

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL HELD ON
MONDAY 3rd SEPTEMBER 2018 AT THE PARISH ROOM AT 7.30pm**

Present: Councillors

P Bailey	M Jones	C Boughton	B Read
A Barwick	Annie Wiles	M Pemble	M Kemp
Nick Kenton (Chair)	L Bevan-Powell		

Sarah Wells Clerk to the Parish Council 2 Members of the public

1. APOLOGIES

Cllr Andrew Wiles reason for absence, working away from home was accepted.

2. DECLARATIONS

None received.

The meeting was closed so that the members of the public could speak. Discussion took place about the proposed closure of Eastry Surgery. It was agreed this item should be moved up the agenda.

3. MINUTES OF LAST MEETING

RESOLVED the minutes of the Planning Committee Meeting held on the 2nd Jul 2018 are duly signed by the Chairman as a true and correct record of the meeting.

RESOLVED the minutes of the Ordinary Meeting held on the 2nd Jul 2018 are duly signed by the Chairman as a true and correct record of the meeting.

4. ACTIONS FROM THE LAST MEETING

Actions from the Annual Parish Meeting

It was agreed the Clerk would ask Kent police to take enforcement action based on the statistics collected and that Kent Highways (KHS) would be asked for possible traffic calming solutions.

The Clerk had approached both Kent Police and KHS as agreed.

Action Discharged

Speed Watch

The Clerk had placed a second article in the Parish News in the Aug/Sept issue. No additional volunteers had come forward.

Action Discharged

Actions from Last meeting of the Parish Council

Allotments

The committee had met and asked that the contractor be asked to clear the fence line properly.

Action Sarah Wells ongoing

Correspondence

Letter from Eastry School – Eco Team Ref Plastic Straws – The Clerk had responded as agreed.

Action Discharged

Village Caretaker

The Clerk had written and confirmed that end of the probationary period.

Action Discharged

Highways

KCC Proposed creation of a Public Footpath from Selson Lane to By Way EE109 – The Clerk had written and objected to the formation of this path.

Action Discharged

Forthcoming Events

WWI Beacon Lighting 11-11-2018 – Cllr Barwick had meet with the Scout liaison and agreed a site of the Beacon.

Action Discharged

Pond and Parade

Debris left by Car fire in the layby – The Clerk had reported to KHS.

Action Discharged

Play Area Improvements

i) The £12k originally allocated to The Log park repairs/ reinstatement will be held for potential inclusion with any other funds for a possible replacement of the Gun Park facilities.

Action Discharged

ii) A survey would be conducted, most likely through the EVN, to ascertain the resident's views regarding recreation facilities and what their priorities are. This survey to include a likely increase in the precept if a new Gun Park facility is to be totally funded through EPC and private sector funding cannot be obtained.

A draft survey had been produced and was discussed and agreed by the members. **Action Discharged**

The Clerk had contacted the Committee detailing the above actions to ensure there is a common understanding. **Action Discharged**

Churchyard & Cemetery

Damage to grave stone – The Clerk had contacted the Undertaker and Stone Mason.

Action Discharged

Bowling Green & Parish Room

The quote from Oak and Country Ltd had been accepted.

Action Discharged

Draft Lease - The lease had been sent to the Bowls club for comment.

Action Discharged

5. EASTRY SURGERY CLOSURE PROPOSALS

Over 200 members of the public had attended the first public meeting organised by Market Place Surgery to discuss their proposals for closing Eastry Surgery. The vast majority of these had objected to the proposals. A further meeting is scheduled for 4th Sept.

RESOLVED although the members understand the reasoning behind the proposal the Parish Council strongly object to the closure of Eastry Surgery, the loss of this facility will have a detrimental effect on the wellbeing of local residents.

RESOLVED several members of the Council would attend the meeting on the 4th Sept, they would ask how the views of local residents were being captured, if no mechanism is being put in place by the Market Place practise then the PC together with local residents and the EVN committee would form a working group to design and circulate a survey to local residents.

6. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

i) Consultation Documents

i) LGA green paper for adult social care and wellbeing

Noted by the members.

ii) Newsletters and Circulars

i) Clerks and Councils Direct

ii) Kent Police and Crime Commissioner Newsletter

Noted by the members.

iii) Other

None received.

7. VILLAGE CARETAKER

Cllr Boughton had helped the caretaker with litter picking outside of the 30 mph limit on a number of occasions. He felt that some more equipment is required. The Clerk to liaise with the caretaker.

Action Sarah Wells

8. HIGHWAYS

To discuss and agree actions relating to highways issues

i) Response from KHS ref traffic calming request Gore Lane

KHS responses stated that while the data supplied by the Parish Council does show some speeding this does not mean the County Council are automatically able to meet your request for traffic calming measures. As you can no doubt appreciate we receive many requests for the implementation of improvement and safety measures on the highway and as such, all requests are reviewed and prioritised. We use an evidence-based approach to prioritise investment in Casualty Reduction Schemes by analysing personal injury crash data. The crash data, supplied by Kent Police helps to ascertain if there is a pattern of personal injury crashes in the last three years that could be addressed by engineering methods.

