

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL HELD AT
THE PARISH ROOM AT 7.30pm ON MONDAY 8th APRIL 2013**

Present: Councillors S Hooper J Gardiner N Kenton (Chairman)
 A Wiles A Barwick M Pemble
 M Kemp

Sarah Wells Clerk to the Parish Council Dist Cllr Manion
1 Member of the Public

1. APOLOGIES

Cllrs S Mitchell, B Read and C Kennedy Harper.

2. DECLARATION OF INTEREST

No declarations received.

3. POLICE LIASION

A written report had been provided by PCSO Gary Faulkner.

4. MINUTES OF LAST MEETING

RESOLVED, that the minutes of the Ordinary Meeting held on 4th March 2013, be duly signed by the Chairman as a true and correct record of the meeting.

5. ACTIONS FROM THE LAST MEETING

Registration of Community Assists

The nomination forms for the rest of the sites had been completed, and were waiting for the Chairman to speak to the shop holders before they were forwarded to DDC. **Action Cllr Kenton**

Correspondence

Sewage Dumping Eastry – Copy of letter to DDC Environmental health

The Clerk had written to DDC environmental health as agreed. **Action Discharged**

The Clerk had written to the land owner as agreed. **Action Discharged**

Token of appreciation for Cllr Shevde

The Clerk had spoken to Mr Shevde's family, however they had no been able to suggest anything. It was agreed that garden vouchers may be appreciated.

RESOLVED the Clerk should purchase £50 of garden vouchers. **Action Sarah Wells**

Request from Financial Adviser to attend Coffee Break – The Clerk had responded as agreed.

Action Discharged

Government guidelines on the use of 0844 number by Dr Surgeries – The Clerk had written to Eastry Surgery as agreed.

Action Discharged

Highways

Fly tipping along Venson Bottom – This had been attended to.

Action Discharged

Finance

Action with Community in Rural Kent membership had been renewed.

Action Discharged

Forthcoming Events

Annual Parish Meeting – Tues 21st May 2013

The draft agenda was available for discussion.

Action Discharged

Leisure Fields**Gun Park**

Gates and Planting on PC land – The site meeting had taken place.

Action Discharged

Pond

Survey at the pond for a PhD research- The Clerk had responded as agreed.

Action Discharged

Churchyard & Cemetery

Possible extension to the cemetery – The Clerk had contacted Strutt and Parker.

Action Discharged

Bowling Green

The meeting between the Bowling Club and the trustees of recreation Ground Charity had met earlier in the evening.

Action Discharged

6. CORRESPONDENCE

To discuss and agree action relating to correspondence received by the Council.

a) Consultation Documents

- i) DDC – Statement of principles Gambling Act 2005 2013-2016 Consultation

The members did not wish to comment.

b) News letters and Circulars

- i) KALC Parish News
- ii) ACRK Rural News Issue 126
- iii) Clerks and Councils Direct
- iv) Oast to Coast

The above were noted by the members.

d) Other

- i) Response from DDC ref Sewage Sludge

DDC had responded and are happy that all necessary regulations regarding the storage of sewage sludge are being adhered to.

The Clerk had spoken to the Land Owner and he was willing to meet with the Council to discuss ways of reducing the nuisance to local residents. The Clerk to try and arrange a meeting on Monday 13th May prior to the next PC meeting, it was agreed that DDC and the residents that had been corresponding on the matter should also be asked to attend.

Action Sarah Wells

- ii) Letter from Sandwich TC – Unnecessary bureaucratic regulation for community events
- iii) Response from Market Place Surgery ref use of 0844 numbers
- iv) KCC Press release - Faster broadband is coming to Kent and Medway
- v) DDC – Five Bells Public House has been listed as a community Asset
- vi) DDC – the Chapel, former Eastry Hospital – Not listed at a community asset
- vii) DDC – Can and Bottle banks to be removed from High Street, Eastry

The above were noted by the members.

- viii) DDC – Collective Energy Switching – Energy Deal

It was felt this may a good subject for the Annual Parish Meeting – The Clerk to invite a speaker.

Action Sarah Wells

- ix) KALC Community Awards Scheme

RESOLVED that the Parish Council would join the Awards Scheme.

Action Sarah Wells

x) Letter ref uses for Bull Inn
The Clerk to acknowledge receipt of the letter.

Action Sarah Wells

7. HIGHWAYS

To discuss and agree actions relating to highways issues

a) KCC Proposals ref Street Lighting

Noted by the members.

8. STRATEGIC PLANNING & NEIGHBOURHOOD PLANNING

To discuss and agree a way forward for producing a strategic plan for the Parish Council's future activities.

9. FINANCE

To discuss and agree actions relating to the Council Finances

a) Quote for various tree works to 17 trees on PC Land

RESOLVED this quote for works to 17 trees on Parish Council Land at the cost of £1500 plus VAT be accepted. The Clerk to liaise with the tree surgeon. **Action Sarah Wells**

b) Request from Toilet Cleaning Contractor for a £5 a month increase in the contract Fee.

RESOLVED the toilet cleaning contract be increased from £155 to £160 a month with effect from 1st April 2013.

c) KALC Membership renewal invitation

RESOLVED KALC membership should be renewed.

Action Sarah Wells

10. ACCOUNTS

The Clerk explained that due to a clerical error the payments made between meetings in Aug 2012 had not been authorised at the Sept 2012 Parish Council meeting. They had been added to the authorisation list for this meeting.

RESOLVED that the following payments should be made, resolution proposed by Cllr Barwick and seconded by Cllr Wiles. Cllr Kemp was third signatory.

