

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL HELD AT  
THE PARISH ROOM AT 7.30pm ON MONDAY 9<sup>th</sup> JANUARY 2017**

<b>Present: Councillors</b>	N Kenton (Chairman)	M Pemble	B Read
	Annie Wiles	P Bailey	A Barwick
	M Jones (Part)	L Bevan-Powell	

Sarah Wells Clerk to the Parish Council

Community Wardens N Thistle and H Osborne

**1. APOLOGIES**

Cllrs M Kemp & Andrew Wiles.

The meeting was closed so that members of the public could speak. Mr Nick Thistle introduced Hannah Osbourne the new Community Warden assigned to Eastry and the surrounding areas.

**2. DECLARATIONS**

None received

**3. PARISH COUNCIL VACANCY**

One application had been received, this was discussed.

RESOLVED Mr Colin Boughton should be co-opted onto the Council.

**Action Sarah Wells**

**4. MINUTES OF LAST MEETING**

RESOLVED the minutes of the Planning Committee meeting of the Parish Council held at 7.00pm on 5<sup>th</sup> Dec 2016 are duly signed by the Chairman as a true and correct record of the meeting.

RESOLVED the minutes of the Ordinary meeting of the Parish Council held at 7.30pm on 9<sup>th</sup> Dec 2016 are duly signed by the Chairman as a true and correct record of the meeting.

**5. ACTIONS FROM THE LAST MEETING**

**Highways**

*Bench by the horse trough KHS permission forms* – Cllr Jones had spoken to Kent Highway Services, the application was still being progressed.

**Action Cllr Jones Ongoing**

**Church Yard & Cemetery**

*Extension to Cemetery* - Cllr Kenton had spoken to the local resident about the purchase of the field to extend the Cemetery. They had agreed that a meeting with the Council would be useful, Cllr Kenton to arrange.

**Action Cllr Kenton ongoing**

**2016/17 Budget Talks**

*Communications new Website* – Cllr Andrew Wiles and Jones had met and agreed away forward.

**Action Discharged**

The Clerk to produce a draft budget including provision for a new Web Site, Xmas Lights and footpath in Gun park.

**Action Sarah Wells ongoing**

**Pond and Parade**

To discuss matters relating to the Pond, Parade and area behind the bus shelter.

*Signs* – The signs had been ordered.

**Action Discharged**

**Correspondence**

*NALC Dependants Carers allowance* – The Clerk had forwarded the survey to the members for response.

**Action Discharged**

**Highways**

*SID Provision* – The Clerk had placed the order with KHS

**Action Discharged**

**Leisure Fields**

*Signs skate park* – The Clerk had placed the order for new signs.

**Action Discharged**

*Adventure Trail - New stepping posts* - Cllr Jones to replace the missing posts.

**Action Cllr Jones ongoing**

*Grave Diggers Shed* – The quote had been received.

**Action Discharged**

*Beech Tree overhanging Green* – Cllr Jones said some work could be undertaken to allow more light through to the green. He would draft a specification to go out for tender.

**Action Cllr Jones ongoing**

**Long-term Outstanding Items**

*Gun Park Footpath (Running Parallel to Willmott Place)* – The Clerk had received a responses from KCC.

**Action Discharged**

**Councillor Reports**

*Street Name Plate – Eastry Mews* - The Clerk had contacted DDC and they had agreed to put up a sign.

**Action Discharged**

**6. CORRESPONDENCE**

To discuss and agree actions relating to correspondence received by the Council.

**a) Consultation Documents**

- i) KCC Kent Mineral and waste sites plans – Call for Sites

Noted by the members.

**b) Newsletters and Circulars**

None received

**c) Other**

- i) Kent Police Rural Policing Update
- ii) KALC Parish News

Noted by the members.

**7. HIGHWAYS**

To discuss and agree actions relating to highways issues

- a) Cllr Read reported that the bollard by the layby bus stop adj to Orchard road had been hit by a car. The Clerk to report to KHS.

**Action Sarah Wells**

**8. FINANCE**

To discuss and agree actions relating to any financial matters presented to the Council.

- a) Budget Talks – Precept due 6<sup>th</sup> Feb 2017

A Finance meeting to be called for Monday 23<sup>rd</sup> Jan 2017.

**Action Sarah Wells**

- b) Email from Eastry Baby and Toddler ref Grant refusal
- c) 3 emails from members Baby and Toddler group ref grant

The members had read the emails, however it was felt that the fact that the group was folding just proved the Council views that it was unsustainable due to lack of numbers. The Council cannot maintain groups that have no way of covering their running costs. The Clerk to respond.

**Action Sarah Wells**

- d) KCC Pension Fund Valuation – New employer rate from 1-4-17 19.5%, cessation debt as of 31-3-16 £18,160.