Having reviewed the personal injury crash data for Gore Lane there is no such pattern; it is therefore very difficult to prioritise this location against a number of sites across the County, where a pattern of incidents is occurring and our intervention could help reduce crashes. Therefore at this stage we have no plans to undertake any improvement schemes at this location, although we will of course continue to monitor this site.

RESOLVED the Council should request that the KCC member consider this site for a members grant and get a traffic calming scheme drawn up.

Action Sarah Wells

ii) Response from Police ref request for speeding enforcement

The response from the Police states that it will not be possible for us to undertake speed checks at the location based on this information. It is very encouraging to hear that you are using the SID and this alone is likely to have an impact. I have included the PCSO Supervisor in my reply and the local PCSO will be made aware of your request to examine other options that may be available.

Our limited resources do mean that speed checks have to be applied carefully and on a limited basis. The type of road and any accident statistics coupled with a feasibility study of the site are required in order to check that the evidential devices we use are suitable. This is also a question of competing demands and although we try to manage them all inevitably some are prioritised over others. Speeding is a concern and we are very grateful when the community makes the effort to assist us with this.

It may be possible in the future to arrange for vehicles to be stopped and some words of advice given but this would be dependent on the workload of your local PCSO and availability of other staff.

iii) PCSO Speeding results

Following the above PCSO's had undertaken a speed check and two local residents had been stopped and warned about their speed.

iv) Pavement Parking issues Peak Drive

Both the local Warden and PCSO had being involved with this complaint, however under current rules there is little they could do to stop pavement parking. The Police could be involved if the car causes and obstruction, however due to lack of resources this is very low priority.

Unfortunately the Parish Council has no powers to combated pavement parking. The Clerk to put a piece in the Village News asking people to be considerate in parking and to respond to the original complaint.

Action Sarah Wells

- v) Request for 30 mph to be moved further up Thornton Lane

This had been requested before but not for a number of years and it was felt that traffic regulations may have changed. It was agreed that if changes to Speed limit boundaries are being requested then the Sandwich Road limit should also be pushed further back from the junction to Little Walton. The Clerk to ask KHS.

Action Sarah Wells

9. FINANCE

To discuss and agree actions relating to any financial matters presented to the Council.

- a) Local Council Administration – 11th Edition £ £103.99 + £7.00 P&P

RESOLVED the Clerk should place an order for the new edition.

Action Sarah Wells

- b) First Quarters Accounts

Adopted by the members. See appendix A.

- c) Grants Invitation 2018/19

RESOLVED grant invitations should be published.

Action Sarah Wells

10. ACCOUNTS

RESOLVED the following payments should be made, proposed by Cllr Bailey, seconded by Cllr Jones.

Card Payments	S Wells				VAT
	Postage Stamps	10.10			
		10.10			
	M Pemble				
	Coffee Break Co-op 4-7-18	18.07			
	Coffee Break Co-op 9-8-18	29.97			
	Coffee Break White Mill 6-7-18	11.00			
	Coffee Break White Mill 26-7-18	11.00			
	Coffee Break Bookers 21-8-19	16.58			
		86.62			
Aug Payments			Cheque No		VAT
	Caretakers pay Jul 2018		STO	656.96	
	Clerks Salary Jul 2018		STO UT	910.57	
	H M Revenue and Customs Income Tax	3.60			
	Employees NI	36.48			
	Employers NI	41.95			
		82.03	STO UT	82.03	
	Employers Pension Contribution	196.17			
	Employees Pension Contribution	55.33			
		251.50	STO UT	251.50	
	Harmer & Sons Ground Works - Jul		STO UT	687.00	114.50
	Trevor OKU - Cemetery and Churchyard Services - Jul		STO UT	220.00	
	Opus energy Parish rm gas 5 Jun to 4 Jul		DD UT	8.46	0.40
	Business Stream Allotment Water 2 Apr-2 Jul (Est)		DD UT	16.73	
	Business Stream Allotment Water 2 Jul to 14 Jul actual		DD UT	232.13	
	British Gas Parish Rm Elect mtr1610		DD UT	66.07	3.14
	British Gas Parish Rm Elect mtr1656		DD UT	24.11	
	Clerks Reimbursement/Expenses Apr 2018 to Jul 2018		BP	104.00	
	D J Carr Website Jan-Jun 2018	71.76			
	website security upgrade	180.00			
		251.76	BP	251.76	

