



**Highways**

*Request for 30 mph to be moved further up Thornton Lane and Sandwich Rd* – The Clerk had contacted KHS however they had informed her that unless there is accident crash record history work will not be considered unless funding can be found from elsewhere. KCC Cllr Chandler said she would investigate. **Action Cllr Sue Chandler**

Street Lights – Mill Lane Ally to gun park – This is now working.

**Action Discharged**

*Thanet Community Transport Association Launches in Dover District Area* – The Clerk had paid the annual membership and put an article in the next Parish News advertising the service.

**Action Discharged**

**Finance**

*Final Audit Report refund of additional fee due to early payment of the Precept* – The additional £100 had been refunded. **Action Discharged**

**Council Events**

*Christmas Trees* – Cllr Jones had arranged for the trees.

**Action Discharged**

**Pond and Parade**

The Clerk had discussed the possibility of the Caretaker taking over the care of the Parade planting, he was willing to do this.

**Action Discharged**

**Allotments**

*Rents* - The Invoices had been sent out.

**Action Discharged**

**Bowling Green & Parish Room**

*Draft Lease* – The Clerk had written to the Bowling Club chairman as agreed.

**Action Discharged**

**5. CORRESPONDENCE**

To discuss and agree actions relating to correspondence received by the Council.

**i) Consultation Documents**

- i) Lower Thames Crossing – Public Consultation
- ii) Changes to hospital and local care services in East Kent
- iii) Notice of Review of Polling District and Polling Places

The above were noted by the members.

**ii) Newsletters and Circulars**

- i) Kent Police and Crime Commissioner News letter
- ii) KALC News Oct

The above were noted by the members.

**iii) Other**

- i) LGBC – Electoral Review of Dover – Final Recommendations
- ii) National Cyber Security Centre Annual Review 2018
- iii) Thank you for use of Parish Room letter from Neighbourhood Watch

The above were noted by the members.

**6. VILLAGE CARETAKER**

Nothing to discuss.

**7. HIGHWAYS**

To discuss and agree actions relating to highways issues

- a) Request form Worth Residence Association asking to borrow the SID unit.

After much discussion it was agreed that the Clerk and Cllr Bailey could put the SID unit up in Worth for a week at each location to collect data should Worth Parish Council wish them too. The Clerk to liaise with Worth PC.

**Action Sarah Wells**

b) Request for a Bench by the bus shelter in Mill Lane.

Councillor Barwick to measure the bus shelter to see if a bench could be installed inside the structure.

**Action Cllr Barwick**

## 8. FINANCE

To discuss and agree actions relating to any financial matters presented to the Council.

a. Budget v Actual to 30-09-18

RESOLVED the accounts to 30<sup>th</sup> Sept should be adopted by the council.

b. 2019/20 Budget Talks

It was agreed that funds should be included for all normal activities and for possible play area improvements.

**Action Sarah Wells**

## 9. ACCOUNTS

RESOLVED the following payments should be made.

<b>Receipts Oct</b>				
Allotment Rents - Electronic payments	307.60			
DDC - Refund of Audit Fee (early payment of Precept)	100.00			
	<b>407.60</b>			
<b>Card Payments</b>	<b>S Wells</b>			<b>VAT</b>
TR&C Carpenters- Caretaker Equip - Toilets	13.69			2.28
KCC Supplies Toilet Supplies	25.56			4.26
	<b>39.25</b>			
<b>M Pemble</b>				
Co-op Coffee Break 3-10-18	21.03			
Co-op Coffee Break 26-10-18	23.28			
White Mill Eggs 21-9-18	11.00			
White Mill Eggs 5-10-18	11.00			
	<b>66.31</b>			

<b>Oct Payments</b>		<b>Cheque No</b>		<b>VAT</b>
Caretakers pay Oct 2018		STO UT	656.96	
Clerks Salary Oct 2018		STO UT	910.57	
H M Revenue and Customs Income Tax	3.60			
Employees NI	36.48			
Employers NI	41.95			
	<b>82.03</b>	STO UT	82.03	
Employers Pension Contribution	196.17			
Employees Pension Contribution	55.33			
	<b>251.50</b>	STO UT	251.50	
Harmer & Sons Ground Works - Oct		STO UT	687.00	114.50
Trevor OKU - Cemetery and Churchyard Services - Oct		STO UT	220.00	
British Gas - Electricity Mtr 21656 Jul-Oct 18		DD UT	24.19	1.15
British Gas - Electricity Mtr 21610 Jul - Oct 18		DD UT	56.50	2.69
Business Street - Allotment Waters		DD UT	127.18	

