

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL. HELD AT THE  
PARISH ROOM AT 7.30pm ON MONDAY 7<sup>th</sup> JANUARY 2008**

**Present: Councillors**      N Kenton      S Shevde      M Kemp      S Smith      M West  
   M Pemble      S Hooper      A Wiles      A Barwick      G Bury

Inspector Paul Ludwig (Part)      PC Wayne Wright (Part)  
PCSO Hayden Pawlter (Part)  
S Wells Clerk to the Parish Council      Dist Cllr Manion

## **1. APOLOGIES**

Community Warden Bob Priestley

The Chairman invited Inspector Ludwig and the other police officers to speak. Inspector Ludwig introduced himself and gave some background into the current trend towards community policing. He and PC Wright then answered some specific questions from the Council concerning PC Wrights and PCSO Pawlter's deployment in the area, the problem experienced in Gun Park in August, "boy racers" and crime reporting procedures.

Inspector Ludwig agreed to get someone to contact the Clerk with reference to the Police online crime reporting system. **Action Police**

Inspector Ludwig asked that an item be added to the agenda that would allow a police presents at all Parish Council meetings. The conversations to be minuted and actions required by the Police or Council noted. This was agreed. The Clerk to include in future agendas. **Action Sarah Wells**

## **2. VACANCY**

The Clerk had still not received any applications for the post. Cllrs Kenton and West thought they may know of people that may be interested. They would pursue. The Clerk to put in the Mercury and Parish Magazine.

## **3. MINUTES OF LAST MEETINGS**

a. Minutes of Planning meeting 3<sup>rd</sup> Dec 2007 7.00pm

It was proposed by Cllr Shevde and seconded by Cllr Pemble that the minutes of the above meeting be signed as a true and correct record, all agreed. The Chairman signed the minutes.

b. Minutes of Ordinary Meeting 3<sup>rd</sup> Dec 2007 7.30pm

It was proposed by Cllr Shevde and seconded by Cllr Pemble that the minutes of the above meeting be signed as a true and correct record, all agreed. The Chairman signed the minutes.

## **4. ACTIONS FROM THE LAST MEETING**

### **Correspondence**

#### **Correspondence needing a response/decision**

*Kent Police Authority – Policing Kent 2008/09 Survey* – Cllr Smith had responded.

**Action Discharged**

i. Letter ref parking restrictions Church Street

The suggestion that the PC put flyers on cars and through doors was discussed; the members were not convinced this would solve the problem. It was agreed that Cllr Kenton would try to find out who owned the land between the entrance to Long Drive and the entrance to the farm. He would then speak to DDC transport about the problem.

**Action Cllr Kenton Ongoing**

**Allotments and Leisure**

**Gun Park**

*Kent Police – Request to attend January Meeting from Inspector Paul Ludwig* – This had been arranged.

**Action Discharged**

**Pond**

Cllr Hooper had been in contact with White Cliffs and progresses this matter.

**Action Discharged**

**Churchyard and Cemetery**

**Recreation Ground**

Fence – The Clerk had received a quote for new fencing.

**Action Discharged**

**Parade**

The Working Party had met to discuss progress.

**Action Discharged**

**5. CODE OF CONDUCT**

a. Reminder to all Councillors that you have 28 days in which to inform the Monitoring Officer of any changes to your register of financial or other interests.

Noted by the members

**6. CORRESPONDENCE**

**i. Correspondence needing a response/decision**

i. Minutes of STARR Meeting – Two actions for Parishes

The actions were in connection with street light and recycling. The members felt that there was some need for improvements in lighting in the parish, councillors to inform the Clerk of specific areas.

**Action Councillors**

The members did not feel that there were any improvements that could be made to recycling arrangements in the Parish that were not already being dealt with by DDC as part of the new contract process.

**ii. Consultation Documents**

None received

**iii. News letters and Circulars**

i. Southern Water November 2007 Update

- ii. CASE News letter
- iii. Family Care Homes News Letter
- iv. KAPC News
- v. KCC – Reports and Accounts 2007 – Superannuation Fund
- vi. Southern Water – Water Resources Update – Winter 2007

Noted by the members

#### d) Other

- i. Letters from Eastry Primary School conservation Club

The members were please to see that the young people at the school were taking an interest in the environment. The Clerk to write and thank the members of the conservation club for taking the time to write to the Council.

**Action Sarah Wells**

- ii. Dover Area KAPC committee meeting minutes
- iii. Kent Fire & Rescue Service – Integrated Risk management Plan 2008/09
- iv. South East Coast Ambulance Service – Community Responder Schemes

Noted by the members

- v. Charlton Athletic - Community Scheme Solutions

The Clerk to copy to the school, football club and youth club.

**Action Sarah Wells**

## 7. HIGHWAYS

- a) DDC – Parking Plan for Dover, Deal and Sandwich

This document had been read by the members, it was felt to be very useful for the towns concerned; however it did not cover the problems with parking experienced by the rural parishes.

- b) Drainage problems Lovers Walk

Cllr Hooper had been approached by a member of the public who was concerned that a drainage dyke at the bottom of Lovers Walk had not been cleaned out for a number of years; he was concerned that this could lead to flooding if we had a wet winter. Cllr Kenton to inform the clerk who would be responsible for undertaking this work.

**Action Cllr Kenton**

## 8. FINANCE

The Clerk reported that the books were up to date and that the Precept demand had been sent to DDC.