KCC Supplies - Caretaker waterproof trousers			17.16	2.86	
Eastry Village Hall - Coffee Break Apr - Jun	286.00				
Eastry Village Hall - APM	22.00				
	308.00	BP	308.00		
Stone King - Bowling Green Lease		BP	678.00	113.00	
Caretakers pay Aug 2018		STO UT	656.96		
Sept Payments					
Clerks Salary Aug 2018		STO UT	910.57		
H M Revenue and Customs Income Tax	3.60				
Employees NI	36.48				
Employers NI	41.95				
	82.03	STO UT	82.03		
Employers Pension Contribution	196.17				
Employees Pension Contribution	55.33				
	251.50	STO UT	251.50		
Harmer & Sons Ground Works - Jul		STO UT	687.00	114.50	
Trevor OKU - Cemetery and Churchyard Services - Jul		STO UT	220.00		
Opus energy Parish rm gas 5 Jul to 4 Aug 2018		DD UT	7.37	0.35	
Gary Boorman - Fence repairs following tree damage		BP	558.00		
Safeplay Playground Inspection Jul		BP	106.20	17.70	
Spectrum Safety Fire Exting Inspec - Pavilion	66.96			11.16	
Spectrum Safety Fire Exting Inspec - Parish Rm	65.16			10.86	
	132.12	BP	132.12		
KCC Supplies - Floor paint Toilets			35.28	5.88	

11. FORTHCOMING EVENTS

To discuss and agree actions relating to events

a) Council Events

- i) WW1 Beacon lighting

RESOLVED the beacon location discussed by Cllr Barwick and the Scouts should become a permanent location for the Beacon. Cllr Jones to liaise with the Scout to get the beacon installed in Gun Park.

Action Cllr Jones

b) Outside Events

- i) KALC Community Resilience Workshop – 6th Oct 2018 – Tonbridge
 ii) Annual Finance Conference – 18th Oct – Ditton Community Centre
 iii) Chairmanship Conference – 13 Dec – West Malling

The above were noted by the members.

12. POND AND PARADE

To discuss matters relating to the Pond, Parade and area behind the bus shelter.

- i) Email ref pond improvements

The main problem currently experienced at the pond was the low water level. Cllr Jones to inspect the pond and put forward some suggestions for improvements.

Action Cllr Jones

13. ALLOTMENTS

The Allotments Management Committee need to meet to discuss the current occupation levels and if any holders need to be asked to take more care of their plots before the rents are sent out. There is currently a waiting list for Allotments.

14. LEISURE FIELDS

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

a) Gun Park

i) Playground Inspection results

There were no major defects, just a number of minor ones, the Clerk to speak to the caretaker about rectifying some of these. **Action Sarah Wells**

ii) Play area improvements

Possible private sector funding streams are to be investigated from sponsorship, web campaigns, developers, TV company's etc etc **Action Community Group ongoing**

The Beech Grove Bruderhof Community would be contacted to ascertain if they would support Eastry by providing play facilities, as it was reported they have done this previously with other villages.

Action EPC (MJ) ongoing

Eastry Primary School would be contacted to see if the school would run a survey as to what recreation facilities the children would like. **Action EPC After holidays**

b) Allotments Play Area

To be removed from the agenda for future meeting.

c) Correspondence

None received.

15. CHURCHYARD AND CEMETERY

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

a) Churchyard & Cemetery

Nothing to discuss.

b) Recreation Ground

Self sow trees were getting out of hand in the corner of the rec by the old school building. Cllr Jones to have a look and take any necessary action. **Action Cllr Jones**

c) Bowling Green & Parish Room

i) Draft Lease

The Clerk is waiting for a response from the Bowles Club.

16. LONGTERM OUTSTANDING ITEMS

a) Cemetery Extension

Cllr Kenton had spoken to the local resident about the purchase of the field to extend the Cemetery. Cllr Kenton to speak to the Land Agent **Action Cllr Kenton ongoing**

b) Bench by the horse trough – KHS permission forms

Cllr Jones is still waiting for a response from KHS, it was agreed that County Cllr Chandler should be asked to chase. **Action Cllr Jones Ongoing**

c) Footpath EE256 – Behind Whitewood Road

Cllr Jones had looked at the path and felt that its current route was that shown on the PROW map. Once the ground dries he will get it cut back so it can be maintained by a volunteer.

Action Cllr Jones ongoing

17. REPORTS

To receive written or verbal reports from:-

a) Dist Cllrs

Cllrs Manion and Kenton gave reports including information on Merchant Navy Day, Grants, Kearsney Abby, the Deal Pier restoration, direct housing and waste management.

b) Parish Councillors

Cllr Bailey had attended the KALC Dover area meeting and the Primary Care trust meeting to discuss the Eastry Surgery proposals.

18. COMMUNICATION

To agree Council communication to the following media:-

a) Village News Letter

WW1 commemorations (Cllr Bailey). Considerate Parking and 2018/19 Grants for local originations.

Action Cllr Baily and Sarah Wells

b) Mercury Report

2018/19 Grants for local originations.

Action Sarah Wells

c) Web Site

As required.

19. DATE OF NEXT MEETING

The next meeting of the Parish Council will be the Ordinary meeting on Mon 1st Oct 2018

Scheduled dates of meetings

5 th Nov 2018	3 rd Dec 2018	7 th Jan 2019	4 th Feb 2019	4 th Mar 2019
1 st Apr 2019	13 th May 2019	3 rd Jun 2019	1 st Jul 2019	