

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL. HELD AT  
THE PARISH ROOM AT 7.30pm ON MONDAY 5<sup>th</sup> NOVEMBER 2012.**

**Present: Councillors**

S Hooper	M Pemble	J Gardiner	N Kenton (Chairman)
M Kemp	A Barwick	A Wiles	C Kennedy Harper
S Mitchell	G Gardiner		

Sarah Wells Clerk to the Parish Council      Dist Cllr Manion      Community Warden  
1 Member of the Public

### 1. APOLOGIES

Cllr S Shevde & PCSO Gary Faulkner

The meeting was not adjourned as the member of the public did not wish to speak.

### 2. DECLARATION OF INTEREST

No declarations received

### 3. POLICE LIASION

PCSO Faulkner had sent a written report.

### 4. MINUTES OF LAST MEETING

RESOLVED, that the minutes of the Planning Committee Meeting held on 1<sup>st</sup> October 2012, be duly signed by the Chairman as a true and correct record of the meeting.

RESOLVED, that the minutes of the Ordinary Meeting of the Parish Council held on 1<sup>st</sup> October 2012, be duly signed by the Chairman as a true and correct record of the meeting.

RESOLVED, that the minutes of the Planning Committee Meeting held on 22<sup>nd</sup> October 2012, be duly signed by the Chairman as a true and correct record of the meeting.

### 5. ACTIONS FROM THE LAST MEETING

#### Correspondence

*Use of Human waste for fertiliser* – Cllr Kenton had spoken to Officers at DDC and was assured that all actions taken by the farmer are legal. **Action Discharged**

#### Forthcoming Events

##### Council Events

*Christmas Trees arrangements* – The Clerk had obtained prices. **Action Discharged**

##### Outside Events

KALC Finance Conference – 20<sup>th</sup> Oct at Lenham - The content of this event had been changes therefore Cllrs Wiles and the Clerk had not attended.

*Richborough Waste Site Closure – open meeting Oct 17<sup>th</sup>*. – The Clerk had written to KCC as agreed. **Action Discharged**

#### Leisure Fields.

##### Gun Park

*Operational Inspections for play areas* – These had been ordered. **Action Discharged**

#### Pond

*Quote for work to cut back and reduce hedge height on the corner with Venson Bottom* – The Clerk had written to the Pond Warden. **Action Discharged**

**6. CODE OF CONDUCT**

- a) A reminder to all members that you have 28 days to notify the Monitoring Officer of any changes to your Disclosable Pecuniary Interests.

**7. CORRESPONDENCE**

To discuss and agree action relating to correspondence received by the Council.

**a) Consultation Documents**

None received.

**b) News letters and Circulars**

- i) Oast to Coast
- ii) ACRK – Annual Report
- iii) Rural News
- iv) KALC News

Noted by the members.

**d) Other**

- i) Kent Waste Partnership – Metal matters
- ii) Richborough Waste Site – Reply from KCC
- iii) Minutes of meeting – Ref Sandwich TC Neighbourhood Plan
- iv) NHS – Decision – Appeal against PCT Decision regarding the rurality of Dover, Deal, Sandwich and surrounding areas

The above were noted by the members.

- v) E-mail concerning Human waste sludge spreading

It was agreed that the Clerk should write to Southern Water and Themes Water asking that action be taken to prevent nuisance smells for local residents, it was felt that the sludge should be stored for longer before it is delivered for spreading. **Action Sarah Wells**

Also to write to the NFU to ask that ploughing be recommended as the method of incorporation to reduce the nuisance smells local communities. **Action Sarah Wells**

**8. HIGHWAYS**

To discuss and agree actions relating to highways issues

- a) Notes following Town and PC liaison meeting

Noted.

**9. STRATEGIC PLANNING**

To discuss and agree a way forward for producing a strategic plan for the Parish Council's future activities.

Cllr Mitchell had produced a questionnaire that was discussed by the members. It was agreed that with some minor changes this questionnaire should now be shown to local groups and organisations to see if it covered all areas of interest to the local community.

**10. FINANCE**

To discuss and agree actions relating to the Council Finances

- a) NALC Briefing – Precept Update

Noted by the members.

**11. REGISTRATION OF COMMUNITY ASSETS**

Cllr Kenton explained that DDC would soon be setting up a register of community assets, he asked the members to think about local community buildings so the Council would be ready to register any assets once the process for registration is in place.

**12. ACCOUNTS**

RESOLVED that the following payments be approved, resolution proposed by Cllr Hooper and seconded by Cllr Wiles. Cllr Gardiner was third signatory.

