

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL. HELD AT THE  
PARISH ROOM AT 7.30pm ON MONDAY 3<sup>rd</sup> MARCH 2008**

**Present: Councillors** N Kenton      S Shevde(part) M Kemp                      M West              A Wiles  
                                 M Pemble      S Hooper              A Barwick(part)              S Smith

PCSO Hayden Powlter (Part)                      Bob Priestley Community Warden (part)  
S Wells Clerk to the Parish Council      Dist Cllr Manion

### **1. APOLOGIES**

Cllrs G Bury. Cllr Barwick would be joining the meeting later.

### **2. PARISH COUNCIL VACANCY**

The Clerk had received one application from Mr Matthew Bradshaw, several of the members were acquainted with Mr Bradshaw and felt he would make a valuable contribution to the Council. It was proposed by Cllr West and seconded by Cllr Wiles that Mr Bradshaw be co-opted onto the Council. All agreed. The Clerk to write to Mr Bradshaw. **Action Sarah Wells**

### **3. MINUTES OF LAST MEETINGS**

a. Minutes of Planning Committee meeting 4<sup>th</sup> Feb 2008 7.00pm

It was proposed by Cllr Shevde and seconded by Cllr Hooper that the above minutes be signed as a true and correct record of the meeting, all agreed the Chairman signed the minutes.

b. Minutes of Ordinary Meeting 4<sup>th</sup> Feb 2008 7.30pm

It was proposed by Cllr Pemble and seconded by Cllr Shevde that the above minutes be signed as a true and correct record of the meeting, all agreed the Chairman signed the minutes.

### **4. ACTIONS FROM THE LAST MEETING**

#### **Highways**

*Drainage problems Lovers Walk* - Cllr Hooper had been approached by a member of the public who was concerned that a drainage dyke at the bottom of Lovers Walk had not been cleaned out for a number of years; he was concerned that this could lead to flooding if we had a wet winter. Cllr Kenton informed the meeting that it was the environment agency that was responsible for cleaning drainage dyke.

**Action Discharged**

The Clerk to contact the environment agency.

**Action Sarah Wells**

#### **Forthcoming Events**

#### **Council Events**

*Christmas Trees 2008* - Cllr Kenton informed the members that the Five Bell public house would soon be changing hands. It was agreed that once the new tenants were in place that the Council should ask if an external electricity socket could be installed, at the Council's expense, for the Christmas tree lights. Cllr Kenton felt the Council should be responsible for all aspects of putting up the tree next year, this was agreed.

Cllr Shevde to get the information necessary to make this request.

**Action Cllr Shevde ongoing**

### **Police Liaison**

A link from the Parish Council web site to the Police web site had been put in place. **Action Discharged**

### **Code of Conduct**

*DDC – Order and Regulations Relating to the Conduct of Local Authority Members in England* – The Clerk had responded on the subject of compulsory code of conduct training as agreed at the last meeting.

**Action Discharged**

### **Correspondence**

*ACRK – Village Of the year 2008* – the Clerk was in contact with the retailers.

**Action Discharged**

### **Forthcoming Events**

#### **Council Events**

*Annual Parish Meeting – Eastry Village Hall, 20<sup>th</sup> May 2008. Agenda talks* - The Clerk had invited the Church, School and Greville Home Charity to give reports.

**Action Discharged**

#### **b) Outside Events**

*Lord Lieutenant of Kent Civic Reception 4<sup>th</sup> March* – The Clerk had ordered the tickets. **Action Discharged**

### **Allotments and Leisure Fields**

#### **Gun Park**

*Wicksteed – Annual Inspection* – The Clerk had contacted Cllr Bury and ordered the inspections.

**Action Discharged**

#### **Picnic Site**

The dog loo is not being emptied at the moment. DDC say they will not empty as it is a KCC site. Cllr Kenton to speak to waste services at DDC.

**Action Cllr Kenton Ongoing**

### **Churchyard and Cemetery**

#### **Recreation Ground**

*Letter from PCC – Use of Recreation ground for Flower Festival & Jazz in garden parking. Also for a Table Fair and Tug of War on Sat 14<sup>th</sup> June.* – The Clerk had replied to the PCC as agreed. **Action Discharged**

#### **Coffee Break**

*Approach from Eastry House* – The service user from Eastry House had been to help at Coffee Break.

**Action Discharged**

### **Communications**

#### **Village News Letter – Mar 2008 Edition**

The article had been forwarded to the editor as agreed.

**Action Discharged**

## 5. POLICE LIASION

PCSO Powlter and Community Warden Priestley reported that they were still chasing young people out of the Hospital site. They were aware of who the youngster was and had spoken to their parents. They had been warned that if they were seen again then it would be dealt with by a Police officer.

Although no additional outbuildings had been broken into there had been a burglary in Brook Street.

A property marking session had been arranged in conjunction with the school on Wed 5<sup>th</sup> March.

