

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL HELD AT
THE PARISH ROOM AT 7.30pm ON MONDAY 2nd OCTOBER 2017**

Present: Councillors Annie Wiles (Chair) A.Barwick B Read
 P Bailey M Pemble L Bevan-Powell

Sarah Wells Clerk to the Parish Council

1. APOLOGIES

Cllrs Andrew Wiles, M.Kemp, M.Jones, C Boughton & N Kenton. Dist Cllr Manion

2. DECLARATIONS

None received.

3. MINUTES OF LAST MEETING

RESOLVED the minutes of the Ordinary meeting of the Parish Council held on 11th Sept 2017 are duly signed by the Chairman as a true and correct record of the meeting.

RESOLVED the minutes of the Planning Committee meeting of the Parish Council held on 18th Sept 2017 are duly signed by the Chairman as a true and correct record of the meeting, with one amendment. Cllr L Bevan-Powell was present and had been show as giving apologies.

4. ACTIONS FROM THE LAST MEETING

Highways

Bench by the horse trough KHS permission forms – Cllr Jones had spoken to Kent Highway Services, they had no objections in principle he was just waiting for the paperwork.

Action Cllr Jones Ongoing

Dirty Signs

A lot of the signs around the village are in need of a clean, this does not seem to be undertaken by KHS on a regular basis due to budget cuts.

RESOLVED the Clerk to ask the local window cleaners to clean all the signs in and around the Parish.

Action Sarah Wells ongoing

Email from Resident from Lower Street – The Clerk had responded at agreed. **Action Discharged**

Email ref traffic problems Gore Lane - The Clerk had responded at agreed. **Action Discharged**

Parking Church Street – The Clerk had contact the Bowls club. **Action Discharged**

Footpath EE256 – Behind Whitewood Road

The Clerk had received a phone call ref the above path. The first part of the path is very overgrown, however there is a Gentleman who is willing to keep it cut back if an initial cut can be arranged. Cllr Jones to take a look.

Action Cllr Jones ongoing

Church Yard & Cemetery

Extension to Cemetery - Cllr Kenton had spoken to the local resident about the purchase of the field to extend the Cemetery. Cllr Kenton to speak to the Land Agent **Action Cllr Kenton ongoing**

The Clerk had been approached by one of the Church Wardens about the gravel area on the left hand side of the Church doors, should would speak to the contractor about it.

Action Sarah Wells ongoing

Leisure Fields

Adventure Trail - New stepping posts - Cllr Jones to replace the missing posts.

Action Cllr Jones ongoing

Land Behind the bus shelter – The Clerk had responded refusing the offer. She had also contacted the contractor and the area had been made tidy.

Action Discharged

Gun Park

Annual Safety Inspection received - The Leisure Fields working party to meet and discuss the report.

Action Cllrs Read, Kemp, Jones and Boughton ongoing

Finance

Quote for painting of play equipment Gun park - The Quote had been quite high, it was agreed another quote should be obtained.

Action Sarah Wells ongoing

Allotments

A Fence on the school side had been cut. – The Clerk had instructed the Fencing Company to repair the problem.

Action Discharged

Recreation Ground

The hedges had been cut.

Action Discharged

5. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

- i) DCLG Consultation – Planning for the right homes in the right place

Noted by the members.

b) Newsletters and Circulars

- i) Clerks and Councils Direct

Noted by the members.

c) Other

- i) Kent Police – Rural Policing Update 13th Sept 2017

Noted by the members.

6. HIGHWAYS

To discuss and agree actions relating to highways issues

- i. Footpath – Mill Lane to Gun Park – Mobility Access

RESOLVED DDC should be asked to move the bin further down the path to the grassed area by the allotments.

- ii. Dog Waste Bin and Bollards Orchard Road

Cllr Read reported that the bollards and the Dog Waste bin on the grassed area on Gore Lane were in need of repair. The Clerk to report.

Action Sarah Wells

- iii. Flooding Heronden View

Cllr Bailey reported a problem with the soakaways in Heronden View, Kent Highways Services are aware of the situation and are working to rectify the situation.

7. FINANCE

To discuss and agree actions relating to any financial matters presented to the Council.

- i) Late filing penalty HMRC – Has been appealed

The appeal had been granted and the penalty withdrawn.

8. ACCOUNTS

RESOLVED the following payments should be paid.

