MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL HELD AT THE PARISH ROOM AT 7.30pm ON MONDAY 7th DECEMBER 2009.

Present: Councillors S Smith S Shevde M Pemble
S Hooper M Bradshaw N Kenton

S Wells Clerk to the Parish Council Dist Cllr Manion
PCSO Benson

1. APOLOGIES

Cllrs A Barwick, A Wiles, M Kemp, G Bury, & M West. Community Warden Bob Priestley

2. MINUTES OF THE LAST MEETING

a) Minutes of the Planning Committee Meeting 7.00pm 2nd Nov 2009

It was proposed by Cllr Shevde and seconded by Cllr Pemble that the minutes of the above meeting should be signed as a true and correct record, all agreed and the Chairman signed the minutes.

b) Minutes of Ordinary meeting 7.30pm 2nd Nov 2009

It was proposed by Cllr Smith and seconded by Cllr Pemble that the minutes of the above meeting should be signed as a true and correct record, all agreed and the Chairman signed the minutes.

c) Minutes of the Finance Committee meeting of 30th Nov 2009

It was proposed by Cllr Shevde and seconded by Cllr Pemble that the minutes of the above meeting should be signed as a true and correct record, all agreed and the Chairman signed the minutes.

3. ACTIONS FROM THE LAST MEETING

Correspondence

Correspondence needing a response/decision

Complaint ref overhanging trees Eastry Court Farm – The Clerk had spoken to the Solicitor in charge of the Canterbury Estate. The Clerk reported that it was the Church Commissioners policy to undertake tree work only if the trees were dangerous. The trees had recently been inspected and were classed as safe. However as an act of good will they would be willing to pay half the costs of the tree work in this case.

Action Discharged

Highways

Request for signs to enhance entrances to Village – Mr James had attended the Finance Committee meeting to discus the idea. **Action Discharged**

Speeding Felderland Lane – The Clerk had contacted KHS and asked for a traffic speed and number count to be undertaken. **Action Discharged**

Street Light – Gore Lane - The Clerk had e-mailed the Liaison Officer. **Action Discharged**

Parade Bins – The Clerk had spoken to DDC about the provision of bins. **Action Discharged**

Parking bays – Church Street – The bays were the responsibility of DDC and there were looking into repainting the lines. **Action Discharged**

Forthcoming Events

Council Events

Christmas Trees – Five Bells and Village Hall – The Trees were up and decorated. **Action Discharged**

4. CHURCHYARD AND CEMETERY

Churchyard & Cemetery

War Memorial – The Clerk had checked the Council records and ascertained that the War Memorial did not belong to the Parish Council. **Action Discharged**

Communications

Village News Letter – Dec/Jan Edition - The Chairman letter had been printed. **Action Discharged**

5. POLICE LIASION

PCSO Benson reported on recent problems in the parish.

a) Not in My Neighbourhood Week
b) Community Message
c) Community Message – ref Cycling

The above were discussed and noted by the members

6. CODE OF CONDUCT

a) Reminder to all Councillors that you have 28 days in which to inform the Monitoring Officer of any changes to your register of financial or other interests.
b) Minutes and Agenda Standards Committee Meeting
c) Town and Parish Quadrennial Review of Members Remunerations

The above were discussed and noted by the members

7. CORRESPONDENCE

a) Correspondence needing a response/decision

None received.

b) Consultation Documents

i. DDC – Empty Properties – Available on line 36 pages

Noted

c) News letters and Circulars

i. Clerks and Councils Direct
ii. KALC Parish News
iii. NALC Annual Report
iv. White cliffs country
v. abainfo

The above were discussed and noted by the members

d) Other

i. KALC – Local Councils and Cheque Signatories
ii. KCC Subsidised Local Bus Services
iii. KCC Presentation – Dover Hospital Plans
iv. Barnardo's – Textile Bank
v. Kent Air Ambulance Trust – Request for funds
vi. Kent International Airport – Master Plan

The above were discussed and noted by the members

8. HIGHWAYS

a) KHS – Traffic Counts Felderland Lane

The above was discussed and noted by the members

b) Minutes Felderland Lane Action Group – Cllr Shevde and Kemp attended

The next meeting was scheduled for the 17th December, Cllr Kenton and Shevde to attend.

c) Bus Stop – Outside Hospital

The Clerk had attended a site meeting to discus the provision of a bus stop outside the old hospital building. She showed the members the proposed plan for the stop.