RESOLVED this pension short fall should be shown in the accounts as a debt and a fund started, with money added yearly, to offset this amount. **Action Sarah Wells**

## 9. ACCOUNTS

RESOLVED the following payments should be made, proposed Cllr Barwick, Seconded Cllr Annie Wiles.

<b>Receipts Dec</b>			
Allotment Rent	7.50		
Wayleave	75.22		
	<b>82.72</b>		
<b>Jan Payments</b>		<b>Cheque No</b>	
Environmental Engineer - Dec		STO	398.75
Toilet Cleaning Contract Dec	245.00		
Toilet Cleaning Supplies allowance Dec	5.00		
	<b>250.00</b>	STO	250.00
AJL Garden Services - Dec		STO	638.82
Clerks Salary Dec 2016		STO	781.47
H M Revenue and Customs Income Tax	0.95		
Employees NI	21.43		
Employers NI	24.10		
	<b>46.48</b>	STO	46.48
Employers Pension Contribution	132.70		
Employees Pension Contribution	46.78		
	<b>179.48</b>	STO	179.48
British Gas - Gas Bill		DD	91.23
D. Carr - Website		BACS	71.76
Eastry Village Hall - Coffee Break		BACS	242.00
Coffee Break Refreshments		300025	59.89

Cllr Bailey stated that at the moment only three members online authorisation access was live, he felt this was unfair and asked that those members that had been locked out, or not completed their system registration do so as soon as possible. It was agreed the Clerk would ring the back and ask what was required. **Action Sarah Wells**

## 10. FORTHCOMING EVENTS

To discuss and agree actions relating to events

### a) Council Events

The date of the Annual Parish Meeting was discussed, 17<sup>th</sup> May 2017 7.30pm was suggested.

Clerks Note: this is the same day as a School Governors meeting, this will affect several people that usually attend and give reports. Clerk to look at alternative dates. **Action Sarah Wells**

### b) Outside Events

i) Lord Lieutenant of Kent - Annual Civic reception – Tue 14<sup>th</sup> March 11am – Rochester  
Noted by the members, the Clerk to send the Councils apologies. **Action Sarah Wells**

ii) Battles Over – A Nation Tribute 11<sup>th</sup> Nov 2018. Beacon lighting

The Council wish to be involved in the national beacon Lighting. The Clerk to register and add to the APM agenda. **Action Sarah Wells**

## 11. POND AND PARADE

Nothing to discuss

## 12. ALLOTMENTS

Nothing to discuss

## 13. LEISURE FIELDS

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

### a) Gun Park

Nothing to discuss

### b) Allotments Play Area

Nothing to discuss

### c) Correspondence

Nothing to discuss

## 14. CHURCHYARD AND CEMETERY

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

### a) Churchyard & Cemetery

i) Quote for work to reduce size of Gravediggers Shed

RESOLVED the quote should be accepted.

**Action Sarah Wells**

ii) Quotes for installation of grass matting

Two quotes had been received, the actual grass matting would cost in excess of £1000, in addition to this it would be very labour intensive to lay, another £900 to £1000. It was felt this was an unacceptable expenditure.

RESOLVED Cllr Jones would look at the site and see if woodchip could be laid to reduce mud.

**Action Cllr Jones**

### b) Recreation Ground

Nothing to discuss

### c) Bowling Green & Parish Room

RESOLVED the Clerk to arrange for the Gutters above the door to be cleaned out, and the outside light on the apex of the roof to be repaired.

**Action Sarah Wells**

## 15. LONGTERM OUTSTANDING ITEMS

a) Parade Layby - Ongoing

b) School Parking - Ongoing

c) Gun Park Footpath (Running Parallel to Willmott Place)

i. Responses from KCC, site meeting to be arranged.

**Action Sarah Wells**

**16. REPORTS**

To receive written or verbal reports from:-

**a) Dist Cllrs**

Cllr Kenton gave a report including information on road side littering and the Weston Heights

**b) Parish Councillors**

No reports received.

**17. COMMUNICATION**

To agree Council communication to the following media:-

**a) Village News Letter**

Annual Parish Meeting for April issue.

**b) Mercury Report**

**c) Web Site**

As required.

**18. DATE OF NEXT MEETING**

The next meeting of the Parish Council will be a Finance Committee meeting on the 23<sup>rd</sup> Jan 2017 at 7.30pm

Followed by the Ordinary meeting on Monday 6<sup>th</sup> Feb 2017 at 7.30pm

**Scheduled dates of meetings**

6<sup>th</sup> Mar 2017 3<sup>rd</sup> Apr 2017 8<sup>th</sup> May 2017 5<sup>th</sup> Jun 2017