

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL. HELD AT  
THE PARISH ROOM AT 7.30pm ON MONDAY 6<sup>th</sup> OCTOBER 2008**

**Present: Councillors** N Kenton      S Shevde      S Smith      A Barwick  
   G Bury      A Wiles      S Hooper      M Pemble

Dist Cllr Manion                      PC Wayne Wright  
S Wells Clerk to the Parish Council

### 1. APOLOGIES

Cllrs M Bradshaw, M West and M Kemp. PCSO Benson & Bob Priestley.

Cllr Shevde asked if the members felt that something should be done to mark the death of Mrs Margaret Bullock, who had been a Parish Councillor from 1971 to 1995. After some discussion it was agreed that one of the benches on the Parade should be dedicated to Mrs Bullock, the Clerk to order a plaque.  
**Action Sarah Wells**

### 2. MINUTES OF LAST MEETING

#### a) Minutes of the Planning Meeting 7.00pm 1<sup>st</sup> September

It was proposed by Cllr Hooper and seconded by Cllr Shevde that the above minutes be signed as a true and correct record, all agreed and the Chairman signed the minutes.

#### b) Minutes of the Ordinary meeting 7.30pm 1st September 2008

It was proposed by Cllr Bury and seconded by Cllr A Wiles that the above minutes be signed as a true and correct record, all agreed and the Chairman signed the minutes.

### 3. ACTIONS FROM THE LAST MEETING

#### Police Liaison

*Mini Motor Bikes – Thornton lane* – Several riders had received official warnings and will have their bike confiscated should they be caught riding illegally in the future.

*Car parked in Picnic site overnight*- This had been investigated and no action had been required.

**Action Discharged**

#### Correspondence

*Post Box Repainting* – The Clerk had taken photographs and e-mailed them to Royal mail asking for the post box to be repainted.

**Action Discharged**

#### Highways

*Parking Church Street* – The Clerk had written to the PCC as agreed at the last meeting.

**Action Discharged.**

#### Finance

*Letter from independent auditor* – The Clerk had written and asked Mr Price to act as Independent auditor for the coming year.

**Action Discharged**

#### Forthcoming events

##### Council Events

*Parade Official Opening Sept 26<sup>th</sup>* - The invitations had been sent and the press had been invited.

**Action Discharged**

#### Allotments and Leisure Fields

##### Pond

Cllr Hooper had obtained the additional quote for work on the pond.

**Action Discharged**

The Clerk had applied for grant funding.

**Action Discharged**

### **Churchyard and Cemetery**

A quote had been obtained for work to the hedge in the Cemetery.

**Action Discharged**

### **4. POLICE LIASION**

PC Wright reported on issues effecting Eastry over the past month:

- Mini Motorbikes (pit bikes) a number of riders had been given official warnings and would have their bike confiscated should they be found riding illegally in the future.
- Reports of Nuisance Youth in Mill Green were being investigated
- Complaints of loud music in Gun park and the car park were being looked into
- Hare coursing and lamping were on the rise and any incidents should be reported to the police.
- Safe autumn campaign – Please lock sheds and outbuildings.
- A PSCO had been assigned to look after Eastry; PCSO Annemarie Benson was now in post.

### **5. CODE OF CONDUCT**

- a) Reminder to all Councillors that you have 28 days in which to inform the Monitoring Officer of any changes to your register of financial or other interests.
- b) Minutes, Agenda and complaints Report
- c) Members Planning Code of Good practice
- d) Town and Parish Standard

The above were noted by the members.

### **6. CORRESPONDENCE**

#### **a) Correspondence needing a response/decision**

- i. BT's Adopt/Sponsor a red telephone kiosk
- ii. BTCV – Kent Heritage Trees Project

The above were discussed, no action was felt necessary.

- iii. St Georges Day 2009

It was agreed that members should think about possible events and this item would be discussed next month.

