

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL HELD AT
THE PARISH ROOM AT 7.30pm ON MONDAY 5th DECEMBER 2016**

Present: Councillors

N Kenton (Chairman)	M Pemble	B Read
Annie Wiles	P Bailey	A Barwick
M Jones	L Bevan-Powell	

Sarah Wells Clerk to the Parish Council

Dist Cllr Manion

1. APOLOGIES

Cllrs M Kemp & Andrew Wiles.

2. DECLARATIONS

None received

3. PARISH COUNCIL VACANCY

DDC have given the Council permission to co-opt. The vacancy had been advertised in the Village News asking for applications. **Action Discharged**

4. MINUTES OF LAST MEETING

a) Minutes of the Planning Committee Meeting held on 7th Nov 2016

RESOLVED the minutes of the Planning Committee meeting of the Parish Council held at 7.00pm on 7th Nov 2016 are duly signed by the Chairman as a true and correct record of the meeting.

b) Minutes of the Ordinary Meeting of the Parish Council held on 7th Nov 2016

RESOLVED the minutes of the Ordinary meeting of the Parish Council held at 7.30pm on 7th Nov 2016 are duly signed by the Chairman as a true and correct record of the meeting.

5. ACTIONS FROM THE LAST MEETING

Petition Nuisance Seagulls – The Clerk had spoken to the DDC environmental officers and had produced a leaflet for distribution with the Village News asking that members of the public do not feed the gulls. **Action Discharged**

Street cleaners - The problems with the automatic street cleaner had been reported DDC and inspections undertaken. DDC will now monitor the situation. **Action Discharged**

Highways

Bench by the horse trough KHS permission forms – Cllr Jones had spoken to Kent Highway Services, the application was still being progressed. **Action Cllr Jones Ongoing**

Church Yard & Cemetery

Extension to Cemetery - Cllr Kenton had spoken to the local resident about the purchase of the field to extend the Cemetery. They had agreed that a meeting with the Council would be useful, Cllr Kenton to arrange. **Action Cllr Kenton ongoing**

2016/17 Budget Talks

The Clerk asked if the members wished to add any new projects to the budget for next year. Cllr Andrew Wiles asked if a New Website that was more mobile friendly would be advantages, it could be built to allow email alerts and help with communications. After some discussion this was felt to be a good idea. Cllr Wiles to look into possible options.

Communications – If the Council had a new website then an email information service for local residents could be incorporated. **Action Cllr Andrew Wiles & Cllr M Jones ongoing**

Correspondence

KALC Community Award Scheme – This had been advertised in the Village News.

Action Discharged

Highways

Footpath running from Mill Lane to Wilmott Place - The Clerk had inspected the path and informed PROW of the damage.

Action Discharged

Finance

Estimate of Fees for Architect and first invoice – New Parish Room project – The Clerk had written to the architect as agreed.

Action Discharged

Grant Application – The applicants have been informed.

Action Discharged

Forthcoming Events

Christmas Trees – These are now up, just waiting for the lights to go on.

Action Discharged

Pond and Parade

To discuss matters relating to the Pond, Parade and area behind the bus shelter.

Signs – The Clerk had spoken to the butcher and he had agreed to display a no skateboarding etc. sign in his window, the Clerk will now order a sign

Action Sarah Wells ongoing.

Rat sighting - The Clerk had contacted a pest controller who had inspected the area around the pond. He found no runs or evidence of rats nesting at the pond site. There is a mole run under the bench that is currently being inhabited by mice. He did say that the cold weather has sent the rats looking for cover and that may be why they were spotted, however there is no sign that they have taken up residence. New legislation says he cannot lay bait unless there is clear evidence of rats. This is because the mice will eat the poison and they are the main food source of Owls and other birds of prey and there is now some evidence that the poison is getting into the food chain.

Action Discharged

Leisure Fields

Ground work Spec all area – This had been sent to local landscape companies for tender.

Gun Park

Letter ref Skate park – The Clerk had responded as agreed, however the current operational sign had been partially spray-painted.

Safety Inspection report – Cllr Jones had looked at the posts and found some replacements.

Action Discharged

Churchyard & Cemetery

Grave Diggers Shed – The Clerk had spoken to the grave digger, he currently uses the shed to store the shuttering used when digging graves. This consisted of 8'x 4' and 4' x 4' sheets of marine ply that need to be kept dry. As there is no vehicle access to the Cemetery transporting these sheets every time a grave is dug would be problematic.

Action Discharged

Request for Grass Matting Provision walkway across Cemetery – The Clerk had requested quotes.

