells**

### e) Allotments Play Area

Mr Kemp had tried to adjust the gate springs but had been unable to get them to work. It was suggested that if the springs were moved they may work more efficiently. It was agreed that Cllr Hooper would arrange to meet with Mr Kemp to discuss how this could be done.

**Action Cllr Hooper**

### f) Picnic Site

Cllr Hooper asked Cllr Kenton for dates he could attend the bi-annual meeting with the parks authority. These were agreed.

**g) Correspondence**

None received.

**12. CHURCHYARD AND CEMETERY****a) Churchyard & Cemetery**

- i. Charity Commission News
- ii. ABA info
- iii. Holding letter from DDC Planning – Ref LDF and Cemetery extension.

The above were noted by the members

Cllr Shevde reported a fallen tree and overhanging vegetation. These would be inspected by the Churchyard and Cemetery Committee at its meeting on the 16<sup>th</sup> June.

**b) Recreation Ground**

Tree report and quote still outstanding.

**13. COFFEE BREAK**

The exhibition of the local art group had been very successful. A lot of new people had visited coffee break to see the art work and it was hoped they would come back in the future.

**14. PARADE**

Cllr West was working on the grant forms

**15. REPORTS****a) Dist Cllrs**

Cllrs Kenton and Manion gave brief reports

**b) Parish Councillors**

Cllr Hooper reported on the KAPC AGM.

Cllrs Pemble and Smith reported on the Village Hall AGM

**16. COMMUNICATION****a) Village News Letter – July/Aug 2007 Edition**

- i. Cllr Carr elected as Chairman
- ii. Poop Scoops and dog Fouling
- iii. Possible Beating the Bounds in Autumn 2008

It was agreed that Committee Chairman should write articles for future editions, Cllr Hooper to cover Allotments and Leisure Fields in the September edition this article to include more information about “Beating the Bounds”.

**b) Mercury Report**

As above

c) **Web Site**

As above

**17. DATE OF NEXT MEETING**

- a) Churchyard and Cemetery Site Meeting 11.15am Sunday 17<sup>th</sup> June 2007
- b) Finance Committee meeting 18<sup>th</sup> June 2007 7.00pm
- c) Risk Assessment/Allotments and Leisure Fields Committees Site visit Gun park 7.00pm Monday 2<sup>nd</sup> July 2007
- d) The next Ordinary meeting of the Parish Council on Monday 2<sup>nd</sup> July 2007 8.00pm Parish Room

The meeting closed at 9.10pm