

**MINUTES OF THE ANNUAL MEETING OF EASTRY PARISH COUNCIL. HELD AT THE  
PARISH ROOM AT 7.45pm ON MONDAY 10<sup>th</sup> MAY 2010.**

**Present: Councillors** N Kenton      S Shevde      M Pemble      A Barwick      A Wiles  
G Bury                      S Smith      M Kemp      S Hooper

S Wells Clerk to the Parish Council  
PCSO Benson

Community Warden Bob Priestley

### 1. ELECTION OF CHAIRMAN

It was proposed by Cllr Hooper and seconded by Cllr Pemble that Cllr Kenton should continue as Chairman of the Parish Council, there being no other nominations this was put to the vote, all agreed. The Chairman signed the Declaration of Acceptance of Office.

### 2. APOLOGIES

Cllr M Bradshaw & Cllr West

### 3. ELECTION OF VICE CHAIRMAN

It was proposed by Cllr Wiles and seconded by Cllr Pemble that Cllr Shevde should continue as Vice Chairman, there being no other nominations this was put to the vote, all agreed

### 4. POLICE LIASION

PCSO Benson & Mr Priestley gave a brief report on issues in the village.

### 5. COMMITTEES & DELEGATES

#### Committees

##### Risk Assessment Committee

G Bury (Chairman)	A Wiles	M Bradshaw	M Pemble	M West
S Hooper	A Barwick	M Kemp	S Smith	N Kenton
S Shevde				

It was proposed by Cllr Kenton and seconded by Cllr Pemble that Cllr Bury should continue as Chairman of this committee, all agreed.

##### Church Yard and Cemetery

S Shevde	A Wiles	M Pemble (Chairman)	N Kenton
S Hooper	A Barwick	M Kemp (Vice Chairman)	

It was proposed by Cllr Shevde and seconded by Cllr Barwick that Cllr Pemble act as Chairman and Cllr Kemp as vice Chairman, all agreed.

##### Highways

S Shevde	M West	A Barwick	S Smith
M Kemp	G Bury	M Pemble	M Bradshaw

The need for the Highways committee was discussed, it was agreed they should meet and discuss the way forward.

##### Planning

S Shevde	A Wiles	M Bradshaw	M Pemble	M West
S Hooper	A Barwick	M Kemp(Chairman)	G Bury	S Smith

**Allotment and Leisure Fields**

S Shevde	M Pemble	S Hooper (Chairman)
N Kenton	M Bradshaw	S Smith

It was proposed by Cllr Pemble and seconded by Cllr Bury that Cllr Hooper should act as Chairman of this committee, all agreed.

**Delegates**

- a) KAPC x 2 – Cllrs Hooper and Smith
- b) Village Hall Committee – Cllrs Pemble and Barwick
- c) Eastry Young Peoples Club – Cllr Smith
- d) Footpath Officer/s – Cllrs Wiles & Hooper
- e) Greville Homes Trustee – Cllr Barwick
- f) Police Liaison meetings – Cllr Smith
- g) Sandwich Neighbourhood forum – Cllr Kenton
- h) Councillor responsible for Finance – Cllr Wiles
- i) Village News Reps – Cllrs Hooper and Shevde

**6. MINUTES OF LAST MEETING**

- a) Minutes of the Planning Meeting 7.00pm 12th April 2010

It was proposed by Cllr Shevde and seconded by Cllr Hooper that the minutes of the above meeting should be signed as a true and correct record, all agreed and the Chairman signed the minutes.

- b) Minutes of the Ordinary meeting 7.30pm 12th April 2010

It was proposed by Cllr Shevde and seconded by Cllr Pemble that the minutes of the above meeting should be signed as a true and correct record, all agreed and the Chairman signed the minutes.

**7. ACTIONS FROM THE LAST MEETING****Parade**

*Parade Lights* - The members were still waiting for the quotes for this work from Cllr West, the Clerk to contact him. **Action Mike West Ongoing**

**Church Yard**

The Clerk had looked into a gift for Mr Kemp, she had been unable to find anything suitable so she had asked for an award to be made. **Action Sarah Wells Ongoing**

**Correspondence****Correspondence needing a response/decision**

*Greville Almshouse Charity – re-appointment of Trustees* – The Clerk had written to the Greville Almshouse Charity secretary. **Action Discharged**

**Beating the Bounds**

The Chairman supplied the Clerk with the names of the land owners whose land would be walked during the Beating of the Bounds. The Clerk to write to inform them that the Parish Council wished to beat the Bounds on the 17th October 2010. **Action Sarah Wells Ongoing**

**Finance**

*Eastry Hospital 106 Agreement* – The Plans had been forwarded to the developer for comment.

**Action Discharged**

*COMMA The Community Aggregates Fund 2010-11* – The Clerk had looked into grant funding, however she needed more information from the developer before any application could be submitted.