Action Discharged

Bowling Green & Parish Room

Request from the Bowling Club for the tree overhanging the Green to be pollarded – Cllr Jones had inspected the tree he reported that it is a big Beech Tree located inside the conservation area and permission would not be given by DDC to remove it completely.

Action Discharged

6. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

- i) NALC Dependants Carers allowance

It was agreed that each member should answer the questionnaire individually. The Clerk to forward the link to members.

Action Sarah Wells

b) Newsletters and Circulars

- i) KALC Parish News

Noted by the members.

c) Other

- i) BT Phone box removal – Mill Green

No objections raised by the members.

7. HIGHWAYS

To discuss and agree actions relating to highways issues

- a) *SID Provision* – KHS no longer felt the entrance to the field by the pond would be a suitable site for a post. It was agreed the site of the existing post further up Lower Street should be used. The Clerk to inform KHS.

Action Sarah Wells

8. FINANCE

To discuss and agree actions relating to any financial matters presented to the Council.

- a) SLCC Membership

RESOLVED the SLCC membership should be paid.

- b) Budget Talks – Precept due 6th Feb 2017

The Clerk to produce a draft budget including provision for a new Web Site, Xmas Lights and footpath in Gun park.

Action Sarah Wells

9. ACCOUNTS

RESOLVED the following payments should be made.

Receipts Nov				
Allotment Rent	218.00			
Funeral	550.00			
	768.00			
Dec Payments		Cheque No		VAT
Environmental Engineer - Nov		STO	398.75	
Toilet Cleaning Contract Nov	245.00			
Toilet Cleaning Supplies allowance Nov	5.00			
	250.00	STO	250.00	
AJL Garden Services - Nov		STO	638.82	
Clerks Salary Nov		STO	786.84	
H M Rev and Cust		STO	25.01	
KCC Pension Fund		STO	181.27	
Southern Water		DD	195.04	
Web Site domain name annual renewal		BACS	10.79	
Safeplay Playground - Operational Inspections		BACS	72.00	12.00
Clerks Expenses - Flowers Cllr Hooper Funeral		BACS	45.00	7.50
SLCC Membership		300023	78.50	
Poppy Appeal - Remembrance Day wreath		300024	20.00	

10. FORTHCOMING EVENTS

To discuss and agree actions relating to events

a) Council Events

Nothing to discuss.

b) Outside Events

- ii) ACRK Annual Meeting – 14th Dec 2016

Noted by the members.

11. POND AND PARADE

Nothing to discuss.

12. ALLOTMENTS

Cllr Bailey reported that the vacant plots had been strimmed and the water turned off for the winter.

13. LEISURE FIELDS

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

a) Gun Park

- i) Signs skate park

RESOLVED the Clerk should purchase three new signs, one to be kept as a spare.

Action Sarah Wells

b) Allotments Play Area

- i) Adventure Trail – New stepping posts

Cllr Jones to replace the missing posts.

Action Cllr Jones

c) Correspondence

None received.

14. CHURCHYARD AND CEMETERY

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

a) Churchyard & Cemetery

- i) Grave Diggers Shed

The Clerk had spoken to the handy man and he felt it would be possible to reduce the size of the shed to form a small lean too that would be just big enough to store the gravediggers marine ply but too small for anyone to get inside comfortably. She was waiting for a quote.

Action Sarah Wells

b) Recreation Ground

Nothing to discuss.

c) Bowling Green & Parish Room

Beech Tree overhanging Green – Cllr Jones said some work could be undertaken to allow more light through to the green. He would draft a specification to go out for tender.

Action Cllr Jones

15. LONGTERM OUTSTANDING ITEMS

- a) Parade Layby
b) School Parking
c) Gun Park Footpath (Running Parallel to Willmott Place)

The Clerk had contacted PROW and DDC as yet no definitive answer had been received. It was agreed she should try again and contact more senior managers.

Action Sarah Wells

16. REPORTS

To receive written or verbal reports from:-

a) Dist Cllrs

Cllr Manion and Kenton gave brief reports on the activities at DDC.

b) Parish Councillors

Cllr Read reported on the last youth club committee meeting.

Cllr Annie Wiles had been asked if a Street Name Plate could be installed at Eastry Mews. It was agreed the Clerk would enquire. **Action Sarah Wells**

17. COMMUNICATION

To agree Council communication to the following media:-

a) Village News Letter

The next issue is for Feb/Mar 2017.

b) Mercury Report

As needed.

c) Web Site

As required.

18. DATE OF NEXT MEETING

The next meeting of the Council will be the Ordinary meeting on Monday 9th January 2017.

Scheduled dates of meetings

6th Feb 2017 6th Mar 2017 3rd Apr 2017 8th May 2017 5th Jun 2017

The meeting closed at 8.20pm