

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL. HELD AT
THE PARISH ROOM AT 7.30pm ON MONDAY 11th JUNE 2012.**

Present: Councillors S Hooper M Pemble M Kemp B Read
 J Gardiner A Wiles N Kenton (Chair) A Barwick
 S Mitchell C Kennedy Harper

Sarah Wells Clerk to the Parish Council 4 Members of the Public Community Warden

1. APOLOGIES

Cllr Shevde had submitted his apologies for absence until September 2012. The reason for absence were duly accepted and approved by the members in line with LGA 1972 85(1).

The meeting was adjourned so the members of the public could speak. 3 ladies had attended to ask the Councils advice on a future planning application. This was discussed.

2. DECLARATION OF INTEREST

Cllr Kenton declared a personal and prejudicial interest in any matters relating to the picnic site due to the proximity of his home to the site.

3. POLICE LIASION

A written report had been sent by PCSO Prentice. The Community Warden gave a brief report on minor problems in the village.

4. MINUTES OF LAST MEETING

RESOLVED that the minutes of the Annual Meeting of the Parish Council held on 14th May 2012, be duly signed by the Chairman as a true and correct record of the meeting

RESOLVED that the minutes of the Annual Parish meeting held on 15th May 2012, be duly signed by the Chairman as a true and correct record of the meeting

5. MINUTES OF LAST MEETING

Pond

A meeting had taken place with the pond warden to discuss the future development of the pond area.

Action Discharged

Finance

ns&i – Investment Account had been closed and the money transferred to the Councils current account.

Action Discharged

Highways

Complaint ref parking entrance to Boys Town Place

This matter had been looked at by PCSO Prentice and a traffic police officer. He had not felt that any offence was being committed. The members asked if PCSO Prentice could put a letter on the windscreens asking for people to be more considerate when parking. **Action PCSO Prentice ongoing**

Parking Problem Boys Town – The Clerk had approached DDC asking for parking restrictions at the entrance to Boys Town, this request had been forwarded to KHS as they are now responsible for this type of work. **Action Discharged**

Speeding problem Lower Street – The Clerk had written to Kent Police as agreed. **Action Discharged**

Felderland Lane - Cllr Ridings had agreed to pay for traffic counts and a temporary SID unit in Felderland Lane out of his members highways fund. **Action Discharged**

The local PCSO had undertaken speed checks.

Action Discharged

Leisure Fields

Annual Safety Report – An additional quote had been received.

Action Discharged

6. CODE OF CONDUCT

- a) Reminder to all Councillors that you have 28 days in which to inform the Monitoring Officer of any changes to your register of financial or other interests.

Noted by the members.

- b) The Section 27 of the Localism Act 2011 requires new mandatory obligations from members. The introduction of these obligations will be subject to a new code of conduct that must be adopted by 1st July 2012, both NALC and DDC were in the process of producing model codes, however at this time these were not ready for adoption. The next ordinary meeting of the Parish Council is on Monday 2nd July.

RESOLVED that the Parish Council's current code of conduct should remain in operation until 2nd July 2012 at which time one of the New Codes would be adopted.

7. CORRESPONDENCE

To discuss and agree action relating to correspondence received by the Council.

a) Consultation Documents

- i) NALC – Funding Arrangements for Localising Support of Council Tax
- ii) KCC – Preparation of KCC Minerals and Waste Local Plan
- iii) KALC - Consultations

The above document were discussed, no action to be taken.

b) News letters and Circulars

- i) KALC News
- ii) Neighbourhood Watch News
- iii) DDC – Your District Newsletter

The above documents were noted by the members.

d) Other

- i) Letter commenting on the Annual Parish Meeting

The author had been dissatisfied with the format of the meeting. It was agreed that in future parishioners should be asked what format they would like the meeting to take. The Clerk to respond.

Action Sarah Wells

- ii) Thank you letter ref DDC Diamond Jubilee Tea Party

Noted by the members.

8. HIGHWAYS

To discuss and agree actions relating to highways issues

- a) Response from KHS ref request for parking restrictions Boys Town Place – budgetary restrictions prevented KHS from taking any action.

Noted by the members.

9. NEIGHBOURHOOD PLAN

After some discussion it was felt that the parish would not benefit from the production of a Neighbourhood plan. The members did however wish to produce a strategy for future Parish Council activities. This could include events or provision of equipment. It was agreed this should be added to the agenda for discussion at the next meeting.

Action Sarah Wells

10. FINANCE

To discuss and agree actions relating to the Council Finances

- a) Audit Commission—Consultation on appointment of external Auditor for 2012/13 and future years.

The Council had no objections to the appointment.

11. ACCOUNTS

RESOLVED that the following payments be made, resolution proposed by Cllr Mitchell and seconded by Cllr Wiles, third signatories Cllr Shevde (4418 to 4430) and Cllr Barwick (4431 to 4435).

