

Financial Regulations – These had been sent to Cllr Wiles, they will be discussed at the next Finance Committee meeting on 4th July. **Action Sarah Wells**

Allotments

Copy of Minutes of Allotment Holders and Horticultural Society Meeting

The Allotment holders had a number of concerns, they had asked for regular meeting with members of the council. It was agreed that a meeting should be arranged quarterly.

Action Allotments and Leisure Committee Ongoing

Correspondence

Correspondence needing a response/decision

Note from Web Master ref domain names PC web Site – The Clerk had responded as agreed.

Action Discharged

Chapel

The Clerk had contacted the developer again about the timescales for handing over the chapel.

Action Discharged

Highways

30mph Signs Thornton Lane – The Clerk had asked if KHS could move the 30mph signs back along Thornton Lane towards Thornton House. **Action Discharged**

Zebra Crossing – The Clerk had requested The lines be repainting as they are very faint.

Action Discharged

Overhanging Lovers Walk – The Clerk had reported to PROW officer.

Action Discharged

Finance

A Finance meeting had been held on 23rd May 2011.

Action Discharged

Cemetery management training - Cllr Kemp was unable to attend.

Action Discharged

Forthcoming Events

a) Council Events

The Chairman suggested that an Eastry Weekend be considered for the future, this could happen at the same time as the Fete and Flower Festival and could include open gardens or events run by other organisations. He would write a piece for the July Parish magazine outlining his ideas.

Action Cllr Kenton. Ongoing

Allotments and Leisure Fields

Gun Park

Playground Inspection report - The skate ramp had been upgraded.

Action Discharged

Allotments

New Water Supply – Update – The Clerk had spoken to the allotment holders concerned and a way forward had been agreed. **Action Discharged**

New Site – Request for key for property in Mill Green backing onto allotments. – The Clerk had responded as agreed. **Action Discharged**

Picnic Site

Letter from T James ref Picnic Site – The Clerk had responded as agreed.

Action Discharged

Transfer of ownership - The Clerk had informed the KCC Parks department of the Council views.

Action Discharged

**Churchyard and Cemetery
Recreation Ground**

Bowling Green Fence Quotes – The Quote had been accepted.

Action Discharged

6. CODE OF CONDUCT

- a) Reminder to all Councillors that you have 28 days in which to inform the Monitoring Officer of any changes to your register of financial or other interests.

7. CORRESPONDENCE

a) Correspondence needing a response/decision

None received.

b) Consultation Documents

- i) KCC – Minerals and Waste Development Framework

Noted by the members.

c) News letters and Circulars

- i) Neighbourhood Watch news
ii) The Clerk magazine
iii) Clerks and Councils Direct

The above were discussed and noted by the members.

d) Other

None received.

8. HIGHWAYS

- a) Response from KHS – 30mph Signs Thornton Lane

Noted by the members.

- b) Sandwich Rd gateway

This had still not been completed and the work that had been undertaken was of a poor quality. It was agreed that the clerk should complain to KHS.

Action Sarah Wells

9. CHAPEL

No progress had been made on the transfer arrangements.

10. FINANCE

- a) Audit – Accounts & Governance Statements

It was proposed by Cllr Hooper and seconded by Cllr Wiles that the accounts & Governance Statements approved by the Finance Committee on 23-5-11 by approved by Full Council. All agreed.

- b) Kent County Playing Fields Association – membership renewal

After some discussion it was agreed that membership to this organisation had not been of great benefit to the Council in recent years and therefore it should not be renewed.

11. ACCOUNTS

Receipts May 2011

VAT Repayment	360.93
	360.93

Petty Cash Expenditure May

Stationery	35.20
Glue Stick	2.39
	37.59

Paid between meetings	Cheque No	Amount	VAT
British Gas Business - Parish Room 24/12/10- 2/5/11	4240	152.88	7.27
To Pay			
Environmental Engineer - May Street Cleaning	4241	311.50	
Toilet Cleaning Contract May		150.00	
Supplies May		11.21	
	4242	161.21	
Allotment Gates and Fence maintenance	4243	384.60	
AJL Garden Services May 2011	4244	747.88	
Petty Cash	4245	100.00	
DDC - Litter Bin Installation - Kent House	4246	126.00	21.00
EDF Energy - Parish Room	4247	37.62	1.79
Clerks Salary May 2011	4248	720.58	
H M Revenue and Customs Income Tax		29.40	
Employees NI		20.54	
Employers NI		18.30	
	4249	68.24	
Employers Pension Contribution		98.89	
Employees Pension Contribution		53.57	
	4250	152.46	
Clerks Expenses			
Phone and BB	4251	25.80	25.80

It was proposed by Cllr Barwick and seconded by Cllr Shevde that the above payment should be made, all agreed. Cllr Pemble was third signatory.

12. FORTHCOMING EVENTS

b) Council Events

None Planned

b) Outside Events

- a) KALC Dover Area Meeting AGM – Thur 26th May 2011 – Shepherdswell Village Hall 7.30pm
- b) Parish and Town Council Seminar – 11 July 2011 – Ashford Deport 9.00am
- c) DDC Planning Committee Site meeting - Mon 20th Jun 9.30am – The Bungalow Thornton Lane

The above were noted by the members.

13. ALLOTMENTS

As so many Parish Councillors now had prejudicial interests in the Allotments as Allotment holders it had been necessary to split allotments from Leisure Fields. In future Cllr Shevde would form an advisory working party lead by himself and including allotments holders. They would report back to full council via Cllr Shevde.

14. LEISURE FIELDS

a) Gun Park

- i) Request from Youth Club for use of Gun Park for there Fun Day 17th July 2011 12noon

Permission was granted.

c) Pond

Work to reduce vegetation will need to be undertaken in the Autumn.

d) Picnic Site

No progress reported by KCC.

e) Allotments Play Area

Nothing to discuss

f) Correspondence

None received.

15. CHURCHYARD AND CEMETERY**a) Churchyard & Cemetery**

Nothing to discuss

b) Recreation Ground

Nothing to discuss

c) Bowling Green

Fence to be replaced next week.

16. REPORTS**a) Dist Cllrs**

Cllr Kenton reported that the new waste management system was rolling out in Shepway. Talks between Dover and Shepway to senior management costs are continuing.

b) Parish Councillors

Cllr Hooper had attended the KALC Dover Area AGM and the Fowlmead Tourism meetings, she gave a report.

17. COMMUNICATION**a) Village News Letter – July/Aug 2011 Edition**

Council accounts and withdrawal of dog waste bags.

b) Mercury Report

As above

c) Web Site**18. DATE OF NEXT MEETING**

Mon 4th Jul

Mon 5th Sept

Mon 3rd Oct

Mon 7th Nov

Mon 5th Dec

The meeting closed at 8.45pm