

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL HELD AT THE
PARISH ROOM AT 7.30pm ON MONDAY 5th FEBRUARY 2018**

Present: Councillors	Nick Kenton (Chair)	Annie Wiles	P Bailey
	M.Jones	C Boughton	M.Kemp
	L Bevan-Powell	A.Barwick	M Pemble

Sarah Wells Clerk to the Parish Council

1. APOLOGIES

Cllr B Read

RESOLVED Cllr Andrew Wiles reasons for absence, working away from home, be accepted by the members.

2. DECLARATIONS

None received.

3. MINUTES OF LAST MEETING

RESOLVED the minutes of the Planning Committee meeting of the Parish Council held on 8th Jan 2018 are duly signed by the Chairman as a true and correct record of the meeting.

RESOLVED the minutes of the Ordinary meeting of the Parish Council held on 8th Jan 2018 are duly signed by the Chairman as a true and correct record of the meeting.

RESOLVED the minutes of the Finance Committee meeting of the Parish Council held on 15th Jan 2018 are duly signed by the Chairman as a true and correct record of the meeting.

4. ACTIONS FROM THE LAST MEETING

Highways

Footpath EE256 – Behind Whitewood Road

The Clerk had received a phone call ref the above path. The first part of the path is very overgrown, however there is a Gentleman who is willing to keep it cut back if an initial cut can be arranged. Cllr Jones to take a look.

Action Cllr Jones ongoing

Church Yard & Cemetery

Gravel area on the left hand side of the Church doors. Cllr Boughton said he would lay additional gravel.

Action Cllr Boughton ongoing

Correspondence

KALC Community Award Scheme – The Clerk had made the nomination.

Action Discharged

Highways

Dirty Signs - The Clerk had spoken to the window cleaners and they require a list of all the signs that need cleaning, the Clerk had approached KHS for a list of signs in the parish, unfortunately this does not exist. The Clerk asked that all members take note of dirty signs and let her know the location.

Action Councillors ongoing

Pond and Parade

Cllr Barwick was concerned that the bush and tree planed next to the wall were getting too big for the area. The Clerk to discuss with the contractor and have them cut back at the appropriate time.

Action Sarah Wells ongoing

Pond railings – The Clerk had asked for a quote for work to the railings.

Action Discharged

A Caretaker for Eastry

The job advert had been placed in the Village News.

Action Discharged

Highways

To discuss and agree actions relating to highways issues

- a) Street Lights.

Boystown Place had been half removed. The Clerk to enquire.

Action Sarah Wells ongoing

Street Light on the cross had been replaced and was now working.

Action Discharged

Finance

General Data Protection Regulations Workshop Report – The Clerk had made arrangements for the cupboards and draws to be made lockable.

Action Discharged

Upgrade the Computer to Windows Pro 10 so that data can be encrypted. – The Clerk was investigating.

Action Sarah Wells ongoing

Gun Park

Quotes for Dead trees to be removed – The quote had been accepted and the work was due to take place on 22nd Feb.

Action Discharged

Dog Fouling – Path Mill Lane to top of Gun Park - Signage – The Clerk had contacted the Clerk at Ash PC and they would be discussion a partnership at there meeting this evening.

Action Discharged

Recreation Ground

Earth leaning on the fence needs to be cleared, graded and reseeded. The Clerk had request quotes for the work.

Action Discharged

Bowling Green & Parish Room

Lease for Bowling Green - A quote for the work had been received.

Action Discharged

Youth Club – The Clerk had responded at agreed.

Action Discharged

5. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

- i) Dft Consultation – Proposal for the Creation of a Major Road Network

Noted by the members.

- ii) Electoral Review of Dover – Warding Arrangements

The Clerk to circulate the information for discussion at the next meeting.

Action Sarah Wells

b) Newsletters and Circulars

- i) Clerks and Councils Direct

Noted by the members.

c) Other

- i) Police Rural Liaison Team report

- ii) Dog Fouling

- iii) NALC – Review of park homes legislation

Noted by the members.

6. A CARETAKER FOR EASTRY

The Clerk reported that two applications had been received. It was agreed those members interested should meet to discuss the job description and terms and conditions.

Action Sarah Wells

7. HIGHWAYS

To discuss and agree actions relating to highways issues

a) Village Sign

The A of the village sign by the pond had fallen off. The Clerk reported that Cllr Read had found the A. Cllr Kemp said he would reattached the letter. **Action Sarah Wells**

8. FINANCE

To discuss and agree actions relating to any financial matters presented to the Council.

a) Quote for work to produce a Lease with the bowls club

A quote for between £750 and £1000 + Vat had been received.

