

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL HELD AT
THE PARISH ROOM AT 7.30pm ON MONDAY 11th SEPTEMBER 2017**

Present: Councillors

A.Barwick	M.Jones	M Kemp
P Bailey	B Read	M Pemble
Annie Wiles (Chair)		

Sarah Wells Clerk to the Parish Council

1. APOLOGIES

Cllrs Andrew Wiles, L Bevan-Powell, C Boughton & N Kenton

2. DECLARATIONS

None received.

3. MINUTES OF LAST MEETING

RESOLVED the minutes of the Planning Committee meeting of the Parish Council held at 7.00pm on 3rd July 2017 are duly signed by the Chairman as a true and correct record of the meeting.

RESOLVED the minutes of the Annual meeting of the Parish Council held at 7.30pm on 3rd July 2017 are duly signed by the Chairman as a true and correct record of the meeting.

4. ACTIONS FROM THE LAST MEETING

Highways

Bench by the horse trough KHS permission forms – Cllr Jones had spoken to Kent Highway Services, they had no objections in principle he was just waiting for the paperwork.

Action Cllr Jones Ongoing

Church Yard & Cemetery

Extension to Cemetery - Cllr Kenton had spoken to the local resident about the purchase of the field to extend the Cemetery. Cllr Kenton to speak to the Land Agent

Action Cllr Kenton ongoing

Leisure Fields

Adventure Trail - New stepping posts - Cllr Jones to replace the missing posts.

Action Cllr Jones ongoing

Finance

Quote for painting of play equipment Gun park - The Quote had been quite high, it was agreed another quote should be obtained.

Action Sarah Wells ongoing

Forthcoming Events

Battle's Over a Nation's Tribute 11th Nov 2018 – The Clerk had called an open meeting on the 18th Sept 2017

Action Discharged

Recreation Ground

Cllr Jones had removed the log from the recreation ground.

Action Discharged

Correspondence

Fire Hydrant Maps now available – The Maps had been forwarded as agreed.

Action Discharged

Highways

i) Dirty Signs

A lot of the signs around the village are in need of a clean, this does not seem to be undertaken by KHS on a regular basis due to budget cuts.

RESOLVED the Clerk to ask the local window cleaners to clean all the signs in and around the Parish.

Action Sarah Wells ongoing

Finance

Quote for additional SID post – The Clerk had accepted the quote. **Action Discharged**

Grant application from RBL – The Grant had been paid. **Action Discharged**

Annual Grant invitation – The invitation had been published in the Parish News, Mercury and on the PC website. **Action Discharged**

Allotments

The hedge from 5 Maymills is overgrowing the driveway to the Allotments. - The Clerk had written to the householder. **Action Discharged**

Fence lines full of weeds - The Clerk had spoken to the contractor. **Action Discharged**

Leisure Fields**Gun Park**

Annual Safety Inspection received - The Leisure Fields working party to meet and discuss the report. **Action Cllrs Read, Kemp, Jones and Boughton ongoing**

Churchyard & Cemetery

Cllr Jones had removed the fallen branch from the Cemetery. **Action Discharged**

Bowling Green & Parish Room

Letter from Bowls Club ref Lease – The Clerk was waiting for a response from the solicitor.

5. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

None received.

b) Newsletters and Circulars

- i) KALC Parish News

Noted

c) Other

- i) NHW – Warning of Theft of motor vehicles

Noted.

- ii) Oil Club

To be added to Village News article.

6. HIGHWAYS

To discuss and agree actions relating to highways issues

- i) Email from Resident from Lower Street

The content was discussed.

RESOLVED the Clerk should report the faults to the appropriate agency and ask the landowner to cut back the hedge. She would also explain the Councils current strategy on speeding traffic.

Action Sarah Wells

- ii) Email ref traffic problems Gore Lane

RESOLVED the Clerk to explain the Councils current strategy on speeding traffic.

- iii) Proposal for restricted byway

Noted

iv) Rights of Way Improvement Plan – Survey

The members to complete individually.

v) Parking Church Street

Cllr Jones had received a complaint about parking during Bowls matches. The Clerk to inform the Bowls Club.

Action Sarah Wells

vi) Footpath EE256 – Behind Whitewood Road

The Clerk had received a phone call ref the above path. The first part of the path is very overgrown, however there is a Gentleman who is willing to keep it cut back if an initial cut can be arranged. Cllr Jones to take a look.

Action Cllr Jones

7. FINANCE

To discuss and agree actions relating to any financial matters presented to the Council.

i) Completion of 2016/17 Audit

No issues were raised by the Auditor.

ii) Accounts to 30-6-17

RESOLVED the accounts should be adopted by the members.

8. ACCOUNTS

RESOLVED the following payment should be paid.