Paid In Aug 2012 between meetings

Receipts July 2012

VAT Claim	7398.26
	7,398.26

Aug 2012 Payments

		Cheque No	Amount	VAT
Environmental Engineer - July Street Cleaning	352.00	4454	352.00	
Toilet Cleaning Contract July	155.00			
Supplies July	7.77			
	162.77	4455	162.77	
1st Eastry Guides - replacement Cheque		4456	126.00	
AJL Garden Services - July Ground work		4457	623.23	
British Gas - Parish Room		4458	121.92	5.80
G&C service - Allotment clearance		4459	1790.00	
Coffee Break - Apr-June		4460	244.00	
Post Installation Inspection - Skate Ramp		4461	72.00	12.00
Evolution Skate Ramp Sign	180.00			30.00
Skate Park supply and installation	40540.50			6756.75
	40720.50	4462	40720.50	
Clerks Salary Jul 2012		4463	737.90	

H M Revenue and Customs	Income Tax	19.80			
	Employees NI	17.77			
	Employers NI	15.37			
		52.94	4464	52.94	
	Employers Pension Contribution	103.84			
	Employees Pension Contribution	48.62			
		152.46	4465	152.46	
Clerks Expenses					
Telephone and Broadband	14 Jul to 13 Aug	10.11			
	Wireless card - Computer	15.13			2.52
		25.24	4466	25.24	
1st Signatory A Barwick					
2nd Signatory S E Hooper					
3rd Signatory M Pemble					
Receipts Mar 2013					
	Allotment Rent	17.75			
		17.75			
Paid between meetings					
			Cheque No	Amount	VAT
Mar 2013 Payments					
Environmental Engineer - Mar Street Cleaning			4530	385.00	
Toilet Cleaning Contract Mar	155.00				
Mar Supplies	6.22				
	161.22		4531	161.22	
British Gas - Parish Room Electricity			4532	15.45	0.74
British Gas - Parish Room Gas			4533	84.33	4.01
DDC - Parish Room Rates			4534	71.59	
AJL Garden Services - Mar Ground work			4535	623.23	
Clerks Salary Mar 2013			4537	737.70	
H M Revenue and Customs	Income Tax	20.00			
	Employees NI	17.77			
	Employers NI	15.37			
		53.14	4536	53.14	
	Employers Pension Contribution	103.84			
	Employees Pension Contribution	48.62			
		152.46	4538	152.46	
Clerks Expenses					
Telephone and Broadband	14 Mar to 13 Apr				
	2013	17.04			
	Office Allowance Jan to Mar	67.50			
		84.54	4539	84.54	
To Pay					
	British Gas Parish Room Gas	165.39	4540	165.39	7.87
	Coffee Break Refreshments	80.01	4541	80.01	
	KALC Membership	662.57	4542	662.57	110.43
	ICCM Membership	90.00	4543	90.00	
	Hydraquip - Allotment Water pipe work	113.45	4544	113.45	18.91

11. FORTHCOMING EVENTS

To discuss and agree actions relating to events

a) Council Events

- a) Annual Parish Meeting Agree Final Agenda

The final agenda was agreed. The Clerk to get it printed in the May Village News. **Action Sarah Wells**

b) Outside Events

- a) ACRK – Hidden Rural Economy Conference

Noted by the members.

12. ALLOTMENTS

To discuss matters raised by the Allotments Management Committee.

Cllr Kemp reported that works to install additional water stand pipes were being undertaken.

13. LEISURE FIELDS

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

a) Gun Park

- a) Annual Safety Inspection due

The Clerk to book an accompanied inspection.

Action Sarah Wells

- b) Review of Site meeting – Planting on Community Land

RESOLVED the Clerk to obtain a full copy of the Land registry deed to the Gun park.

Action Sarah Wells

The members had met on site and seen the plants and path. It was agreed that the plants along the fence line did enhance the look of the boundary and could remain, however the path that had been laid on Gun Park land and the shrubs along the laid path should be removed and the ground reinstated to its original state.

RESOLVED the clerk should write to the home owner as above.

Action Sarah Wells

b) Pond

- a) Strutt and Parker - Response to enquiry ref tree inspections at the Pond - Noted.

c) Allotments Play Area

Nothing to discuss.

d) Correspondence

None received.

14. CHURCHYARD AND CEMETERY

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

a) Churchyard & Cemetery

- i) Response from Strutt and Parker ref Cemetery Extension

Strutt and Parker had asked how much land the PC wished to purchase and how much they would be willing to pay. It was agreed Cllr Kenton would investigate further.

Action Cllr Kenton

b) Recreation Ground

- i) Request from PCC to use Recreation Ground for parking for Church Events

RESOLVED that permission be granted provided the ground was dry enough, Cllr Barwick to inspect the recreation ground prior to the events and inform the PCC if parking would be permitted.

Action Cllr Barwick

c) Bowling Green

A meeting of the Trustees had taken place prior to this meeting.

15. REPORTS

To receive written or verbal reports from:-

a) District Councillors

Cllr Manion and Kenton gave verbal reports.

b) Parish Councillors

Cllr Hooper had attended the Coal field mining museum event, she gave a verbal report.

16. COMMUNICATION

To agree Council communication to the following media:-

a) Village News Letter

APM Agenda and DDC Energy Deal

b) Mercury Roundup Section

APM notice.

c) Parish Council Web Site

As above, plus other news items that come in during the month.

17. DATE OF NEXT MEETING

To confirm the next meeting of the Parish Council

The next meeting of the Parish council will be the Annual Meeting of the PC on Monday 13th May 2013.

Scheduled dates for ordinary meetings

Mon 13th May 2013

Annual Parish Meeting 21st May 2013

Mon 3rd Jun 2013

Mon 1st July 2013

Mon 9th Sept