

b) Planning

A Barwick	M Pemble	P Bailey	M Jones	N Kenton
M Kemp	C Boughton	D Russell		

c) Allotment Committee Reps x 2

M Kemp	M Pemble
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WORKING PARTIES

RESOLVED working parties should be made up as follows:

a) Leisure Fields

M Kemp	M Jones	M Pemble	D Russell
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b) Pond and Parade

D Russell	A Barwick
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c) Church Yard and Cemetery

M Kemp	M Pemble	C Boughton
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DELIGATES

RESOLVED the following delegates were appointed

- a) Risk Assessment - M Jones & C Boughton
- b) KAPC x 2 –P Bailey & D Russell
- c) Village Hall Committee x 2 - M Pemble & P Bailey
- d) Eastry Young Peoples Club x 1 – D Russell
- e) Footpath Officer/s - M Jones & C Boughton
- f) Councillor responsible for Finance – M Jones
- g) Community Resilience and Emergency Planning Rep/s – M Jones & A Barwick

9. REVIEW OF COUNCIL ASSETS AND INVENTORY

The current inventory of land and assets including buildings and office equipment was reviewed and adopted by the Council.

10. REVIEW OF PROCESSES AND PROCEDURES

To review and adopt appropriate procedures

- a) Standing orders – Reviewed May 2018
- b) Financial regulations - Jan 2016
- c) Complaints procedure
- d) Freedom of Information Act 2000 request handling
- e) GDPR – May 2018
- f) Press Media policy

RESOLVED the above should be adopted for the coming year.

- h) Child Protection Policy

It was agreed that this policy was no longer required.

11. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

None received.

b) Newsletters and Circulars

- i) Rural News
- ii) Kent Police – Rural Liaison Team
- iii) KALC News
- iv) Clerks and Councils Direct

Clerks Salary Apr 2019		STO	959.44	
H M Revenue and Customs Income Tax	12.80			
Employees NI	42.58			
Employers NI	48.97			
	104.35	STO	104.35	
Employers Pension Contribution	209.41			
Employees Pension Contribution	59.06			
	268.47	STO	268.47	
Harmer & Sons Ground Works - Apr	698.89			116.48
Trevor Oku - Grass Cutting Church Yard and Cemetery		STO	220.00	
Opus energy Parish Room gas - 05 Mar to 04 Apr		DD	45.52	2.17
Opus energy Parish Room gas - 05 Apr to 04 May 19		DD	30.63	1.46
British Gas - Parish Rm Electricity Mtr 21610		DD	72.66	3.46
British Gas - Parish Rm Electricity Mtr 21656		DD	23.53	1.12
ICCM Membership		BP	95.00	
Eastry Village Hall - Coffee Break Jan - Mar& APM		BP	300.00	
Clerks Reimbursements Jan to April		BP	98.00	

16. FORTHCOMING EVENTS

To discuss and agree actions relating to events

a) Council Events

Nothing planned at the moment.

b) Outside Events

i) KALC – Communication and Social Media Networking Event – 22nd June 2019

Cllr Jones to see if he is available to attend.

Action Cllr Jones

The Clerk to book a place if necessary.

Action Sarah Wells

ii) VE Day 75th Anniversary

The members felt this was a good idea, but would need community involvement. The Clerk to send an article to the Village News.

Action Sarah Wells

17. POND AND PARADE

To discuss matters relating to the Pond, Parade and area behind the bus shelter.

a. Pond – Licence runs out 30th April 2019

Cllrs Jones and Kenton to meet and draw up a tree management plan to be sent to the Church Commissioners land agent for discussion before the Licence is discussed.

Action Cllrs M Jones and N Kenton

b. Bus shelter – glass broken

Cllr Barwick to inspect and report back to the next meeting.

Action Cllr A Barwick

18. ALLOTMENTS

To discuss matters raised by the Allotments Management Committee.

a) Email – Allotment committee ref water taps on unused section

The members agreed with the suggestion for the Allotments Committee Chairman, the Clerk to liaise with his about getting the work completed.

Action Sarah Wells

19. LEISURE FIELDS

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

a) Gun Park

- i) Remaining Lime Tree by school fence – Possible work required

Cllr Jones to inspect the tree and ascertain if any work is required.

Action Cllr Jones

- ii) Offer of donated trees

The members were happy with the offer, however suitable locations and species of tree need to be identified. The Clerk to respond to the offer. Cllr Jones to identify locations and size and species of tree required.

Action Sarah Wells & Cllr Jones

- iii) Email ref accidental fall from Monkey Bars

The Clerk to look at the inspection reports and draft a response.

Action Sarah Wells

c) Play Area Improvements

The Clerk had now met with two play equipment companies and received quotes for the installation of a new Adventure trails. She was now in the process of completing the grant application.

Action Sarah Wells

d) Correspondence

None received.

20. CHURCHYARD AND CEMETERY

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

a) Churchyard & Cemetery

A site visit is due, Cllrs Kemp, Pemble and Boughton to liaise and undertake a visit.

Action Cllrs Kemp, Pemble and Boughton

b) Recreation Ground

As above.

c) Bowling Green & Parish Room

Cllr Barwick is in conversation with the architect.

Action Cllr Barwick

21. LONGTERM OUTSTANDING ITEMS**a) Cemetery Extension**

Email from Land Agent - There seemed to be some confusion as to what was expected from the land agent. Cllr Kenton to ring and clarify.

Action Cllr Kenton ongoing

b) Bench by the horse trough

KHS permission forms - Waiting for KHS to respond.

Action Cllr Jones ongoing

22. REPORTS

To receive written or verbal reports from:-

a) Dist Cllrs

Cllr Manion gave a brief report including details of the Open Golf public exhibition

Cllr Kenton report that the full Council meet on Friday and cabinet and portfolio posts will be agreed at that meeting.

b) Parish Councillors

No reports given

23. COMMUNICATION

To agree Council communication to the following media:-

a) Village News Letter

Parish Council vacancies and VE day 75th Anniversary.

b) Mercury Report

As required.

c) Web Site

As required.

24. DATE OF NEXT MEETING

The next meeting of the Council will be the Ordinary meeting on 3rd Jun 2019

Scheduled dates of meetings

1st Jul 2019 9th Sept 2019 7th Oct 2019 4th Nov 2019

The meeting closed at 9.02pm