9. PARADE

a) Bin

The Clerk had spoken to the officer in charge of provision of bins at DDC. He would not recommend putting bins next to benches as they attract flies and wasps in the summer and tend to smell. It was therefore suggested that the small bins should be left and an additional bin provided elsewhere on the Parade site, the Clerk to liaise with the neighbouring properties and DDC. **Action Sarah Wells**

b) Electricity

Parade Lights - The members were still waiting for the quotes for this work from Cllr West, the Clerk to contact him. **Action Mike West Ongoing**

10. VILLAGE SIGNS

The presentation given by Mr James was discussed. It was felt that a project to provide village signs would be beneficial. It was also felt that a new independent committee should be formed to launch and see the project to its completion. Local organisations should be asked to join the committee, the Clerk to contact Mr James to discus the way forward. **Action Sarah Wells**

11. FINANCE

a) To consider the recommendation of the Finance Committee that the draft budget be adopted by the Council.

It was proposed by Cllr Hooper and seconded by Cllr Shevde that the draft budget agreed by the Finance committee should be adopted by the Council, all agreed.

b) To consider the recommendation of the Finance Committee that the Parish Council Precept in the amount of £46,212 in 2010/2011.

It was proposed by Cllr Hooper and seconded by Cllr Shevde that the Finance committee recommendation to precept for £44888 should be adopted by the Council, all agreed.

c) Parish Hall rateable value – valuation

Noted

12. ACCOUNTS

Receipts Nov 09				
VAT Repayment	1321.66			
	1321.66			
Dec 2009 Payments				
		Cheque No	**Amount**	**VAT**
Environmental Engineer - Nov Street Cleaning		4008	305.00	
Toilet Cleaning Contract Nov	140.00			
Toilet Supplies	7.23			
	147.23	4009	147.23	
Grave digging fees		4010	265.00	
DDC New bins		4011	304.18	39.68
EDF Energy - Parish Room		4012	33.18	1.58
Stripy Lawns - 2nd half Sept	907.70			113.70
Stripy Lawns - 2nd half Oct	496.58			60.08
	1404.28	4013	1404.28	

	SLCC Membership		4014	75.50	
	Website costs - April-Dec 2009		4015	95.04	
	Carpenters - Keys and padlocks		4016	64.57	8.42
	Harrison Packaging - Dob waste bags		4017	239.20	31.20
	Rotal British Legion - Poppy Apeal - Wreath		4018	19.00	
	Ovenden Plant Hire - Pond Work		4019	1092.50	142.50
Clerks Salary Nov			4020	730.09	
	H M Revenue and Customs Income Tax	56.80			
	Employees NI	37.07			
	Employers NI	34.51			
		128.38	4021	128.38	
	Employers Pension Contribution	99.58			
	Employees Pension Contribution	57.28			
		156.86	4022	156.86	
Clerks Expenses					
	Phone Nov - Dec		4023	12.78	
	Plantability - Removal of dead tree Church Yard		4024	120.00	

It was proposed by Cllr Smith and seconded by Cllr Shevde that the above payments should be made, Cllr Hooper was third signatory.

