

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL. HELD AT
THE PARISH ROOM AT 7.30pm ON MONDAY 1st OCTOBER 2012.**

Present: Councillors S Hooper M Pemble J Gardiner N Kenton (Chairman)
 M Kemp A Barwick S Shevde A Wiles
 C Kennedy Harper

Sarah Wells Clerk to the Parish Council Community Warden PCSO Gary Faulkner
1 Member of the Public

1. APOLOGIES

Cllrs Gardiner and Mitchell

The meeting was not adjourned as the member of the public did not wish to speak.

2. DECLARATION OF INTEREST

Cllr Shevde declared a Disclosable Pecuniary Interests in the grant application from the Join services club as he is a member of the organisation. (10. Finance 9d)

3. POLICE LIASION

PCSO Faulkner introduced himself; he has recently been allocated Eastry as part of his area of responsibility. The Community warden gave a report

4. MINUTES OF LAST MEETING

RESOLVED that the minutes of the Ordinary Meeting of the Parish Council held on 3rd Sept 2012, be duly signed by the Chairman as a true and correct record of the meeting.

5. ACTIONS FROM THE LAST MEETING

Leisure Fields

a) Gun Park

Skate Park - Unfortunately the quote received for professional skates had been prohibitively high. It was agreed that this matter should be revisited in the spring. **Action Discharged**

b) Results of Operation Inspections of Gun Park and Centenary Gardens

The Clerk had received one quote to rectify the erosion in front of the benches in the Play area.

Action Discharged

Finance

KCC – Local Government Pension scheme internal dispute resolution procedure – The Clerk had returned the paperwork as agreed. **Action Discharged**

Leisure Fields

Gun Park - The mortar shaken loose from between some of the bricks between the two levels of the Skate ramp area had been repaired. **Action Discharged**

Pond

The willow tree branch had been removed.

Action Discharged

A quote for works to the hedge had been received.

Action Discharged

Churchyard & Cemetery

Letter ref large Oak Tree overhanging grave stones – The Clerk had contacted a Tree Surgeon and was waiting for a quote. **Action Discharged**

Bowling Green

Request for gate into Car park & removal of tree – The Clerk had written to the bowling Club as agreed at the last meeting. **Action Discharged**

Request from the Bowling club for a lease that would allow them to apply for grant funding – The Clerk was waiting for a response from the Charity Commission. **Action Discharged**

6. CODE OF CONDUCT

- a) A reminder to all members that you have 28 days to notify the Monitoring Officer of any changes to your Disclosable Pecuniary Interests.

7. CORRESPONDENCE**a) Consultation Documents**

- i) Draft proposal for improving coastal – Responses by 5pm 9th Nov

The members did not wish to make comments on this document.

b) News letters and Circulars

- i) Rural News Issues 121
ii) KALC News issue 363
iii) Clerks and Councils Direct

The above were noted by the members.

d) Other

- i) Slides from DDC Town and Parish Council Meeting
a. Environmental Enforcement
b. Localising Support for Council Tax

Cllrs Hooper and Shevde has attended this meeting, the content of the above presentations were discussed.

- ii) Use of Human waste for fertiliser

The Council had received complaints from two parishioners on this subject. It was agreed that Cllr Kenton would take this matter up with DDC. **Action Cllr Kenton**

8. HIGHWAYS

- a) Invitation to the Highways and Transportation Parish and Town Council Seminar

The members did not wish to attend the seminar.

9. STRATEGIC PLANNING

To discuss and agree a way forward for producing a strategic plan for the Parish Council's future activities.

Cllr Mitchell had sent an email reporting that he is currently working on the questionnaire.

10. FINANCE

To discuss and agree actions relating to the Council Finances

- a) Review of environmental Engineers Pay

RESOLVED that the Environmental Engineers pay be increased to £7.00 per hour from 1-10-12.

- b) Audit Commission appointment of external auditor for 2012/13
c) 2011/12 Audit Complete – No issues raised by the Auditor

Noted by the members.

Cllr Shevde withdrew from the meeting.

- d) Joint services Club Grant application – Additional information requested by Finance

Committee.

RESOLVED that a grant of £200 be made to the Joint Services Club.

Cllr Shevde returned to the meeting.

- e) Village Sign Insurance – If the signs are valued at £3500 each the additional premium p.a. will be £62 + IPT. They have been added to the policy free of charge for the remainder of this year.

RESOLVED that the Village Signs be added to the parish Council insurance policy next year and that the additional premium be paid.

11. ACCOUNTS

RESOLVED that the following payments be approved, resolution proposed by Cllr Barwick and seconded by Cllr Read. Cllr Kennedy Harper was third signatory.

