



EASTRY PARISH COUNCIL

3 Gore Terrace, Gore Road, Eastry, Sandwich, Kent, CT13 OLS
Tele 01304 614320

To all members of the Parish Council

5th May 2014

You are hereby summoned to attend the Ordinary Meeting of Eastry Parish Council to be held on Monday 12th May 2014 at 7.30pm at the Parish Room, Church Street, Eastry for the purposes of transacting the following business.

Sarah Wells
Clerk to the Parish Council

AGENDA

1. ELECTION OF CHAIRMAN

To elect a Chairman to serve for the coming year.

2. APOLOGIES

To receive and approve apologies for non attendance at the meeting

3. DECLARATIONS

To receive declarations of interests relating to matters included on the agenda.

4. ELECTION OF VICE CHAIRMAN

To elect a vice chairman to act for the coming year.

5. POLICE LIASION

To receive written or verbal reports from the Community warden and PCSO

6. COMMITTEES & DELEGATES

To select membership of the following committees

Committees

- b) Risk Assessment Committee
- c) Church Yard and Cemetery
- d) Planning
- e) Allotment Committee Reps x 2
- f) Leisure Fields
- g) Finance

To nominate Councillors to undertake the following roles

Delegates

- a) KAPC x 2
- b) Village Hall Committee x 2
- c) Eastry Young Peoples Club x 1
- d) Footpath Officer/s
- e) Councillor responsible for Finance

7. REVIEW OF PROCESSES AND PROCEDURES

To review and adopt appropriate procedures

- a) Standing orders
- b) Financial regulations
- c) Complaints procedure
- d) Freedom of Information Act 2000 request handling

- e) Data Protection Act 1998 request handing
- f) Press Media policy
- g) Child Protection Policy

8. MINUTES OF LAST MEETING

To confirm the following minutes of the Parish Council

- a) Minutes of the Ordinary Parish Council Meeting held on 7th Apr 2014
- b) Minutes of the Planning Committee Meeting held on 18th Apr 2014
- c) Minutes of the Finance Committee Meeting held on 28th Apr 2014

9. ACTIONS FROM THE LAST MEETING

To receive information resulting from actions generated at the last meeting.

10. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

a) Consultation Documents

b) News letters and Circulars

- i) Rural News
- ii) Clerks and Councils Direct
- iii) KALC Parish News

c) Other

- i) Eastry Football Club Constitution – to note dissolution clause
- ii) Land behind the bus shelter.

11. FLOODING

To discuss and agree actions relating to the recent flooding in the Village.

12. HIGHWAYS

To discuss and agree actions relating to highways issues

- a) DDC – Off Street Parking

13. COMMUNITY CENSUS

To discuss and agree a way forward for producing a strategic plan for the Parish Councils future activities.

- a) Results of returns

14. FINANCE

To discuss and agree actions relating to any financial correspondence presented to the Council.

- a) 2013/14 Audit

Section one - Adopt accounts – The Finance Committee has recommended adoption.

Section two statements of assurances – The Finance Committee has recommended agreement

- b) 2014/15 Grants

Does the Council wish to invite grant applications for the year 2014/15

15. ACCOUNTS

To be distributed at the meeting.

16. FORTHCOMING EVENTS

To discuss and agree actions relating to events

a) Council Events

- i) APM final arrangements
- ii) Hospital Planning Application consultation

b) Outside Events

- i) KALC – Dover area committee meeting – 8th May The Phoenix Centre
- ii) DDC neighbourhood Forum – Wed 11 Jun 7.00 – 9.00 pm – the Future of Energy.
Sutton Parish Community Centre

17. ALLOTMENTS

To discuss matters raised by the Allotments Management Committee.

- a) Meeting Minutes – Items to be dealt with by PC
 - a. Use of area behind Mill Green
 - b. May Mills Entrance – Cars obstructing entrance
 - c. Hedges overgrowing same entrance
 - d. Rent increase

18. LEISURE FIELDS

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

- a) **Gun Park**
- b) **Pond**
- c) **Allotments Play Area**
- d) **Correspondence**

19. CHURCHYARD AND CEMETERY

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

- a) **Churchyard & Cemetery**
- b) **Recreation Ground**
- c) **Bowling Green & Parish Room**

20. REPORTS

To receive written or verbal reports from:-

- a) **Dist Cllrs**
- b) **Parish Councillors**

21. COMMUNICATION

To agree Council communication to the following media:-

- a) **Village News Letter – June 2014**
- b) **Mercury Report**
- c) **Web Site**

22. DATE OF NEXT MEETING

To confirm the next meeting of the Parish Council

Scheduled dates for ordinary meetings

Mon 2nd Jun 2014 Mon 7th Jul 2014 Mon 8th Sept 2014 Mon 6th Oct 2014
Mon 3rd Nov 2014 Mon 1st Dec 2014

Schedule of other meetings

Tue 20th May 2014 Annual Parish Meeting – Eastry Village Hall 7.00pm

Members of the Press and Public Welcome