RESOLVED the bowls club should be asked to contribute 50% of the costs. The Clerk to contact them.

Action Sarah Wells

b) To consider the recommendation of the Finance Committee that the Precept be set at £52,097. An increase in Council tax of 1.99% or £1.29 pa for a Band D property.

RESOLVED the precept should be set at £52,097. The Clerk to return the Precept demand.

Action Sarah Wells

c) To consider the 2018/19 Budget recommended for adoption by the Finance Committee.

RESOLVED the budget should be adopted by the Council. See appendix A.

9. ACCOUNTS

RESOLVED the following payments should be made. Proposed Cllr Bailey and seconded by Cllr Jones.

Receipts Jan				
UK powernetworks - Wayleave poles allotments	63.49			
Allotment Rent	7.50			
	7.50			
Jan Payments		Cheque No		VAT
Environmental Engineer - Jan		STO UT	412.50	
Toilet Cleaning Contract Jan	245.00			
Toilet Cleaning Supplies allowance Jan	5.00			
	250.00	STO UT	250.00	
Clerks Salary Jan 2018		STO UT	851.37	
H M Revenue and Customs Income Tax	17.80			
Employees NI	32.96			
Employers NI	37.90			
	88.66	STO UT	49.79	
Employers Pension Contribution	186.15			
Employees Pension Contribution	52.51			
	238.66	STO UT	216.94	
Harmer & Sons Ground Works - Jan		STO	687.00	114.50
KCC - Gun Park footpath contribution		BP	2,100.00	350.00
Invicta Law - Lease		BP	140.40	23.40
Eastry PCC - Star Grant		BP	180.00	

10. FORTHCOMING EVENTS

To discuss and agree actions relating to events

a) Council Events

i) WW1 Beacon Lighting 11-11-2018

The Head teacher was happy for the beacon to be within the School curtilage, he suggested it was placed on a section of land rented by the school from the Parish Council. The Clerk contact the school and scouts to agree a location.

Action Sarah Wells ongoing

ii) Annual Parish Meeting

It was agreed the Annual Parish Meeting should take place on Tuesday 15th May 2018. It was agreed that a speaker would not be necessary. The Clerk to ask the Girl Guides to deliver the agenda as the Parish Magazine publication date would be too early.

Action Sarah Wells

b) Outside Events

i. KALC Training events

Noted by the members.

11. POND AND PARADE

Nothing to discuss.

12. ALLOTMENTS

Cllr Baily reported that following the advert in the Village News a number of plots had been let and just one remained.

13. LEISURE FIELDS

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

a) Gun Park

Nothing to discuss.

b) Allotments Play Area

i) Quote to remove play equipment

RESOLVED the quote for £720.00 should be accepted.

Action Sarah Wells

c) Correspondence

None received.

14. CHURCHYARD AND CEMETERY

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

a) Churchyard & Cemetery

i) Letter complaining about trees

Cllr Jones to inspect the tree, the Clerk to replay.

b) Recreation Ground

Waiting quotations for work to reduce ground levels along the fence.

c) Bowling Green & Parish Room

Nothing to discuss.

15. LONGTERM OUTSTANDING ITEMS

a) Cemetery Extension

Cllr Kenton had spoken to the local resident about the purchase of the field to extend the Cemetery. Cllr Kenton to speak to the Land Agent

Action Cllr Kenton ongoing

b) Bench by the horse trough – KHS permission forms

Cllr Jones is still waiting for a response from KHS, it was agreed that County Cllr Chandler should be asked to chase.
Action Cllr Jones Ongoing

16. REPORTS

To receive written or verbal reports from:-

a) Dist Cllrs

Cllr Manion gave a report including information on the complaint about Church Bells in Sandwich and unauthorised lorry parking.

Cllr Kenton gave a report including information of DDC budget, the St James development and enforcement issues.

b) Parish Councillors

None received.

17. COMMUNICATION

To agree Council communication to the following media:-

a) Village News Letter

Annual Parish meeting.

b) Mercury Report

Annual Meeting

c) Web Site

The Clerk reported that the Webmaster is moving house and will be unable to update the website until the end of Feb. It was suggested that the Web Master may wish to meet with the Council to discuss the future of the website. The clerk to approach him and ask.
Action Sarah Wells

18. DATE OF NEXT MEETING

The next meeting of the Council will be the ordinary meeting on Monday 5th March.

Scheduled dates of meetings

Ordinary Meetings	9 th Apr 2018	14 th May 2018	15 th May APM (Eastry Village Hall)
4 th Jun 2018	2 nd Jul 2018	3 rd Sept 2018	1 st Oct 2018 5 th Nov 2018
3 rd Dec 2018			

The meeting closed at 8.35pm