Receipts Sept				
	0.00			
Card Payments Sept				
	0.00			
Sept Payments		Cheque No		VAT
Environmental Engineer - Sept		STO UT	412.50	
Toilet Cleaning Contract Sept	245.00			
	5.00			
Toilet Cleaning Supplies allowance Sept	250.00	STO UT	250.00	
Clerks Salary Sept 2017		STO UT	796.13	
H M Revenue and Customs Income Tax	1.35			
Employees NI	22.53			
Employers NI	25.91			
	49.79	STO UT	49.79	
Employers Pension Contribution	169.21			
Employees Pension Contribution	47.73			
	216.94	STO UT	216.94	
Harmer & Sons Ground Works - Sept		STO	687.00	
Trevor Oku – Churchyard and Cemetery Grass cutting - Sept		STO	220.00	
OPUS Energy - Parish Room Gas 05/8 - 04/09		DD	4.12	0.20
Spectrum Safety - Fire Checks - Pavilion	66.96			11.16
Spectrum Safety - Fire Checks - Parish Room	65.16			10.86
	132.12	BACS	132.12	
Safeplay - Playground Inspections		BACS	72.00	12.00
Clerks reimbursements - Nov 2016 to Sept 2017				
Office Allowance 11 x 25	275.00			
Phone 11 months	89.06			
	364.06	BACS	364.06	

9. FORTHCOMING EVENTS

To discuss and agree actions relating to events

a) Council Events

i) WW1 Beacon Lighting 11-11-2018

The Clerk reported that two members of the public had attended the meeting with herself and Cllr Bailey. The consensus of the meeting was that a permanent basket type beacon should be erected. The Scouts already had a basket that they were willing to donate to the project, it would need altering to enable it to be mounted on a post.

The alterations and the post would need paying for, however the post would be erected using volunteer labour.

Locations had been discussed and it was felt the school field would be the best site as it was secure and crowds could be easily controlled during events.

The members were in agreement.

RESOLVED the Parish Council would pay for the alterations and the post required to mount the beacon provided permission could be obtained from the school.

The Clerk to contact the school.

Action Sarah Wells

ii) Xmas Trees

The Clerk to ask Cllr Jones if he could source the trees for this year.

Action Sarah Wells

iii) Wreath laying

The Clerk had ordered the wreath, Cllrs Wiles and Bailey were not available to lay the wreath this year. The Clerk to inform Cllr Kenton.

Action Sarah Wells

b) Outside Events

i) ACRK – Annual Meeting – Thur 26th Oct – Headcorn Village Hall – 3.15pm Start

Noted by the members.

ii) Dover Area KALC Meeting -25th Oct 2017 – Phoenix Centre

Cllr Bailey to attend.

10. POND AND PARADE

To discuss matters relating to the Pond, Parade and area behind the bus shelter.

i) Quote for repairs to picnic bench

RESOLVED the quote for £96.00 should be accepted. The Clerk to accept the quote.

Action Sarah Wells

11. ALLOTMENTS

To discuss matters raised by the Allotments Management Committee.

a) The allotment rents had be prepared and Cllr Bailey would deliver this week.

12. LEISURE FIELDS

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

a) Gun Park

i) Replacement Footpath

The path should have been completed last week, however due to a query raised about the width of the replacement path by a member of the public the work had been put on hold. It had taken more than 5 years to get this project started as the ownership of the path had been in dispute and both DDC and KCC had been happy to remove the path completely as there is path on the other side of the road that could have been used.

Increasing the width of the path would cost an additional £1,312. Neither DDC nor KCC were willing to put additional funds into this project. The Parish Council are currently paying £1,750.00 towards the cost of the replacement path.

RESOLVED the path should go ahead as originally planned.

c) Allotments Play Area

Nothing to discuss.

d) Correspondence

None received.

13. CHURCHYARD AND CEMETERY

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

a) Churchyard & Cemetery

- i) Unstable grave stone Churchyard

The Clerk reported that she had laid down a stone in the Churchyard as it had been unstable. She had informed the Vicar.

b) Recreation Ground

Nothing to discuss.

c) Bowling Green & Parish Room

- i) Letter from Eastry Bowls Club

Noted by the members the Clerk to respond.

Action Sarah Wells

- ii) Request for access to rec to allow Green Maintenance

RESOLVED permission should be given, the Clerk to respond.

Action Sarah Wells

14. LONGTERM OUTSTANDING ITEMS

The Clerk to look at the ongoing actions and update this section for the next meeting.

Action Sarah Wells

15. REPORTS

To receive written or verbal reports from:-

a) Dist Cllrs

No reports received.

b) Parish Councillors

Cllr Read had been to the Youth Club AGM. It had been reported at the meeting that the founding Trustees had been in post for 30 years.

Cllr Bailey had attended an extra-ordinary Dover Area KALC meeting. He gave a report.

16. COMMUNICATION

To agree Council communication to the following media:-

a) Village News Letter

The next issue would be the Dec/Jan. The Chairman's Christmas letter would need to be in by 10th Nov.

b) Mercury Report

As required.

c) Web Site

As required.

17. DATE OF NEXT MEETING**Scheduled dates of meetings**

13th Nov 2017

4th Dec 2017

8th Jan 2018

5th Feb 2018

The meeting closed at 8.10pm