## 9. ACCOUNTS

Description	Cheq No	Amount	VAT
Environmental Engineer - Dec Street Cleaning	3705	287.50	
Toilet Cleaning Contract Dec		130.00	
Toilet Supplies		5.38	
	<b>135.38</b>		
	3706	135.38	
Audit Commission 2006/07 Audit	3707	470.00	70.00
British Gas - parish Room	3708	25.33	1.20
Clerks Salary Dec and back pay to April	3709	992.37	

H M Revenue and Customs	Income Tax	151.29		
	Employees NI	80.60		
	Employers NI	76.78		
		<b>308.67</b>	3710	308.67
	Employees Pension Contribution	78.14		
	Employers Pension Contribution	134.15		
		<b>212.29</b>	3711	212.29
	Clerks Expenses			
	Office Allowance Oct to Dec	67.50		
	Back Office Allowance Apr - Sept	15.00		
	Telephone Sky Talk 17-12-07 to 31-1-08	8.06		
		<b>90.56</b>	3712	90.56
	Kemp Bros and Sons - Parish Rm window grill		3713	116.40

## 10. PLANNING

- a) Applications
- b) Decisions
- c) Other

The above had been dealt with at the planning meeting prior to this meeting.

## 11. FORTHCOMING EVENTS

### a) Council Events

- i. Annual Parish Meeting 2008.

It was agreed the Clerk should book a date in late May and invite Inspector Ludwig and Sergeant Weller from Kent Police to attend and give a presentation. **Action Sarah Wells**

- ii. Christmas Trees 2008

Cllr Kenton informed the members that the Five Bell public house would soon be changing hands. It was agreed that once the new tenants were in place that the Council should ask if an external electricity socket could be installed, at the Council's expense, for the Christmas tree lights. Cllr Kenton felt the Council should be responsible for all aspects of putting up the tree next year, this was agreed.

Cllr Shevde to get the information necessary to make this request.

**Action Cllr Shevde**

### b) Outside Events

- i. KAPC Dover Area Committee meeting 31<sup>st</sup> January
- ii. Highways Agency – Resurfacing through Dover – Public Exhibitions – 18/19 Jan & 25/26 Jan

The above were noted by the members

- iii. Volunteer Centre – free workshops on Criminal Records Bureau (CRB) disclosure procedure

The Clerk to copy to the football club, mother and toddler group and youth club.

**Action Sarah Wells**

## 12. ALLOTMENTS AND LEISURE FIELDS

### a) Pavilion

It was agreed that as the building was now under the control of the football club that this item should be removed from the agenda. **Action Sarah Wells**

### b) Gun Park

No problems to report at this time.

### c) Allotments

As instructed at the last meeting the Clerk had obtained a quote to clear the over grown allotment on the School side. After some discussion it was agreed that as long as there were other plots available to let then this plot should be left as a wildlife area as the cost of clearing the site could not be justified.

### d) Pond

Cllr Hooper had been in contact with White Cliffs Countryside adviser and a member of the public who was willing to undertake the necessary work. It was agreed that the two should meet to discuss a work programme that could be implemented in February. Cllr Hooper to make the arrangements. **Action Cllr Hooper**

### e) Allotments Play Area

No problems to report at this time.

### f) Picnic Site

No problems to report at this time.

### g) Correspondence

- i. Kent Playing Field Association News Letter

Noted by the members

## 13. CHURCHYARD AND CEMETERY

### a) Churchyard & Cemetery

Cllrs Pemble and Kemp had inspected the Churchyard and Cemetery and informed the members that there were no problem at this time.

### b) Recreation Ground

- i. Fence one quote received

As the replacement of the fence would be a major expenditure to the Council it was agreed that it should be left for another year and then grant funding be sort for the project.

## 14. COFFEE BREAK

The Clerk reported that 2 x fast boil kettles were required for Coffee Break. It was agreed that these should be purchased.

**15. PARADE**

- i. £5000 Grant awarded by Sandwich Neighbourhood Forum

Cllr Shevde had met with Des Connelly of the Crime prevention unit. Mr Connelly would be forwarding a report to the clerk.

Cllr West reported that one grant application was still waiting to be decided and that two more were being submitted in time for the January grant agency meetings.

**16. REPORTS****a) Dist Cllrs**

Dist Cllr Manion gave a report covering the draft corporate plan, Fees and Charges and DDC budget.

Cllr Kenton gave an update on waste management. He also informed the members that talks had started about the development of the Hospital site. After some discussion it was agreed that the Clerk should write to DDC forward planning asking if the Chapel could be renovated and given to the Parish Council to be used as a community hall and Council rooms  
**Action Sarah Wells**

**b) Parish Councillors**

Cllr Smith gave a report from the Young Peoples Club, and Cllr Hooper reported on the waste management forum meeting she had attended.

**17. COMMUNICATION****a) Village News Letter – Feb 2007 Edition**

Cllr Shevde had forwarded his piece on the Planning Committees functions. The Clerk to include an article asking for applicants for the vacancy on the Parish Council. Also a thank you to members of the public for gritting the roads and to KCC for keeping the grit bins full.  
**Action Sarah Wells**

**b) Mercury Report**

As above

**c) Web Site**

Meeting dates

**18. DATE OF NEXT MEETING**

- a) The next Ordinary meeting of the Parish Council on Monday 4<sup>th</sup> February 2008
- b) April meeting – Change date

The Clerk asked if the members could change the date of the April meeting as she would like to go away during school holidays.

It was agreed that the April meeting scheduled for Monday 7<sup>th</sup> April should now be held on Monday 31<sup>st</sup> March.

The meeting closed at 9.30pm.