

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL. HELD AT
THE PARISH ROOM AT 7.30pm ON MONDAY 4th MARCH 2013**

Present: Councillors

S Hooper	J Gardiner	N Kenton (Chairman)
A Wiles	A Barwick	C Kennedy Harper
M Kemp	B Read	

Sarah Wells Clerk to the Parish Council Dist Cllr Manion
2 Member of the Public

1. APOLOGIES

Cllrs S Mitchell and M Pemble. Community Warden PCSO Gary Faulkner

The meeting was closed so that the members of the public could speak. The meeting re-opened at 7.40pm.

2. DECLARATION OF INTEREST

No declarations received.

3. POLICE LIASION

Reports were provided by the Community Warden.

4. MINUTES OF LAST MEETING

RESOLVED, that the minutes of the Ordinary Meeting held on 4th February 2013, be duly signed by the Chairman as a true and correct record of the meeting.

5. ACTIONS FROM THE LAST MEETING

Correspondence

Land Allocations Pre-Submission Local Plan - The Clerk had responded as agreed.

Action Discharged

Strategic Planning & Neighbourhood Planning

The Clerk had provided a list of local organisations and contacts to Cllr Mitchell.

Action Discharged

A representative from Ash Neighbourhood planning group had agreed to give presentation to the APM in May.

Action Discharged

Registration of Community Assists

The Clerk had sent the nominations form for the Chapel on the old hospital site to DDC.

Action Discharged

The nomination forms for the rest of the sites had been completed, and were waiting for the Chairman to speak to the shop holders before they were forwarded to DDC. **Action Cllr Kenton**

Leisure Fields - Gun Park

Land next to School Playground - land to be let to the school as an allotment for nature conservation.

Action Discharged

Unauthorised gates from private properties - the Clerk had written to the householders as instructed.

Action Discharged

Correspondence

Richborough Action Group – call for support – The Clerk had responded as agreed.

Action Discharged

Highways

Map modification order EE255 – The Clerk had obtained a copy of the PROW report on this modification order. The Order had not been progressed following the public consultation.

Action Discharged

Churchyard & Cemetery

The Clerk had contacted the contractor about the moles.

Action Discharged

6. CORRESPONDENCE

To discuss and agree action relating to correspondence received by the Council.

a) Consultation Documents

None received.

b) News letters and Circulars

i) Rural News - Noted

d) Other

i) Sewage Dumping Eastry – Copy of letter to DDC Environmental health

RESOLVED the Clerk to write to DDC environmental health and ask what is being spread on the fields and where it has come from.

Action Sarah Wells

RESOLVED the Clerk to write to the land owner and ask if there is any action he could take that would minimise the impact of the use of human waste fertiliser on local residents.

Action Sarah Wells

ii) Resignation Letter from Cllr Shevde

It was with regret that the Council received Cllr Shevde's resignation. His hard work and commitment to the Parish over the past 30 years would be greatly missed.

RESOLVED a small token of appreciation should be presented to Cllr Shevde. **Action Sarah Wells**

iii) Request from Financial Adviser to attend Coffee Break

The members did not feel coffee break was an appropriate venue for this type of activity. The Clerk to inform the requester.

Action Sarah Wells

iv) Government guidelines on the use of 0844 number by Dr Surgeries

The Council had been approached by parishioners concerned that Eastry Surgery is still using a 0844 number despite a Department of Health decision to ban the use of premium rate numbers in the NHS.

RESOLVED the Clerk to write to the Surgery asking them if they planned to change their phone number in line with DH ruling.

Action Sarah Wells

7. HIGHWAYS

Fly tipping had taken place along Venson Bottom and Thornton Lane, the Clerk to report to KHS.

Action Sarah Wells

8. STRATEGIC PLANNING & NEIGHBOURHOOD PLANNING

This project is still ongoing.

9. FINANCE

To discuss and agree actions relating to the Council Finances

- a) Action with Community in Rural Kent – Membership Renewal

RESOLVED the membership in ACRK be renewed.

Action Sarah Wells

10. ACCOUNTS

RESOLVED that the following payments be approved, resolution proposed by Cllr Kennedy Harper and seconded by Cllr Kemp. Cllr Read was third signatory.