Opus energy - Parish Rm Gas - 5 Sept to 4 Oct		DD	UT	13.80	
Oak & Country Ltd - Building reg plans - Parish Room		BP	UT	3,174.75	
Lexis Nexis - Local Council Administration		BP	UT	110.99	
RBL Poppy Appeal- Remembrance Day wealth		300035		20.00	
Norton Timber Ltd - Post WW1 Beacon		300036		84.60	14.10

## 10. FORTHCOMING EVENTS

To discuss and agree actions relating to events

### a) Council Events

#### i) WW1 Beacon Lighting

Cllr Jones reported that the post would be going up in a few days and that he was liaising with the Scouts about the lighting event.

#### ii) Christmas Trees

It was agreed the Trees should be erected on the weekend of the 24/25<sup>th</sup> Nov 2018. Cllrs Jones, Kemp and Barwick to liaise about exact times.

### b) Outside Events

#### i. KALC Dover area committee meeting – Wed 31<sup>st</sup> Oct – 7.30pm

Cllr Bailey to attend.

#### ii. KALC AGM - Sat 17<sup>th</sup> Nov 2018 – Ditton Community Centre

#### iii. KAL Chairman Conference – East Malling 13<sup>th</sup> Dec 9.30am

#### iv. Kent Coast Clinic Commissioning Group – 30<sup>th</sup> Nov 2-4.30pm Dover

The above were noted by the members.

## 11. POND AND PARADE

Nothing to discuss.

## 12. ALLOTMENTS

Spare plots had been let to those on the waiting list.

## 13. LEISURE FIELDS

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

### a) Gun Park

Nothing to discuss

### b) Play Area Improvements

#### i) Questionnaire

The final wording for the questionnaire was discussed. It would be published in the Village News and a link added to the PC website. The questioner could be completed either on paper and returned to collection points or online via Survey Monkey.

### c) Correspondence

None received.

## 14. CHURCHYARD AND CEMETERY

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

### a) Churchyard & Cemetery

Nothing to discuss

**b) Recreation Ground**

Nothing to discuss

**c) Bowling Green & Parish Room**

- i) Draft Lease – Bowls club wish to meet to inspect boundaries

Cllr Kemp to meet with members of the Bowls club to discuss the current condition of the boundary walls and fences.

**Action Cllr Kemp**

**15. LONGTERM OUTSTANDING ITEMS**

- a) Cemetery Extension

Cllr Kenton had a meeting with the Land Agent next week.

**Action Cllr Kenton ongoing**

- b) Bench by the horse trough – KHS permission forms

Cllr Jones now had the correct forms from KHS and would complete the application.

**Action Cllr Jones Ongoing**

- c) Footpath EE256 – Behind Whitewood Road

Cllr Jones had arranged for the path to be cut. A minor alteration was need to ensure the path is on the correct line.

**Action Cllr Jones ongoing**

It was agreed a map should be published in the village news giving the correct line of the path.

**16. REPORTS**

To receive written or verbal reports from:-

**a) Dist Cllrs**

Cllr Manion gave a report including information on the activities of Dover District Council.

**b) Parish Councillors**

Cllr Bailey had attended to Dover Area KALC meeting he gave a brief report.

Cllr Read gave a report on the Young Peoples Club AGM.

**17. COMMUNICATION**

To agree Council communication to the following media:-

**a) Village News Letter**

Play area survey, Community transport service, KALC community awards. Footpath map EE256

**b) Mercury Report**

Play area survey, Community transport service, KALC community awards.

**c) Web Site**

Play area survey, Community transport service, KALC community awards.

**18. DATE OF NEXT MEETING**

The next meeting of the Council will be the ordinary meeting on Mon 3<sup>rd</sup> Dec 2018

**Scheduled dates of meetings**

7<sup>th</sup> Jan 2019 4<sup>th</sup> Feb 2019 4<sup>th</sup> Mar 2019 1<sup>st</sup> Apr 2019 13<sup>th</sup> May 2019 3<sup>rd</sup> Jun 2019 1<sup>st</sup> Jul 2019

The meeting closed at 8.43pm