DDC had started running teen discos on the last Friday of the month at Rivals in Deal, a bus had been put on to transport young people from Ash, however after asking around it seemed that only one person from the village was interested in attending. It was felt that the admission charge of £7 was excessive for this type of event.

PCSO Powlter reported that although legally PSCO's are able to issue fixed penalty notices for dog fouling, Kent Police were not making use of this power.

## 6. CODE OF CONDUCT

- a. Reminder to all Councillors that you have 28 days in which to inform the Monitoring Officer of any changes to your register of financial or other interests.
- b. Standards Board Committee – minutes and Agenda

The above were noted by the members

## 7. CORRESPONDENCE

### i. Correspondence needing a response/decision

None received

### ii. Consultation Documents

- i. DDC – Environmental protection Act 1990, part IIA – Contaminated Land Inspection Strategy
- ii. KCC – Sandwich neighbourhood Forum – Agenda Items

The above were discussed by the members, no response was felt necessary.

### iii. News letters and Circulars

- i. KALC - Parish News
- ii. The Shingle
- iii. Green Gang Information
- iv. Dover District guide
- v. ACRK news
- vi. Kent Air Ambulance Trust – Strategic Review
- vii. Love Food – Hate Waste

The above were noted the members.

### d) Other

- i. STARR Initiative – Health Check Summary - Noted by the members

**8. HIGHWAYS**

- a) Kent Highway Services – KCC Draft Permit Scheme

This document was discussed briefly not action was felt necessary.

- b) Kent Karrier Service – DART Bus

Several members were concerned that members of the community did not understand the service and were unsure if they qualified to become members. It was agreed that a representative from KCC should be asked to attend the Annual Meeting and/or Coffee Break.

**Action Sarah Wells**

- c) Kent Highway Services – Cycling Strategy

Discussed and noted by the members.

- d) Kent Highway Services – KCC Draft Permit Scheme – Extension Consultation now 25-4-08

Noted by the members.

**9. FINANCE**

- a) Parish Council Insurance

As reported last month the Clerk had received a quote from another insurance company, she had forwarded this quote to the Council current insurer and they had agreed to match the offer. This would reduce the Council premium by just under £500 for the coming year. It was agreed the Council would stay with their current provided.

- b) Audit Commission – Appointment of external Auditor

Noted

**10. ACCOUNTS**

<b>Receipts Feb</b>	<b>Capital</b>	<b>Current</b>
Community Safety Grant - Parade		3000.00
Bequest - Mr Birnburg		5000.00
Funeral - 3-02-08		370.00
Allotment Rents		51.50
		<b>8421.50</b>

**Payments**

<b>Description</b>	<b>Cheq No</b>	<b>Amount</b>	<b>VAT</b>
Environmental Engineer - Feb Street Cleaning	3725	287.50	
Toilet Cleaning Contract Feb		130.00	
Toilet Supplies			
	<b>130.00</b>		
	3726		
Grave Digging fees - 3-02-08	3727	250.00	
Parish Council Insurance	3728	2075.54	
Maintenance Work Pond	3729	50.00	
Clerks Salary Feb	3730	667.51	

H M Revenue and Customs	Income Tax	46.12		
	Employees NI	32.83		
	Employers NI	30.53		
		<b>109.48</b>	3731	109.48
	Employees Pension Contribution	47.65		
	Employers Pension Contribution	81.79		
		<b>129.44</b>	3732	129.44
	Clerks Expenses			
	Sky Broadband	10.00		
	Sky talk	11.74		
		<b>21.74</b>	3733	21.74
Sandwich Mowers - Pond Mower			3734	94.78 14.12
Petty Cash			3735	60.00

It was proposed by Cllr Wiles and seconded by Cllr Smith that the above payments be made, all agreed. Cllr Pemble was third signatory.

## 11. PLANNING

### a) Applications

### b) Decisions

### c) Other

All planning items had been cover at a planning meeting earlier in the evening.

## 12. FORTHCOMING EVENTS

### a) Council Events

- i. Annual Parish Meeting – Eastry Village Hall, 20<sup>th</sup> May 2008. Agenda talks

Possible speakers for the meeting were suggested. The Clerk to contact them and ask if they could attend. A final draft of the agenda will be produced for agreement at the next meeting. **Action Sarah Wells**

### c) Outside Events

- i. Paynes Solicitors – Lasting power of Attorney, with Home Information packs
- ii. KALC – Planning Information Day 15<sup>th</sup> March

The above was noted by the members

- iii. ACRK – Discover Youth Forum – 13<sup>th</sup> March, Ham Street Village Hall, 4pm to 6pm or 6pm to 8pm.

Cllr Smith was going to attend this meeting as part of her work with the Youth action Group.

