

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL HELD ON
MONDAY 3rd DECEMBER 2018 AT THE PARISH ROOM AT 7.30pm**

Present: Councillors N Kenton (Chair) P Bailey M Jones L. Bevan-Powell
A Barwick M Kemp C Boughton Annie Wiles

Sarah Wells Clerk to the Parish Council County Cllr Sue Chandler

1. APOLOGIES

Cllrs M Pemble, B Read & Andrew Wiles. Dist Cllr S Manion.

2. DECLARATIONS

None received.

3. MINUTES OF LAST MEETING

RESOLVED the minutes of the Planning Committee Meeting held on the 5th Nov 2018 are duly signed by the Chairman as a true and correct record of the meeting.

RESOLVED the minutes of the Ordinary Meeting held on the 5th Nov 2018 are duly signed by the Chairman as a true and correct record of the meeting.

4. ACTIONS FROM THE LAST MEETING

Allotments

The Clerk had contacted the contractor and he had agreed to clear the fence line properly.

Action Discharged

Leisure Fields

Gun Park

Play area improvements

Possible private sector funding streams are to be investigated from sponsorship, web campaigns, developers, TV company's etc etc

Action Community Group ongoing

The Beech Grove Bruderhof Community would be contacted to ascertain if they would support Eastry by providing play facilities, as it was reported they have done this previously with other villages.

Action EPC (MJ) ongoing

Eastry Primary School would be contacted to see if the school would run a survey as to what recreation facilities the children would like.

Action EPC after main survey completed

Churchyard & Cemetery

Self sow trees in corner of the rec by the old school building. Cllr Jones had arranged for the smaller trees to be removed, however two of them are over 75mm thick so will need permission to be removed as they are in the conservation area.

Action Cllr Jones ongoing

Highways

Request for 30 mph to be moved further up Thornton Lane and Sandwich Rd –KCC Cllr Chandler had looked into this and said a traffic survey would be required before any action could take place.

Action Discharged

Highways

Request form Worth Residence Association asking to borrow the SID unit – The Clerk had contacted Worth PC as agreed, they were happy with the current arrangement for Felderland lane and did not want the SID unit elsewhere.

Action Discharged

Request for a Bench by the bus shelter in Mill Lane.

Councillor Barwick had measured the bus shelter and it would be possible to fit a bench inside the structure. The Clerk had brochure of possible benches, Cllr Barwick to see which would be the most suitable. **Action Cllr Barwick**

Finance

2019/20 Budget Talks

It was agreed that funds should be included for all normal activities and for possible play area improvements. **Action Sarah Wells ongoing**

Churchyard & Cemetery

Bowling Green & Parish Room

- i) Draft Lease – Bowls club wish to meet to inspect boundaries

Cllr Kemp to meet with members of the Bowls club to discuss the current condition of the boundary walls and fences. **Action Cllr Kemp ongoing**

5. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

i) Consultation Documents

- i) KCC Consultation on Libraries, Registration and Archives strategy
- ii) Glover Review – A call for evidence on the future of National Parks and AONBs

The above were noted by the members.

ii) Newsletters and Circulars

- i) Clerks and Councils Direct

Noted by the members.

iii) Other

- i) Eastry WW1 Commemoration Committee

The committee had returned a cheque for £73.40 funds that were left after their objectives had been met. They had asked that the Parish Council take ownership of the plinth and plaque in Gun Park.

RESOLVED this should be added to the Parish Council Insurance.

Action Sarah Wells

- ii) NALC – Public Sector Bodies – Accessibility Regulations 2018

To be discussed at a later date.

6. VILLAGE CARETAKER

The caretaker needs a step up platform so he could paint the ceiling in the toilets, Cllr Boughton said he had one that could be used. He would liaise with the caretaker.

7. HIGHWAYS

To discuss and agree actions relating to highways issues

- i) Letter ref Parking on the pavement

This was read and noted by the members. The Clerk to respond.

Action Sarah Wells

- ii) Hedge junction Liss Road and Mill Lane

This hedge is very overgrown and was restricting sightlines. Cllr Jones to report to KHS

8. FINANCE

Nothing to discuss at this time.

9. ACCOUNTS

RESOLVED the following payment should be made. Proposed Cllr Bailey and seconded by Cllr Jones.

