



EASTRY PARISH COUNCIL

3 Gore Terrace, Gore Road, Eastry, Sandwich, Kent, CT13 OLS
Tele 01304 614320

28th May 2019

To all members of the Parish Council
You are hereby summoned to attend the Ordinary Meeting of Eastry Parish Council to be held on Monday 3rd June 2019 at 7.30pm at the Parish Room, Church Street, Eastry for the purposes of transacting the following business.

Sarah Wells
Clerk to the Parish Council

AGENDA

1. APOLOGIES

To receive and approve apologies for non-attendance at the meeting

2. DECLARATIONS

To receive declarations of interests relating to matters included on the agenda.

The meeting will be closed so that members of the public can speak.

3. MINUTES OF LAST MEETING

To confirm the following minutes of the Parish Council

- a) Minutes of the Planning Committee Meeting of the Parish Council held on 13th May 2019
- b) Minutes of the Annual Meeting of the Parish Council held on 13th May 2019

4. ACTIONS FROM THE LAST MEETING

To receive information resulting from actions generated at the last meeting.

5. PARISH COUNCIL VACANCIES

Following the elections in May 2019, there are currently three vacancies on the Parish Council. To consider applications for these vacancies.

6. CORRESPONDENCE

To discuss and agree actions relating to correspondence received by the Council.

- a) **Consultation Documents**
- b) **Newsletters and Circulars**
- c) **Other**
 - i) Kent Household waste recycling centre consultation

7. VILLAGE CARETAKER

To discuss and agree actions related to duties of the caretaker.

8. HIGHWAYS

To discuss and agree actions relating to highways issues

9. FINANCE

To discuss Financial matters affection the Council

- a) Audit Form Section 1
 - i) Consider the findings of the review by the members meeting as a whole
 - ii) Approve the Annual Governance Statement by resolution in advance of approving the Accounting Statements.
- b) Audit Form Section 2
 - i) Consider the Accounting Statements by the members meeting as a whole;
 - ii) Approve the Accounting Statements by resolution; and
 - iii) ensure the Accounting Statements are signed and dated by the person presiding at the meeting at which that approval is given.

10. ACCOUNTS

To resolve the approval of payments presented at this meeting

11. FORTHCOMING EVENTS

To discuss and agree actions relating to events

a) Council Events

b) Outside Events

- i) Kent Digital Accessibility Conference – Thur 6th Jun 2019
- ii) Save Finglesham Fields campaign meeting – Mon 17th Jun 7pm. Northbourne VH
- iii) Dover Area Committee Meeting – Wed 26th Jun – 7.15pm, Phoenix Centre

12. POND AND PARADE

To discuss matters relating to the Pond, Parade and area behind the bus shelter.

- a) Pond – Licence runs out 30th April 2019
- b) Bus shelter – High Street

13. ALLOTMENTS

To discuss matters raised by the Allotments Management Committee.

14. LEISURE FIELDS

To discuss matters relating to the Councils leisure fields and amenities, to receive correspondence relating to leisure fields.

a) Gun Park

- i) Remaining Lime Tree by school fence – Possible work required
- ii) Offer of donated trees

c) Play Area Improvements

d) Correspondence

15. CHURCHYARD AND CEMETERY

To discuss and agree action on matters relating to land controlled by the Council in and around Church Street.

a) Churchyard & Cemetery

b) Recreation Ground

c) Bowling Green & Parish Room

16. LONGTERM OUTSTANDING ITEMS

- a) Cemetery Extension
- b) Bench by the horse trough – KHS permission forms

17. REPORTS

To receive written or verbal reports from: -

a) Dist Cllrs

b) Parish Councillors

18. COMMUNICATION

To agree Council communication to the following media: -

a) Village News Letter

b) Mercury Report

c) Web Site

19. DATE OF NEXT MEETING

The next meeting of the Council will be the Ordinary meeting on 1st Jul 2019

Scheduled dates of meetings

9th Sept 2019 7th Oct 2019 4th Nov 2019 2nd Dec 2019 6th Jan 2020