

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL HELD AT THE
PARISH ROOM AT 7.30pm ON MONDAY 13th NOVEMBER 2017**

Present: Councillors	Nick Kenton (Chair)	Annie Wiles	A.Barwick
	P Bailey	M Pemble	L Bevan-Powell
	M.Kemp,	M.Jones,	C Boughton

Sarah Wells Clerk to the Parish Council

1. APOLOGIES

Cllrs B Read &. Dist Cllr Manion

RESOLVED Cllr Andrew Wiles reasons for absence, working away from home, for the past 5 meetings should be accepted by the members. Once his current contract ends, in 3 to 4 months it is hoped he will be able to attend meetings on a regular basis.

2. DECLARATIONS

Cllr Jones reported a prejudicial interest in the quotes for tree work at the bowling green as his company had provided one of the quotes.

3. MINUTES OF LAST MEETING

RESOLVED the minutes of the Finance Committee meeting of the Parish Council held on 2nd Oct 2017 are duly signed by the Chairman as a true and correct record of the meeting.

RESOLVED the minutes of the Ordinary meeting of the Parish Council held on 2nd Oct 2017 are duly signed by the Chairman as a true and correct record of the meeting.

RESOLVED the minutes of the Planning Committee meeting of the Parish Council held on 16^h Oct 2017 are duly signed by the Chairman as a true and correct record of the meeting.

4. ACTIONS FROM THE LAST MEETING

Highways

Footpath EE256 – Behind Whitewood Road

The Clerk had received a phone call ref the above path. The first part of the path is very overgrown, however there is a Gentleman who is willing to keep it cut back if an initial cut can be arranged. Cllr Jones to take a look.

Action Cllr Jones ongoing

Church Yard & Cemetery

Gravel area on the left hand side of the Church doors. Cllr Boughton said he would lay additional gravel.

Action Cllr Boughton

Forthcoming Events

Wreath laying - Cllr Kenton had laid the wreath.

Action Discharged

Pond and Parade

Quote for repairs to picnic bench – The quote had been accepted and the work undertaken.

Action Discharged

Churchyard & Cemetery

Bowling Green & Parish Room

Letter from Eastry Bowls Club – The Clerk had responded.

Action Discharged

Request for access to rec to allow Green Maintenance – The Clerk had informed the club.

Action Discharged

5. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

- i) 2018 Boundary Review of parliamentary consultations
- ii) DCLG Consultation – Disqualification criteria for Councillors and Mayors
- iii) Commonwealth War memorial, Dover – Stakeholder Consultation launch

The above were noted by the members.

b) Newsletters and Circulars

- i) Clerks and Council direct
- ii) KALC The Parish News

The above were noted by the members.

c) Other

- i) KALC Community Award Scheme

The members agreed on a nominee for the award. The Clerk to forward the nomination to KALC.

Action Sarah Wells

- ii) Snow Warden Volunteer Service

The above were noted by the members.

6. HIGHWAYS

To discuss and agree actions relating to highways issues

- a) Complaint ref roads, Paths and dog fouling Lower Street

This matter was discussed. The Clerk to respond.

Action Sarah Wells

- b) KCC – Anomaly relating to a Diversion order made in 1825 affecting a path across Knowlton Park between Knowlton Lane and Roads Hills Goodnestone

Noted by the members.

- c) Heronden View – KHS have now installed a barrier to stop water running into the estate from Heronden Road.

Noted by the members.

- d) Dirty Signs

The Clerk had spoken to the window cleaners and they require a list of all the signs that need cleaning, the Clerk had approached KHS for a list of signs in the parish, unfortunately this does not exist. The Clerk asked that all members take note of dirty signs and let her know the location.

Action Councillors

7. FINANCE

To discuss and agree actions relating to any financial matters presented to the Council.

- i) Late Filing penalty HMRC – Appeal upheld – penalty cancelled
- ii) Have you say on KCC Proposed Budget 2018/19

Noted by the members.

8. ACCOUNTS

RESOLVED the following payments should be made.

Receipts Oct				
Allotment Rents UT	529.70			
Allotment Rent NW	85.20			
Memorial	50.00			
	664.90			

Card Payments Sept & Oct				
M Pemble	Coffee Break	White Mill eggs	11.00	
15/9				
Co-op	25/9		34.18	
Co-op	4/10		24.57	
White Mill Eggs	20/10		11.00	
White Mill Eggs	10/11		11.00	
			91.75	
S Wells		Ink Cartridges 19/10	6.99	1.16
Oct Payments			Cheque No	VAT
Environmental Engineer - Oct			STO UT	412.50
Toilet Cleaning Contract Oct		245.00		
		5.00		
Toilet Cleaning Supplies allowance Oct		250.00	STO UT	250.00
Clerks Salary Oct 2017			STO UT	796.13
H M Revenue and Customs	Income Tax	1.35		
Employees NI		22.53		
Employers NI		25.91		
		49.79	STO UT	49.79
Employers Pension Contribution		169.21		
Employees Pension Contribution		47.73		
		216.94	STO UT	216.94
Harmer & Sons Ground Works - Oct			STO	687.00
Trevor Oku -Churchyard &Cemetery Grass cutting -Oct			STO	220.00
British Gas - Electricity Parish Rm Mtr 21656			DD	24.02
British Gas - Electricity Parish Rm Mtr 21610			DD	47.50
Opus energy - Parish Room Gas - 5 Sept to 4 Oct			DD	6.79
business stream - Allotment water 13 Jul to 27 Oct			DD	278.60
Opus energy - Parish Room Gas - 5 Oct to 4 Nov			DD	-1.03
Eastry Village Hall - Coffee Break Jul - Sept			BACS	286.00
G Boorman - repairs to bench picnic site			BACS	96.00
Trevor Oku - Churchyard and Cemetery Grass cutting - Nov			BACS	140.00
Quality Fencing - Repairs to Allotment fence			BACS	117.60
Eastry Neighbourhood Watch - Grant			300028	100.00
RBL Poppy Appeal - Remembrance day wreath			300029	20.00