- iv. Enjoy St Georges Day

The member felt it would be nice to hold some form of St Georges Day celebration; however it was too close to the day to make arrangements for this year. It was agreed that this would be discussed later in the year with a possible event in 2009.

v. Sandwich Centre for the Retired – General Meeting Thur 20<sup>th</sup> March 7.00pm

Cllr Hooper would attend the meeting.

### **13. ALLOTMENTS AND LEISURE FIELDS**

#### **a) Gun Park**

The contractor had undertaken a cut of the park as requested by the football club.

#### **c) Allotments**

The Clerk had had a request from a parishioner who wished to rent an allotment to grow willow for basket weaving. He wished to run workshops in the subject. There was some concern that if this person gave up the allotment the Council would be left with a plot covered in willow that would need to be grubbed out before it could be used by anyone else. After some discussion it was agreed that in principle the members would like to help this person and felt it would be an asset to the village to have these type of skill taught. It was agreed that Cllr Hooper would meet with the parishioner to iron out the details. **Action Cllr Hooper.**

#### **d) Pond**

- i. E-mails ref pond work
- ii. Letter ref Pond work

Letters and e-mail had been received from three parishioners complaining about the management work being undertaken at the Pond. Some discussion took place; it was felt that the Council was acting in the best interest of the long term future of the pond. They had sort out advice from experts in this field and had undertaken the work laid down in the adopted management plan and work programme produced by the White Cliffs Countryside Project. The Clerk to respond to the correspondence. **Action Sarah Wells**

Following the work to the pond there was a lot of tree trunks that needed to be dealt with. It was agreed the best way to remove these would be to get it chipped into a trailer and taken away. The Clerk to contact stripy landscapes. **Action Sarah Wells**

The Clerk was instructed to write thank you letters to those members of the community that had helped with the pond work. **Action Sarah Wells**

Cllr Barwick joined the meeting

#### **e) Allotments Play Area**

Nothing to discuss at this time.

#### **f) Picnic Site**

Cllr Hooper reported it was time for the bi-annual meeting.

#### **g) Correspondence**

None received.

**14. CHURCHYARD AND CEMETERY****a) Churchyard & Cemetery**

- i. Letter ref Hedge in Cemetery

It was agreed that the over hang should be tackled as part of the ongoing work in the Churchyard. This work would have to wait until the autumn as the birds had started to nest. The Clerk to respond to the letter.

**Action Sarah Wells**

**b) Recreation Ground**

- i. Annual Charity Return – Completed online
- ii. Trustee Voices
- iii. Charity Commission News

The above were noted by the members

**15. COFFEE BREAK**

These mornings are still well attended and popular.

**16. PARADE**

- a) Local Fund raising

Currently £18k had been raised for this project. Another £7k had been applied for and the members were hopeful that this would be granted, this would bring the total to £25k. It was agreed that the contractor should be informed to go ahead. The Clerk to put this in writing.

**Action Sarah Wells**

Local fundraising was disused to raise the remaining money needed to complete the project. A buy a brick campaign was talked about. It was felt this should go in the next issue of the Village News. Some fundraising in conjunction with the school was also discussed including the burial of a time capsule

It was also agreed that the Clerk should write letters to local businesses and members of the community who may be in a position to make a donation to the Parade project.

**Action Sarah Wells**

- b) Letter PA Hollingworth & Co Ltd

The Clerk to respond.

**Action Sarah Wells**

**17. REPORTS****a) Dist Cllrs**

Dist Cllrs Manion and Kenton gave reports on the activities of DDC.

**b) Parish Councillors**

Cllr Smith reported on the Youth Club and STARR. It was agreed that a letter should be written to the Youth Club committee thanking them for installing the entrance gate.

**Action Sarah Wells**

Cllr Shevde left the meeting

**18. COMMUNICATION****a) Village News Letter – Mar 2008 Edition**

Parade report and fund raising, Annual Parish Meeting and local organisation grant invitation. It was also felt that something warning parents about the hazards at the hospital site.

**b) Mercury Report**

Grant invitations, hospital site hazards and parade.

**c) Web Site**

As above

**19. DATE OF NEXT MEETING**

a) The next Ordinary meeting of the Parish Council on Monday 31<sup>st</sup> March Meeting 2008

b) Meeting dates for 2008

*6<sup>th</sup> May Finance Committee Meeting – Sign off 2007/08 Accounts, finalise 2008/09 budget*

12<sup>th</sup> May Annual Parish Council Meeting

20<sup>th</sup> May Annual Parish Meeting – Village Hall

2<sup>nd</sup> June Ordinary Meeting

30<sup>th</sup> June Finance Meeting – Consider Grant applications

7<sup>th</sup> July Ordinary Meeting

1<sup>st</sup> September Ordinary Meeting

6<sup>th</sup> October Ordinary Meeting

3<sup>rd</sup> November Ordinary Meeting

1<sup>st</sup> December Ordinary Meeting

Cllr Smith gave her apologies for the meeting on the 31<sup>st</sup> March.

The meeting closed at 9.05pm.