Receipts Nov				
Allotment Rent Bank Transfer	20.50			
Allotment rent cash	66.00			
	86.50			
Card Payments	S Wells	0.00		VAT
M Pemble	0.00			
Oct Payments		Cheque No		VAT
Caretakers pay Nov 2018		STO UT	656.96	
Clerks Salary Nov 2018		STO UT	910.57	
H M Revenue and Customs Income Tax	3.60			
Employees NI	36.48			
Employers NI	41.95			
	82.03	STO UT	82.03	
Employers Pension Contribution	196.17			
Employees Pension Contribution	55.33			
	251.50	STO UT	251.50	
Harmer & Sons Ground Works - Nov		STO UT	687.00	114.50
Opus Energy - Parish Room Gas 5 Oct to 4 Nov		DD	30.68	1.46
Clerks Reimbursements - Aug 2018 to Dec 2018		BP	128.00	
David J Carr - Website Jul 18 to Dec 18		BP	84.35	
Trevor OKU - Cemetery and Churchyard Services - One Cut Nov		BP	110.00	
SLCC Membership		BP	87.50	
KCC Supplies - Stationary and Caretaker supplies		BP	39.62	6.60
Gary Boorman - repair work play area & Allotments	36.00			
Gary Boorman - repair work Allotment fences	52.80			
	88.80	BP	88.80	
Eastry Cricket Club Grant		BP	400.00	
Eastry Village Hall Committee Grant		BP	744.00	

10. FORTHCOMING EVENTS

To discuss and agree actions relating to events

a) Council Events

i) Christmas Trees

The trees had been put up, the lights on the Five Bells Tree would be put up at the weekend.

ii) WW1 Battles Over

Cllr Jones reported that about 40 people had attended.

b) Outside Eventsi) Kent Connects Business Transformation Event - Mon 3rd Dec - Maidstone

Noted by the members.

11. POND AND PARADE

The lease on the pond comes to an end next year, the members to consider if they wished to continue to manage this property. There was concern about possible tree works that will be required in the near future. For discussion at the next meeting. **Action Sarah Wells**

12. ALLOTMENTS

All but three allotments had been paid for, for the coming year. The Clerk to write to the nonpayers informing them their lease had now run out and ask for their keys to be returned. **Action Sarah Wells**

13. LEISURE FIELDS

To discuss matters relating to the Council's leisure fields and amenities, to receive correspondence relating to leisure fields.

a) Gun Park

- i) Safeplay – Playground inspection

Cllr Jones and Boughton to look at the report and recommend any actions.

Action Cllrs Jones and Boughton

c) Play Area Improvements

The survey has been put out with a closing date of the 4th Jan, depending on the amount of returns it may be necessary to upgrade the level of service from survey monkey. This would cost £35.00 for a month.

d) Correspondence

None received.

14. CHURCHYARD AND CEMETERY

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

a) Churchyard & Cemetery

Nothing to discuss.

b) Recreation Ground

Nothing to discuss.

c) Bowling Green & Parish Room

Nothing to discuss.

15. LONGTERM OUTSTANDING ITEMS**a) Cemetery Extension**

Cllr Kenton had met with the Land Agent and they were investigating the matter and would be in contact with the Council, the Clerk to email Strut and Parker so they had the correct contact details.

b) Bench by the horse trough – KHS permission forms

Cllr Jones now had the correct forms from KHS and would complete the application.

Action Cllr Jones Ongoing

c) Footpath EE256 – Behind Whitewood Road

The Path has now been cut and is on the correct line, however there is a steep bank at the end of the path where it meets Liss Road. It was agreed the Clerk should give the details to Cllr Chandler so she could discuss a solution with PROW. **Action Sarah Wells**

16. REPORTS

To receive written or verbal reports from:-

a) County Cllrs

Cllr Sue Chandler gave a report including information on the review of 20 mph zones. Cllr Chandler was still working on possible traffic calming in Gore Lane, improvements to road markings had been suggested, she would get costs for this work.

b) Dist Cllrs

Cllr Kenton gave a report including information on the Dover leisure centre project, the review of library services, this would affect Sandwich and Ash libraries.

b) Parish Councillors

Cllr Jones asked if anything could be done about the light pollution from the Hay Hill area. Cllr Kenton to investigate.

Cllr Wiles offered her and Andrew Wiles resignations with immediate effect as they had moved out of the Parish. Cllr Kenton thanked her for her hard work.

17. COMMUNICATION

To agree Council communication to the following media:-

a) Village News Letter

Feb/Mar issue closing date 10 Jan. Play area survey results. PC elections and APM date. Action Sarah Wells

b) Mercury Report

As required.

c) Web Site

As required.

18. DATE OF NEXT MEETING

The next meeting of the Council will be the ordinary meeting on Mon 7th Jan 2019

Finance meeting Monday 14th Jan 2019

Scheduled dates of meetings

4th Feb 2019 4th Mar 2019 1st Apr 2019 13th May 2019 3rd Jun 2019 1st Jul 2019