

- e) Minutes of the Planning Committee meeting 22nd August 2011

It was proposed by Cllr Shevde and seconded by Cllr Barwick that the above minutes should be signed as a true and correct record of the meeting, all agreed and the Chairman signed the minutes.

4. ACTIONS FROM THE LAST MEETING

Allotments

The quarterly meeting had taken place.

Correspondence

Consultation Documents

KCC – Kent Minerals and Waste Development Framework – The Clerk had responded as agreed at the last meeting. **Action Discharged**

Vision of Kent 2011-2021 – By 22nd August - Cllr Mitchell had responded. **Action Discharged**

Highways

Sandwich Road gateway – The Clerk had informed KHS that he members wished to proceed with option 2. **Action Discharged**

Finance

Quote to paint climbing Frame Gun park - The Clerk had accepted the quote as agreed.

Action Discharged

Allotments

Cllr Shevde had made two inspections of the Allotments, he was concerned that some of the plots were not being worked properly. He asked for details of the plots so he could identify which ones were not being worked. It was agreed that the owners should be written to and given notice that there lease would be terminated if the there allotments were not brought up to standard.

Action Cllr Shevde ongoing

Leisure Fields

Gun Park

Quotes for work to Gun Park – The Clerk and Cllr Shevde had met with the contractor to discuss the work. **Action Discharged**

5. CODE OF CONDUCT

- a) Reminder to all Councillors that you have 28 days in which to inform the Monitoring Officer of any changes to your register of financial or other interests.

Noted by the members.

6. CORRESPONDENCE

a) Correspondence needing a response/decision

- i) Letter ref state of High Street

This was discussed together with the comments from the member of the public. It was agreed that the Clerk should write to Punch Taverns and ask that they tidy up the site. **Action Sarah Wells**

It was also agreed that the maintenance of the planting in the Horse Trough should be added to the Ground Works contract. **Action Sarah Wells**

- ii) Letter from Village Sign Committee

The Village Sign Committee had been told by KHS that it was not possible to erect signs on the edges of the Village, they had therefore asked for permission to put the sign up in the centre of the village on the land behind the bus shelter in High Street.

After some discussion it was felt that the additional steps should be taken to get permission for signs to be erected on the edges of the Village, not necessarily on the actual boundary but just inside. A location by the pond was suggested and also the strip of land by the entrance to Little Walton, the Clerk to contact the Village Sign Committee to discuss these options. **Action Sarah Wells**

b) Consultation Documents

- i) Government Consultations: -
 - Local Planning regulations
 - Draft National Planning Policy Framework
 - Local Government Resources Review: - Proposal for Business Rate Retention

The above were discussed and noted by the members.

c) News letters and Circulars

- i) Rural News 103
- ii) Rural News 104
- iii) Oast to Coast
- iv) The Parish news
- v) Kent Forum Briefing
- vi) Clerks and Councils Directed

The above were discussed and noted by the members.

d) Other

- i) Information Sheet on Polling Review
- ii) RHS Britain in Bloom
- iii) Rural Homes: supporting Kent's rural communities

The above were discussed and noted by the members.

7. HIGHWAYS

- a) Speeding traffic Lower Street.

The content was noted by the members.

- b) KCC – Consultation Countryside Access Improvement plans

The Council did not wish to make comment at this time.

- c) Felderland Lane

After some discussion it was agreed that the Clerk should contact Kent Police and ask that both speed and vehicle width checks be carried out in Felderland Lane. **Action Sarah Wells**

8. CHAPEL

No progress at this time.

9. FINANCE

- a) Thank you letter from Joint Services Club
- b) Thank you letter from Eastry Village news

The above were noted by the members.

- c) Grant Application from Eastry Neighbourhood Watch

Although this application had missed the deadline the members did agree to consider it as the NHW group were very active in the village.

The Application was discussed, it was agreed that a grant of £50.00 should be given to the NHW group to help with running costs, the Clerk to inform the group and arrange for the cheque to be drawn at the next meeting. **Action Sarah Wells**

10. ACCOUNTS**Receipts Jul/Aug 2011**

Allotment Rents & Keys	125.82
Funeral Eley	240.00
	365.82

Petty Cash Expenditure July/Aug

Stamps	16.56
Fuel Strimmer	14.00
	30.56

		Cheque No	Amount	VAT
To Pay				
Environmental Engineer - Aug Street Cleaning		4277	311.50	
Toilet Cleaning Contract Aug	150.00			
Supplies July	8.97			
Supplies Aug	11.20			
	170.17	4278	170.17	
AJL Garden Services Aug 2011		4279	807.88	
Mr J Kemp - Misc works		4280	134.00	
T R & C Carpenters - Allotment Keys/hazard tape		4281	54.54	9.09
Clerks Salary Aug 2011		4282	720.58	
H M Revenue and Customs Income Tax	29.40			
Employees NI	20.54			
Employers NI	18.30			
	68.24	4283	68.24	
Employers Pension Contribution	98.89			
Employees Pension Contribution	53.57			
	152.46	4284	152.46	
Clerks Expenses				
Humpty Dumpty Grant - Tesco	34.96			5.83
Argos	78.46			13.08
Telephone and Broadband	22.30			
	135.72	4285	135.72	
KALC – Finance Conference		4286	72.00	60.00

It was proposed by Cllr Hooper and seconded by Cllr Pemble that the above payments should be made, all agreed. Cllr Barwick was third signatory.