**Action Councillors & Sarah Wells**

- iv. Clothing Bank

The Council do not own any site suitable for a clothing bank, it was agreed the information should be forwarded to the Village Hall Committee.

**Action Sarah Wells**

#### **b) Consultation Documents**

- i. KCC – South East Regional Plan – Gypsies and Irish Travellers

The above was discussed and noted by the members.

- ii. Communities and Local Government – the making and enforcement of byelaws consultations

The above was discussed at length by the members.

#### **c) News letters and Circulars**

- i. East Kent Hospital University – Annual Report 2007/08
- ii. Dover Health News & Annual Report
- iii. Dover District Voluntary and Community Sector Network News letter

- iv. Kent Parish Council News
- v. Clerks and Council Direct
- vi. Oast to Coast
- vii. ACRK – Annual Summary 2007-2008

i to vii were discussed and noted by the members.

#### d) Other

- i. Southern Water Draft Business Plan / Business Plan Road shows
- ii. Charlton Athletic – Bring your community together for a trip to the Valley
- iii. Minutes of Village Hall Management Committee AGM
- iv. Eastry PCC – Church Clock

i to iv were discussed and noted by the members.

### 7. HIGHWAYS

- i. Overgrow Vegetation Mill Lane/Gore Lane Junction

This had been reported to Kent Highways and had since been cleared.

- ii. PCC – parking in Church Street
- iii. KCC – Changes to Definitive Map

The above were noted by the members

### 8. FINANCE

- i. 2008 Audit Complete

Noted by the members

### 9. ACCOUNTS

<b>Sept Receipts</b>			
Parade Donations	34.00		
KCC Picnic site Lock refund	18.90		
Funeral - Crane	460.00		
Allotment rent	15.00		
Capital Interest	612.51		
Current interest	194.89		
KCC members Grant	1500.00		
VAT Reclaim	5139.89		
	<b>7975.19</b>		
		<b>Cheque No</b>	<b>Amount</b>
<b>Oct 2008 Payments</b>			
Environmental Engineer - Sept Street Cleaning	287.50	3825	287.50
Toilet Cleaning Contract Sept	135.00		
Toilet Supplies	7.77		
	<b>142.77</b>	3826	142.77
Kemp Bros & Son - gutters Parish room		3827	15.00
Stripy Landscapes - Ground Work Aug/Sept	880.00	3828	880.00
Village Hall Hire Coffee Break Jul-Sept	189.15	3829	189.15
Spectrum Safety Extinguishers service Pavilion	57.04		

Spectrum Safety Extinguishers service Parish Rm	53.64		
	<b>110.68</b>	3830	110.68
Grave Digging Fee – Crane Single		3831	220.00
Petty Cash		3832	60.00
Clerks Salary Sept		3833	713.64
H M Revenue and Customs Income Tax	-2.20		
Employees NI	31.05		
Employers NI	28.71		
	<b>57.56</b>	3834	57.56
Employers Pension Contribution	89.73		
Employees Pension Contribution	51.62		
	<b>141.35</b>	3835	141.35
Clerks Expenses			
Office Allowance Jul-Sept	67.50		
Sky Broadband	10.00		
Sky talk	13.05		
Parade Plaque	55.89		
	<b>146.44</b>	3836	146.44

It was proposed by Cllr Hooper and seconded by Cllr Smith that the above payment should be made, all agreed. Cllr Pemble was third signatory.

## 10. PLANNING

### a) Applications

Two applications had been received; these would be discussed at a planning committee meeting on 20-10-08.

### b) Decisions

- i. DOV/08/00269 – Granted full planning permission – Excavation on the site, creation of bunds and the erection of a steel formed storage unit – Upper Venson Farm, Venson
- ii. DOV/08/00399 – Granted full planning permission – Installation of replacement windows – Eastry Village Hall
- iii. DOV/08/00439 – Granted full planning permission – Change of use to coffee bar/sandwich bar (use class A3) and office (use class A2) – The Shop, Cross farm House, The Cross

The above were noted by the members.