Receipts May					
	Grave Purchases	300.00			
	Funeral	300.00			
		600.00			
Petty Cash Expenditure					
	Land Search - land top Gun park	8.00			
		8.00			
Paid Between Meetings			Cheque No	Amount	VAT
	Environmental Engineer - May Street Cleaning	352.00			
	Underpayment from Jan 2012	8.84			
	Oil for strimer	2.88			
		363.72	4418	363.72	
	Toilet Cleaning Contract May	155.00			
	Supplies May	7.45			
		162.45	4419	162.45	
	KCC (KCS) Stationery		4420	82.43	13.74
	Mark Jones Tree Surgery - Sycamore	336.00			56.00
	2 x Dead Cherry Trees	660.00			110.00
		996.00	4421	996.00	
	APM refreshments	10.02			
	Coffee Break Refreshments	34.51			
		44.53	4422	44.53	
	Independent Audit Fee 2012		4423	195.00	
	Wicksteed Annual Safety Inspection		4424	170.40	28.40
	British Gas-Electricity Parish Room	8.27			0.39
		2.39			0.11
		10.66	4425	10.66	
	<i>Atlantis Entertainment - Diamond Jubilee</i>		4426	175.00	Cancelled
	Clerks Salary May 2012		4427	737.70	
	H M Revenue and Customs Income Tax	20.00			
	Employees NI	17.77			
	Employers NI	15.37			
		53.14	4428	53.14	
	Employers Pension Contribution	103.84			
	Employees Pension Contribution	48.62			
		152.46	4429	152.46	
	Clerks Expenses				
	Telephone and Broadband 14 Apr - 13 May 2012	24.32			
	Plastic pot - Jubilee	5.65			
		29.97	4430	29.97	

To Pay

Atlantis Entertainment (R Bean)- Diamond Jubilee	4431	175.00
AJL Garden Services - May Ground work	4432	623.23
Mark 1 Sound and Light - Jubilee Sound System	4433	390.00
African Drumming Workshops - Jubilee	4434	50.00
Coffee Break - New table cloths	4435	6.16

12. FORTHCOMING EVENTS**a) Council Events**

- i) Jubilee Events – Report of event and final costs

The final costs of the Jubilee events were £944.10. The members felt the celebrations had been well received by the Parish and thanked all those involved with the organisation.

ii) Letter from Jubilee Committee inviting the members to a post celebration get together. This was noted by the members.

b) Outside Events

- i) KALC – training Events

Cllr Kennedy-Harper to respond on behalf of the Council.

Action Cllr Kennedy Harper

13. ALLOTMENTS

The allotments committee had asked for various letters to be sent regarding slight breaches in the allotments agreement. After some discussion the members agreed that it would be more practical if they delegated the necessary power to the allotments committee to deal with the majority of the issues raised. The members felt the committee was doing a very good job and should be fully supported. The Clerk to liaise with the Chairman of the committee.

Action Sarah Wells

14. LEISURE FIELDS

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

a) Gun Park

- i) The new Skate Park to be installed in the w/c 25-6-12.

- ii) Annual Safety Report – To resolve to accept a quote for repair work

RESOLVED that the quote from Wicksteed Leisure for repair work be accepted, the resolution was proposed by Cllr Wiles and seconded by Cllr Hooper. The Clerk to respond. **Action Sarah Wells**

c) Pond

Cllr Hooper to arrange a meeting in the autumn to discuss future works required. **Action Cllr Hooper**

d) Picnic Site

Nothing to discuss

e) Allotments Play Area

Nothing to discuss

f) Correspondence

None received.

15. CHURCHYARD AND CEMETERY

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

a) Churchyard & Cemetery

- i) DDC – Unauthorised tree work in Churchyard – St Mary's
ii) DDC – Permission Granted for tree removal St Mary's Churchyard – One

replacement tree to be planted

The above were noted by the members – The clerk to Contact the PCC to liaise about planning a replacement tree as per DDC conditions. **Action Sarah Wells**

There are a lot of weeds growing around the bench at the front of the Church gates, it was agreed the contractor should be asked to weed kill the area. **Action Sarah Wells**

b) Recreation Ground

Nothing to discuss

c) Bowling Green

i) Request for permission to mount advertising boards on side wall and back fence.

A representative from the club had been due to attend to discuss this item, however as he had not arrived it was agreed that discussions should be postponed.

16. REPORTS

To receive written or verbal reports from:-

a) District Councillors

b) Parish Councillors

No reports received.

17. COMMUNICATION

To agree Council communication to the following media:-

a) Village News Letter – Jul 2012 Edition

Council Finances – Submitted last month.

b) Mercury Roundup Section

Thanks to all involved with Jubilee Celebrations

c) Parish Council Web Site

Thanks to all involved with Jubilee Celebrations

18. DATE OF NEXT MEETING

A finance committee meeting to be held on Monday 2nd July at 7.00pm to discuss grant applications.

The next ordinary meeting of the Parish Council to take place on Monday 2nd July at 7.30pm

Scheduled dates for ordinary meetings

Mon 3rd Sept

Mon 1st Oct

Mon 5th Nov

Mon 3rd Dec

The meeting closed at 9.30pm