9. FORTHCOMING EVENTS

To discuss and agree actions relating to events

a) Council Events

i) WW1 Beacon Lighting 11-11-2018

WW1 Beacon Lighting 11-11-2018 – The Head teacher was happy for the beacon to be within the School curtilage, he suggested it was place on a section of land rented by the school from the Parish Council.

The Clerk contact the school and scouts to agree a location.

Action Sarah Wells

ii) Christmas Trees

Xmas Trees - Cllr Jones is happy to source the trees for this year. It was agreed that the trees should be erected on the morning of Sat 26th Nov 2017.

b) Outside Events

- i) KALC AGM Sat 18th Nov – Ditton Community Centre

Noted by the members.

10. POND AND PARADE

To discuss matters relating to the Pond, Parade and area behind the bus shelter.

- a) Parade

The planted area is in need of attention, the Clerk to contact the contractor.

Action Sarah Wells

- b) Pond

The silt at the edge of the pond under the railings needs clearing. Cllr Jones said he would take a look.

Action Cllr Jones

11. ALLOTMENTS

The allotment management committee are scheduled to meet on Sunday 26th Nov.

12. LEISURE FIELDS

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

a) Gun Park

- i) Play area Inspections

RESOLVED the work identified by Wicksteed in their inspection report should be undertaken. Quotes had been received from Wicksteed and Safe play for the major work and two quotes had also been received for the painting.

RESOLVED the quote from Wicksteed for all the work in Gun Park play area and the wheeled sports facility should be accepted.

Action Sarah Wells

- ii) Dead Tree by School

Cllr Jones had inspected the tree and said it needed to be removed. The Clerk to get quotes.

Action Sarah Wells

- iii) Request for a Colour Run – Eastry Scouts

The members were happy for the colour run to take place in Gun Park. The Clerk to inform the scout leader.

Action Sarah Wells

c) Allotments Play Area

- i) Play area Inspections

The wooden adventure trail was in need of quite a lot of work. As the installation was now over 10 years old it was felt it may not be worth paying for repairs, it may be more economic replace the play area. Cllrs Jones and Boughton to look and report back to the Council.

Action Cllrs Jones & Boughton.

d) Correspondence

None received.

13. CHURCHYARD AND CEMETERY

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

a) Churchyard & Cemetery

Nothing to discuss.

b) Recreation Ground

The external hedge had been cut back and it was apparent that most of it was dead.

c) Bowling Green & Parish Room

Cllr Jones withdrew from the meeting.

i) Quotes for tree work

Three quotes had been received. As the work was only needed to reduce shade and leaves on the Bowling Green it was felt that the bowls club should contribute towards the cost of this work that had been requested by them. A 50% contribution was felt acceptable. It was agreed that if the bowls club agreed to pay the lowest quote should be accepted. **Action Sarah Wells**

ii) New Building

Cllr Barwick reported that the plans were now ready for submission with a planning application.

Cllr Kenton had been approached by the Chairman of the Youth Club asking if the Parish Council had considered moving to their building. It was agreed the Clerk would set up a meeting so the members could look at the building. **Action Sarah Wells**

14. LONGTERM OUTSTANDING ITEMS**a) Cemetery Extension**

Cllr Kenton had spoken to the local resident about the purchase of the field to extend the Cemetery. Cllr Kenton to speak to the Land Agent **Action Cllr Kenton ongoing**

b) Bench by the horse trough – KHS permission forms

Cllr Jones is still waiting for a response from KHS, it was agreed that County Cllr Chandler should be asked to chase. **Action Cllr Jones Ongoing**

15. REPORTS

To receive written or verbal reports from:-

a) Dist Cllrs

Cllr Kenton gave a brief report including details of the recent cabinet changes at DDC and the Dover Leisure centre project.

b) Parish Councillors

i) Cllr Baily reported on the recent KALC meeting.

ii) Cllr Boughton had been on the Dynamic Councillor training event. He had produced a report suggesting that a caretaker for Eastry could be useful. He gave out copies of the report and it was agreed it should be discussed at the next meeting. **Action Sarah Wells**

16. COMMUNICATION

To agree Council communication to the following media:-

a) Village News Letter

Grants, Christmas trees and Coffee Break

b) Mercury Report

As above

c) Web Site

As required.

17. DATE OF NEXT MEETING**Scheduled dates of meetings**

4th Dec 2017

8th Jan 2018

5th Feb 2018

The meeting closed at 9.12pm