### c) Other

- i. DOV/08/00933 – Erection of a detached dwelling and garage and construction of vehicular access – Larkfield House – Listed Building Consent not required.
- ii. DOV/08/00799 – removal of agricultural occupancy condition (3) to planning permission DO/82/629 – Greenoak farm, Poison Cross – To Committee 25-09-08.

The above were noted by the members.

## 11. FORTHCOMING EVENTS

### a) Council Events

None planned at this time.

### b) Outside Events

- i. Police Liaison Meeting 16<sup>th</sup> October 2008  
Cllr Smith to attend.

- ii. Finance Information Day Sat 18<sup>th</sup> Oct 2008

Noted

- iii. DDC & CASE – Consultation Event – development of DDC 2009/12 Equality Scheme Oct 23<sup>rd</sup>.

Noted

- iv. DDC – Annual Town and Parish Liaison meeting – Wed 3<sup>rd</sup> Dec 6.00pm for 6.30pm start

Cllrs Hooper and Shevde to attend.

## 12. ALLOTMENTS AND LEISURE FIELDS

### a) Gun Park

Cllr Bury had repaired one of the swing seats, the Chairman thanked him.

### c) Allotments

The Clerk was still being contacted by people wanting allotments. Cllr Hooper reported that there was a lot of litter along the path from Mill Lane to the Gun Park, also in the Mill Green area. It was agreed that the environmental engineer should be asked to work additional hours and clean these areas.

**Action Sarah Wells**

### d) Pond

- i. Quotes for work to remove reed mace

Two quotes had been received, these were discussed, it was agreed that the quote from Ovenden plant Hire Ltd should be accepted, the Clerk to accept the quote.

**Action Sarah Wells**

It was agreed that volunteers should remove the Parrot weed before the work on the reed mace commenced.

- ii. Hedge overhanging the Road

The Clerk had been contacted by the Highways Inspector asking that the hedge on the roadside of the pond be cut back as it was overhanging the road and blocking sightlines. It was agreed that this hedge should be reduced in height and cut back from the fence, the Clerk to get quotes for the work.

**Action Sarah Wells**

### e) Allotments Play Area

No problems at the moments.

### f) Picnic Site

The dog waste bin is still not being emptied. It was also time for the biannual meeting with KCC parks department, it was agreed the dog bin should be discussed at that meeting. The members were not happy for the bin to be moved outside the site.

### g) Correspondence

None received.

## 13. CHURCHYARD AND CEMETERY

### a) Churchyard & Cemetery

- i. Quote for Hedge cutting

After some discussion it was proposed by Cllr Wiles and seconded by Cllr Pemble that this quote should be accepted.

**Action Sarah Wells**

- ii. Bench by Church gates

The bench outside the church was in need of some repairs, it was agreed that Mr Kemp should be asked to undertake this work.

**Action Sarah Wells**

### b) Recreation Ground

No problems at the moment.

## 14. PARADE

- a) Letter from Revd Pilcher

Noted.

All the members felt that the opening ceremony had gone well, thanks were noted to Cllr West for getting the project going.

**15. REPORTS**

**a) Dist Cllrs**

Cllrs Manion and Kenton reported on activities at DDC.

**b) Parish Councillors**

Cllr Smith reported on the Youth Club AGM

**16. COMMUNICATION**

**a) Village News Letter – Nov 2008 Edition**

Cemetery and pond hedge cutting, police issues raised by PC Wright, litter problems.

**b) Mercury Report**

Cemetery and pond hedge cutting, police issues raised by PC Wright, litter problems.

**c) Web Site**

As above

**17. DATE OF NEXT MEETING**

**a) Meeting dates for 2008**

3<sup>rd</sup> November Ordinary Meeting

1<sup>st</sup> December Ordinary Meeting

15<sup>th</sup> Dec Finance meeting 7.30pm

**Meeting Dates for 2009**

5<sup>th</sup> January Ordinary Meeting

The meeting closed at 9.00pm