Receipts Jul- Aug				
Card Payments Jun - Aug				
M Pemble	27.35	Coffee Break Refreshments		
	11.00	Coffee Break Refreshments		
	11.00	Coffee Break Refreshments		
	11.00	Coffee Break Refreshments		
	26.00	Coffee Break Refreshments		
	31.00	Coffee Break Refreshments		
	45.65	Coffee Break Refreshments		
	163.00			
S Wells	23.40	Stamps		
	25.44	Hutchins - Allotment Fence Posts		
	33.18	KCS - Stationery		
	82.02			
Jul Payments		Cheque No		VAT
Environmental Engineer - Jul		STO UT	412.50	
Toilet Cleaning Contract Jul	245.00			
Toilet Cleaning Supplies allowance Jul	5.00			
	250.00	STO UT	250.00	
Clerks Salary Jul 2017		STO UT	796.13	
H M Revenue and Customs Income Tax	1.35			
Employees NI	22.53			
Employers NI	25.91			
	49.79	STO UT	49.79	
Employers Pension Contribution	169.21			
Employees Pension Contribution	47.73			
	216.94	STO UT	216.94	
Harmer & Sons Ground Works - July		STO	687.00	

Trevor Oku -Churchyard & Cemetery Grass cutting - Jul		STO	220.00	
Business Stream - Allotment water		DD	18.26	
OPUS Energy - Parish Room Gas 05/6 - 04/07		DD	4.17	0.20
Aug Payments				
Environmental Engineer - Aug		STO UT	412.50	
Toilet Cleaning Contract Aug	245.00			
Toilet Cleaning Supplies allowance Aug	5.00			
	250.00	STO UT	250.00	
Clerks Salary Aug 2017		STO UT	796.13	
H M Revenue and Customs Income Tax	1.35			
Employees NI	22.53			
Employers NI	25.91			
	49.79	STO UT	49.79	
Employers Pension Contribution	169.21			
Employees Pension Contribution	47.73			
	216.94	STO UT	216.94	
Harmer & Sons Ground Works - Aug		STO	687.00	
Trevor Oku –Churchyard & Cemetery Grass cutting- Aug		STO	220.00	
Business Stream - Allotment water		DD	25.28	
OPUS Energy - Parish Room Gas 05/7 - 04/8		DD	4.17	0.20
British Gas - Electricity 1/5 - 18/7 Meter ending 21656		DD	20.56	
British Gas - Electricity 19/4 -18/7 Meter ending 21610		DD	50.33	
Village Hall Hire Coffee Break - Apr-Jun		BACS	286.00	
DDC - New Historic Panel		BACS	233.90	
PKF Little John - 2016/17 Audit		BACS	360.00	60.00

9. FORTHCOMING EVENTS

To discuss and agree actions relating to events

a) Council Events

Nothing to discuss

b) Outside Events

- i) KALC Dover Area Extraordinary Meeting – Sept 21st 6.45pm Phoenix Centre – Expansion plans Western Docs
- ii) SECAS – AGM – 28th Sept 1.30pm – Ditton Community Centre
- iii) Kent Highways Parish Seminar – Ramada Hotel, 12.30pm

Noted by the members.

10. POND AND PARADE

Nothing to discuss.

11. ALLOTMENTS

- a) A Fence on the school side had been cut.

RESOLVED the Clerk to instruct a fencing company to repair the problem. **Action Sarah Wells**

- b) An unknown padlock had been placed on the small gate on the school side. Cllr Bailey to replace it with the official lock.

12. LEISURE FIELDS

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

a) Gun Park

Nothing to discuss.

b) Allotments Play Area

Nothing to discuss.

c) Correspondence**i) Land Behind the bus shelter**

An email had been received offering to buy this piece of land.

RESOLVED the offer should be refused. The Clerk to respond and speak to the contractor about the substandard maintenance of the site. **Action Sarah Wells**

13. CHURCHYARD AND CEMETERY

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

a) Churchyard & Cemetery

The Clerk had been approached by one of the Church Wardens about the gravel area on the left hand side of the Church doors, should would speak to the contractor about it. **Action Sarah Wells**

She had also received a complaint about the grass cutting in the ashes interment area. She had spoken to the Rev Ridley about this.

b) Recreation Ground

The hedges were in need of cutting the Clerk to check the schedule with the contractor.

Action Sarah Wells

c) Bowling Green & Parish Room

The Chairman of the Bowls club had rang to say the club did want to be involved with the new building.

14. LONGTERM OUTSTANDING ITEMS

Nothing to discuss.

15. REPORTS

To receive written or verbal reports from:-

a) County Cllr – Sue Chandler

Cllr Chandler introduced herself and spoke about her activities at KCC.

b) Parish Councillors

Cllr Read would be attending the Youth Club AGM the following week.

16. COMMUNICATION

To agree Council communication to the following media:-

a) Village News Letter

Oil Club & Inconsiderate parking.

b) Mercury Report

As required

c) Web Site

As required

17. DATE OF NEXT MEETING

The next meeting of the Council will be a Finance Committee meeting on Mon 2nd Oct at 7.00pm followed by the Ordinary meeting at 7.30pm.

Scheduled dates of meetings

13th Nov 2017

4th Dec 2017