Receipts Sept				
		0.00		
Petty Cash Expenditure				
	Fuel Strimmer	7.50		
		7.50		
			Cheque No	Amount
				VAT
Sept Payments				
	Environmental Engineer - Sept Street Cleaning	352.00	4478	352.00
	Toilet Cleaning Contract Sept	155.00		
	Supplies Sept	9.88		
		164.88	4479	164.88
	AJL Garden Services - Sept Ground work		4480	623.23
	Kemp Bros and Son - Repairs to skate area		4481	24.30
	KCC KCS - Stationary - Coffee Break - Pond gloves		4482	59.03 9.84
	British Gas - Parish Room electricity		4483	20.23 0.97
	ICCM membership		4484	45.00
	Coffee Break refreshments		4485	42.04 3.36
	Audit Commission 2011/12 Audit		4486	480.00 80.00
	Clerks Salary Sept 2012		4487	737.70
	H M Revenue and Customs Income Tax	20.00		
	Employees NI	17.77		
	Employers NI	15.37		
		53.14	4488	53.14
	Employers Pension Contribution	103.84		
	Employees Pension Contribution	48.62		
		152.46	4489	152.46
Clerks Expenses				
	Telephone and Broadband 14 Sept to 13 Oct	16.19		
	Office Allowance Jul to Sept	67.50		
	Tonner cartridge	13.50		
		97.19	4490	97.19

12. FORTHCOMING EVENTS

To discuss and agree actions relating to events

a) Council Events

- i) Christmas Trees arrangements

The Council would like to provide two trees, one for the Village Hall and one for the Cross, the Clerk to obtain prices.

Action Sarah Wells

It was suggested that local parishioners may be willing to sponsor a tree, it was agreed something should be put in the next Village News.

b) Outside Events

- i) KALC Finance Conference – 20th Oct at Lenham

RESOLVED that Cllrs Wiles and the Clerk should attend this training event, the Clerk to book the places.

Action Sarah Wells

- ii) Richborough Waste Site Closure – open meeting Oct 17th.

The members were very concerned about the closure of this site, it was agreed that Clerk should write to KCC expressing their concern.

Action Sarah Wells

13. ALLOTMENTS

The allotments committee members had been appointed.

14. LEISURE FIELDS

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

b) Gun Park

- i) Operational Inspections for play areas. £29.50 + VAT per site per inspection. Classed as three sites so £88.50 per inspection.

RESOLVED that the Council pay for three operational inspections a year, the Clerk to place the order.

Action Sarah Wells

c) Pond

- i) Quote for work to cut back and reduce hedge height on the corner with Venson Bottom.

The future maintenance of the Pond was discussed, it was agreed that the hedge work would be the first phase of a plan to open up the pond and reduce the size and height of the hedges running parallel to the road. It was also agreed that work should be undertaken to reduce the level of self sown shrubs and bushes that had grown considerable over the past year. It was felt that it may be advantageous to add this work to the Annual Ground work contract at some time in the future.

RESOLVED that the above quote be accepted.

The situation to be reviewed once the hedge cutting had been completed and the working party planned for early Oct had taken place. The Clerk to write to the pond warden and let him know what had been decided.

Action Sarah Wells

d) Allotments Play Area

Nothing to discuss

e) Correspondence

None received.

15. CHURCHYARD AND CEMETERY

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

a) Churchyard & Cemetery

When the dead Cherry Trees were removed in May, DDC asked that one tree be planted as a replacement.

RESOLVED that a replacement Cherry Tree should be purchased by the Council, the tree to be planted following the School Harvest festival service on the 9th Oct 2012.

b) Recreation Ground

Nothing to discuss.

c) Bowling Green

Nothing to discuss, the Clerk was still waiting for guidance from the Charity Commission.

16. REPORTS

To receive written or verbal reports from:-

a) District Councillors

Cllr Kenton informed the members that the Site Allocation document had been finalised and would be out for discussion soon.

b) Parish Councillors

Cllr Read had attended the Youth Club AGM, she reported on the meeting.

17. COMMUNICATION

To agree Council communication to the following media:-

a) Village News Letter

Christmas Trees and tree planting.

b) Mercury Roundup Section

Richborough Waste site closure meeting. Bull planning application and date of PC planning meeting.

c) Parish Council Web Site

As per a & b above.

18. DATE OF NEXT MEETING

To confirm the next meetings of the Parish Council.

Planning Committee meeting agreed for Mon 22nd Oct 7.00pm

Next ordinary meeting agreed Mon 5th Nov 7.30pm

Scheduled dates for ordinary meetings

Mon 3rd Dec

Mon 7th Jan 2013 Mon 4th Feb 2013 Mon 4th Mar 2013 8th Apr 2013 13th May 2013

The meeting closed at 8.54pm