13. PLANNING

a) Applications

i. DOV/09/00991

Proposal: Erection of two and single storey rear extension (existing outbuildings and conservatory to be demolished)

Location: Merridale Mill Lane, Eastry

Seen between meetings, no objection raised.

ii. DOV/09/01054

Proposal: Erection of single storey and rear extensions incorporating garage

Location: 1 Hillcrest Gardens, Lower Street, Eastry

Seen between meetings, following Finance meeting of 30-11-09, no objection raised.

iii. DOV/09/01037

Proposal: Change of use and conversion to residential dwelling house

Location: Storage Building, Eastry Mews, High Street, Eastry

After inspection of the plans and a lengthy debate it was agreed that the Council would object to this application on highways grounds.

b) Decisions

i. Tree Preservation Order 15 – Land rear Alpha, Gore Rd – Confirmed
ii. DOV/09/00527 Granted full planning permission – Change of use of site to care home ancillary to Eastry House, erection of a single storey rear extension and single storey detached annex and construction of hard standing – Forge House.
iii. DOV/09/00743 Granted full planning permission – Installation of flue to side roof slope – Providence Chapel.
iv. DOV/09/00749 - Granted full planning permission – Installation of a wood burner and flue to side elevation – Providence Chapel.
v. DOV/09/00638 – Granted full planning permission – Internal Alterations – The Shop, Cross Farm House, The Cross, Eastry

The above were discussed and noted by the members.

c) Other

i. Permitted development definitions

ii. Copies of Correspondence from Gwyn Prosser MP – Ref Proposed green waste composting site.

The above were discussed and noted by the members.

14. FORTHCOMING EVENTS

a) Council Events

i. Joint transportation meeting 10 Dec – Drainage to be added to the agenda

The above was discussed and noted by the members.

b) Outside Events

i. KALC _ Chairmanship Training Day – 13th Jan 2010 – Lenham Community Centre

ii. Lord Lieutenant's Civic Service – Maidstone – Thur 22nd April 11.00am.

The above were discussed and noted by the members.

15. ALLOTMENTS AND LEISURE FIELDS

a) Gun Park

i. Quote for tree work – outside school.

The quote was to remove dead wood from the two Lime Trees by the school gates, the canopy overhangs the School playground. It was agreed that the quote should be accepted. **Action Sarah Wells**

c) Allotments

No problems at this time

d) Pond

The majority of this season work had been completed. Some minor works to be completed to clear drainage routes and cut back the hedge.

e) Picnic Site

No problems at this time

f) Allotments Play Area

No problems at this time

g) Correspondence

i. BTCV – Kent Heritage Trees Project

The above was noted by the members

16. CHURCHYARD AND CEMETERY

a) Churchyard & Cemetery

i. War Memorial

Although the Parish Council do not own the War Memorial and are not responsible for its maintenance, they did feel that it should be updated to include the names of all local service men and women that had lost there lives in the service of there country since the WW2. Cllr Shevde has spoken to the Royal British Legion and the PCC and they had no objections to names being added. It was also felt that the existing names should be renovated. The Parish Council were willing to pay for this work to be undertaken. Cllr Shevde agreed to undertake the project.

ii. External Lighting Parish Room

The Clerk had received a quote for work to repair/replace the external lights. After some discussion it was agreed the quote should be accepted. **Action Sarah Wells**

b) Recreation Ground

Nothing to discuss.

17. REPORTS

a) Dist Cllrs

Cllr Manion gave a report including information on job descriptions for DDC members, drainage and flooding – additional funds were being provided for gully empting. He also spoke about plans to improve some bus stops.

Cllr Kenton gave a report including information 106 agreements, possible changes to procurement procedures, progress on the LDF and the waste management contract.

b) Parish Councillors

Sanctuary Housing Report - The Clerk informed the members that the process for letting the houses in Centenary Gardens had changed, these changes would be advertised in the next issue of the Village News.

Town and Parish Council Meeting – Cllr Smith gave a report on the meeting.

18. COMMUNICATION

a) Village News Letter – Feb 2010 Edition

Sanctuary Housing process, Highways reporting number and War Memorial.

b) Mercury Report

As above

c) Web Site

As above

19. DATE OF NEXT MEETING

Mon 11th Jan	Mon 1st Feb	Mon 1st Mar	*Mon 12th April* (1st Mon Easter)	
Mon 10th May	Wed 26th May Annual Parish		Mon 7th Jun	
Mon 5th Jul	Mon 6th Sept	Mon 4th Oct	Mon 1st Nov	Mon 6th Dec

The meeting closed at 9.05pm