		Receipts Feb			
	Parish Room use	77.00			
	Allotment Rent	10.00			
	Grave Purchase	150.00			
		237.00			
	Petty Cash Expenditure				
	Land Registry Enquiries	18.00			
			Cheque		
Paid between meetings			No	Amount	VAT
Feb Payments					
	Environmental Engineer - Feb Street Cleaning		4398	385.00	
	Toilet Cleaning Contract Feb	155.00			
	Feb Supplies	14.52			
		169.52	4399	169.52	
	Allotment s - New taps (reimburse Committee Member)		4400	41.67	6.95
	AJL Garden Services - Feb Ground work & Pond Work		4521	1123.23	
	Grant - Joint Services Club		4522		
	Diamond Jubilee - Framing of Thanks from Palace		4523	15.00	
	Petty cash		4524	60.00	
Clerks Salary Feb 2013			4525	737.90	
	H M Revenue and Customs Income Tax	19.80			
	Employees NI	17.77			
	Employers NI	15.37			
		52.94	4526	53.14	
	Employers Pension Contribution	103.84			
	Employees Pension Contribution	48.62			
		152.46	4527	152.46	
Clerks Expenses					
	Telephone and Broadband 14 Feb to 13 Mar 2013	17.18			
	3 x Land registry enquiries	18.00			
		35.18	4528	35.18	
	ACRK Membership		4529	35.00	

11. FORTHCOMING EVENTS

To discuss and agree actions relating to events

- a) **Council Events**

- i) Annual Parish Meeting – Hall booked for Tues 21st May 2013

1 parishioner had responded to call for ideas and agenda items published in the Village News.

The Agenda for the APM was discussed, the clerk to produce a draft for the next meeting.

Action Sarah Wells

b) Outside Events

- i) KALC training events.

12. ALLOTMENTS

To discuss matters raised by the Allotments Management Committee.

- a) Draft Allotment Committee Minutes 18-2-13

Noted

13. LEISURE FIELDS

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

a) Gun Park

- i) Gates and Planting on PC land

Following the comments made by the member of the public it was agreed that Cllr Hooper should call a site meeting to assess the situation. **Action Cllr Hooper**

b) Pond

- i) Request permission to carry out a survey at the pond for a PhD research.

The members had no objections to this, but asked if an article could be provided for the Parish magazine outlining the results of the survey. **Action Sarah Wells**

c) Allotments Play Area

Nothing to discuss

d) Correspondence

None received.

14. CHURCHYARD AND CEMETERY

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

a) Churchyard & Cemetery

The Clerk reported that there are only 23 grave spaces left in the Consecrated section of the Cemetery. She wondered if the members wished to contact the Church Commission land agents to discuss the possibility of extending the cemetery.

RESOLVED the Clerk to contact Strutt and Parker and ask if they would to consider discussing this matter. **Action Sarah Wells**

b) Recreation Ground

Nothing to discuss.

c) Bowling Green

- i) Request from Bowling Club for a meeting with - trustees of recreation Ground Charity

RESOLVED the Trustees of the Recreation Ground Charity to hold a meeting and invite the Bowling Club to attend at 18:30 on Mon 8th April 2013. **Action Sarah Wells**

15. REPORTS

To receive written or verbal reports from:-

a) District Councillors

Cllrs Kenton and Manion gave brief reports detailing information about the activities of DDC.

b) Parish Councillors

Cllr Hooper had attended a meeting of the Dover Joint Transportation Board, she gave a brief report.

Cllr Read reported that the Young People Club had renewed Bubbles Nursery Lease for a further 10 years.

16. COMMUNICATION

To agree Council communication to the following media:-

a) Village News Letter

RES Wind turbine displays. Thank you to Cllr Shevde.

b) Mercury Roundup Section

Notice of Casual Vacancy

c) Parish Council Web Site

Notice of Casual Vacancy

17. DATE OF NEXT MEETING

The next ordinary meeting of the Parish Council will take place on Monday 8th April 2013 at 7.30pm.

The meeting closed at 9.10pm.