11. FORTHCOMING EVENTS**a) Council Events**

It was agreed that Cllr Kenton would try and source a large tree for The Cross. **Action Cllr Kenton.**

b) Outside Events

- i) ACRK – Annual Meeting Thur 13th Oct, Dunkirk Village Hall 5.30pm

Noted by the members.

05-09-11

ii) Queens Jubilee Beacons

It was felt this was very expensive for a single use.

iii) DDC Town and Parish Council meeting Wed 23rd Nov 2011 at 6.00pm

Noted by the members.

iv) CASE – Developing and Supporting Compact Champions – 5th Oct

Noted by the members.

v) KALC Finance Conference 2011 – 7th October 2011 - £60.00 = VAT

It was agreed that Cllr Kennedy Harper should attend

12. ALLOTMENTS

a) Allotments Meeting Report 21st August

The Allotment holders had asked if a committee made up of allotment holders and Parish Councillors could be formed to undertake the day to day running of the allotments and to make recommendations to the Council. After some discussion this was agreed. The Committee to be responsible for the following:-

- Inspecting allotments and recommending to the Clerk that warning letters be sent if allotments are not being worked properly.
- Following this action recommending to Council that termination letters being sent if allotment is still not worked.
- During these inspections to ensure that fences, water taps, gates locks etc are all up to standard. To inform the Clerk of any defects.
- Meeting new allotment holders and showing them round the site prior to letting. Then inform the Clerk so the appropriate paperwork could be undertaken.
- Reviewing the allotments agreement to ascertain if any changes should be made to make it easier to terminate leases and to prevent people taking on allotments and not using them.
- Minor maintenance work such as tuning off the water at the end of the season.
- Marking out the plots and labelling them to ensure they can be easily identified.
- Negotiating with existing holders about moving plots or giving up part of their plots.
- Arranging for vacant plots to be weed killed, in conjunction with the Clerk and Groundwork contractor.
- To arrange the quarterly meetings of the allotment holders and allotments committee.
- Make recommendation to the Council following the above meetings. If equipment is needed get relevant quotes for consideration by the Council.

It was agreed that in future any overgrow plots should be weed killed prior to them being re-let. The Council to pay for this work, it was suggest that to cover the cost of this work, a refundable deposit should be put down by new allotment holders. This would only be returned if the plot was vacated in a reasonable condition.

13. LEISURE FIELDS

a) **Gun Park**

i) Electricity Cable fault The Copes – cable come across Gun Park, may need to dig up.

This was noted by the members.

ii) Land next to school – is it still on offer to the school, if so on what conditions.

It was agreed that the Clerk would check the status of this piece of ground before this question could be answered.

Action Sarah Wells

c) Pond

The Pond warden wished to undertake some work to eradicate problems plants and weeds during the winter. He asked if the Council would be willing to pay for expert help with this work. This was agreed, it was also agreed that he could purchase waders and gloves for this work.

d) Picnic Site

KCC had not made any final arrangements for the site yet. It was therefore agreed that the half yearly meeting should be arranged.

Action Cllr Hooper**e) Allotments Play Area**

It had been reported that they was a lot of dog mess in this area, the Clerk to put a note in the Village news.

Action Sarah Wells**f) Correspondence**

None received.

14. CHURCHYARD AND CEMETERY**a) Churchyard & Cemetery**

It was agreed that a meeting of the Churchyard & Cemetery Committee should be called for 6.00pm on Thursday 15th Sept to inspect the area and ensure the monuments were safe. **Action Sarah Wells**

b) Recreation Ground

Nothing to discuss at this time.

c) Bowling Green

No problems at this time.

15. REPORTS**a) Dist Cllrs**

Cllr Manion gave a brief report on the activities of DDC including information on the Health and Wellbeing boards. Cllr Kenton spoke about the rollout of the new waste collection scheme.

b) Parish Councillors

No reports give.

16. COMMUNICATION**a) Village News Letter – Oct 2011 Edition**

Change on speed limit Felderland Lane. Dog mess Centenary Play Area.

b) Mercury Report

As above and information sent for dissemination.

c) Web Site

As above and information sent for dissemination.

17. DATE OF NEXT MEETING

Churchyard and Cemetery Committee 6.00pm – Thur 15th Sept.

Ordinary Meetings 2011

Mon 3rd Oct Mon 7th Nov Mon 5th Dec

Ordinary Meetings 2012

Mon 9th Jan Mon 6th Feb Mon 5th Mar Mon 2nd Apr
Mon 7th May