		<b>Receipts Oct</b>			
	Funeral Nightingale	300.00			
	Monument Fuller	50.00			
	Monument Eley	165.00			
		<b>515.00</b>			
<b>Petty Cash Expenditure</b>		<b>0.00</b>			
			<b>Cheque No</b>	<b>Amount</b>	<b>VAT</b>
<b>Nov Payments</b>					
	Environmental Engineer - Oct Street Cleaning		4491	385.00	
	Toilet Cleaning Contract Oct	155.00			
	Supplies Oct	6.39			
		<b>161.39</b>	4492	161.39	
	AJL Garden Services - Oct Ground work		4493	623.23	
	KCC KCS - Pond gloves		4494	4.64	0.77
	British Gas - Parish Room Gas		4495	50.25	2.39
	TR&C Carpenters - Allotment padlocks		4496	64.62	10.77
	Village Hall Hire Coffee Break July - Sept		4497	286.00	
	Playground Operational Inspections		4498	72.00	12.00
	Preston Nursery - Cherry Tree		4499	34.00	5.67
	Coffee Break refreshments		4500	45.73	
	Clerks Salary Oct 2012		4501	737.90	
	H M Revenue and Customs Income Tax	19.80			
	Employees NI	17.77			
	Employers NI	15.37			
		<b>52.94</b>	4502	52.94	
	Employers Pension Contribution	103.84			
	Employees Pension Contribution	48.62			
		<b>152.46</b>	4503	152.46	
	Clerks Expenses				
	Telephone and Broadband 14 Oct to 13 Nov	16.29			
	Tonner cartridge	20.00			3.33
		<b>36.29</b>	4504	36.59	

**13. FORTHCOMING EVENTS**

To discuss and agree actions relating to events

**a) Council Events**

- i) Christmas Trees arrangements

RESOLVED, the Clerk to order 2 x Christmas trees for public display in the Parish, the trees to be erected on the weekend of 24/25 Nov. **Action Sarah Wells**

The possibility of providing small trees to be mounted outside homes and businesses in the High Street, was also discussed. It was agreed that enquires should start with a view to undertaking this action for Christmas 2013. Councillor Kennedy-Harper offered to take the lead on this project.

**b) Outside Events**

- i) KALC Dover area committee meeting 25<sup>th</sup> Oct
- ii) KALC AGM – Sat 17 Nov – Ditton Community Centre

Noted by the members.

**14. ALLOTMENTS**

To discuss matters relating to the Councils allotments, to receive correspondence relating to allotments.

The Clerk reported that the first meeting of the Allotment Management Committee will take place on Tuesday 13<sup>th</sup> November.

**15. LEISURE FIELDS**

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

**a) Gun Park**

- i) Operational inspection undertaken 24<sup>th</sup> Oct

The results of the inspection were discussed, it was agreed that as no major problems were identified that no action was required.

**b) Pond**

- i) Letter from Pond Warden

It was agreed that Cllr Hooper should arrange a meeting of members of the Leisure Fields Committee and the Pond Warden to discuss the way forward.

**Action Cllr Hooper**

**c) Allotments Play Area**

Nothing to discuss.

**d) Correspondence**

None received.

**16. CHURCHYARD AND CEMETERY**

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

**a) Churchyard & Cemetery**

Nothing to discuss.

**b) Recreation Ground**

Nothing to discuss.

**c) Bowling Green**

The Clerk reported that she had received a response from the Charity Commission about the possibility of leasing land to the Bowling club, she had passed this to the Club secretary for action.

**17. REPORTS**

To receive written or verbal reports from:-

**a) District Councillors**

Cllrs Kenton & Manion reported on activities at DDC.

**b) Parish Councillors**

Cllr Hooper gave a report on the Dover Area committee meeting of the KALC.

**18. COMMUNICATION**

To agree Council communication to the following media:-

- a) **Village News Letter** – The Chairman’s Christmas Message and next’s years Christmas tree arrangements.

b) **Mercury Roundup Section**

As required

c) **Parish Council Web Site**

It was noted that some Councillors photographs are missing from the web site, Cllrs were asked to forward photos to the Clerk. This matter to be added to the agenda for the next meeting.

**Action Sarah Wells**

**19. DATE OF NEXT MEETING**

The next Ordinary meeting of the Council to take place on Monday 3<sup>rd</sup> December at 7.30pm.

**Scheduled dates for ordinary meetings**

Mon 7<sup>th</sup> Jan 2013      Mon 4<sup>th</sup> Feb 2013      Mon 4<sup>th</sup> Mar 2013      8<sup>th</sup> Apr 2013      13<sup>th</sup> May 2013

The meeting closed at 9.12pm