**Action Discharged.**

*Twining Association Commemorative copy Parish News* - £200 additional costs. The Clerk had spoken to the Chairman of the association. The group did not have any funds available at the moment, however they had agreed not to submit a grant application this year. It was agreed the Council would pay the £200. **Action Discharged**

### **Forthcoming events**

#### **Council Events**

*Annual Parish Meeting Date 26th May 2010* – The Clerk had booked a Speaker from CPRE.

**Action Discharged**

The Village Sign committee had been asked to report at the Annual Parish Meeting.

**Action Discharged**

#### **Allotments and Leisure Fields**

##### **Gun Park**

*No Golf sign has been damaged* - The Clerk to order a new sign.

**Action Sarah Wells**

##### **Ongoing**

*Annual Safety inspection report.* – Cllr Bury had asked for quotes as requested. He had also filled the holes left by goal posts. **Action Discharged**

*Adventure Trail – stepping post broken* – Cllr Bury had inspected the area, he did not feel it represented a safety issue. **Action Discharged**

#### **Churchyard & Cemetery**

Cllr Shevde and the Clerk had meet with the stone mason to get a quote for Cleaning, repainting of existing names and addition of new names. **Action Discharged**

#### **Recreation Ground**

*Bowling green fence* – The Clerk had obtained two additional quotes.

**Action Discharged**

### **8. CODE OF CONDUCT**

- a) Reminder to all Councillors that you have 28 days in which to inform the Monitoring Officer of any changes to your register of financial or other interests.

The above was noted by the members

### **9. CORRESPONDENCE**

- a) **Correspondence needing a response/decision**

None received

- b) **Consultation Documents**

- i. DDC – Draft Housing Strategy 2010-15

The members did not wish to responded to the document.

- c) **News letters and Circulars**

- i. White Cliffs Countryside Project – Green Gang activities
- ii. Explore Kent
- iii. Unlock Democracy
- iv. Guided Walks

The above were discussed and noted by the members.

- d) **Other**

- i. Mobile Library single staffing implementation

- ii. Strutt and Parker – Eastry Court Farm – Overhanging Tree

The above were discussed and noted by the members.

## 10. HIGHWAYS

- a) *Bins Parade* – The Clerk had ordered the bins, however DDC had just informed her that the bins ordered had been discontinued. It was agreed she should find a suitable replacements.

**Action Sarah Wells**

- b) Consultation on Kent Highways Services Winter Service Policy and Plan.  
c) Winter Service Policy Statement  
d) Winter Damage Repairs to Roads

The above were noted by the members.

- e) Complaint ref Road Sweeping Lower Street

The Clerk to Contact KHS and DDC about the complaint.

**Action Sarah Wells**

## 11. PARADE

No progress to report.

## 12. BEATING OF THE BOUNDS

No progress to report.

## 13. FINANCE

- a) Eastry Village News Accounts  
b) Increase in Level of Small Business Rate Relief

The above were noted by the members.

## 14. ACCOUNTS

### Receipts April 2010

Precept 2011/12	46,212.00
VAT	511.83
	<b>46723.83</b>

### Petty Cash Expenditure April

Stamps	14.76
Fuel Strimmer	6.00
	<b>20.76</b>

### May 2010 Payments

	Cheque No	Amount
<b>Signed between meetings</b>		
Environmental Engineer - April Street Cleaning	4101	305.00
Stripy Lawns - Church yard work	4103	2350.00
Village Hall Hire Jan-Mar	4104	228.00
Southern Water - Allotments	4105	28.47
Mark Jones Tree Surgery - Tree Work Gun Park	4106	329.00
Clerks Salary April 2010	4107	692.68
H M Revenue and Customs Income Tax		46.00
Employees NI		31.84
Employers NI		29.65
	<b>4108</b>	<b>107.01</b>

Employers Pension Contribution	93.12		
Employees Pension Contribution	53.57		
	<b>146.69</b>	4109	146.69
Clerks Expenses April 2010			
Office Allowance Jan-Mar	67.50		
Telephone Feb-Mar	8.33		
	<b>75.83</b>	4110	75.83
Toilet Cleaning Contract April	145.00		
	8.32		
	<b>153.32</b>	4111	153.32

**Signed At May meeting**

AJL Garden Services - April Contract		4073	745.04
Petty Cash		4074	60.00
E D Price - Independent Audit Fee		4075	195.00
Allotment Deposit Return Patrick Small		4076	10.00

It was proposed by Cllr Pemble and seconded by Cllr Hooper that the above payments should be made, all agreed. Cllr Kenton was third signatory.

**15. FORTHCOMING EVENTS****a) Council Events**

- i. Annual Parish Meeting Date 26th May 2010  
Refreshments

*Refreshments* – Cllr Pemble and the Clerk to make the arrangements.

**Action Sarah Wells**

**b) Outside Events**

Nothing to discuss.

**16. ALLOTMENTS AND LEISURE FIELDS****a) Gun Park**

- i. Quotes for painting of climbing frame.

Two quotes for this work had been received, after some discussion it was agreed that as this was a very low priority the painting should be left until next year.

**c) Allotments**

Nothing to report at this time.

**d) Pond**

Nothing to report at this time.

**e) Picnic Site**

- i. Bi-annual steering group meeting 29-04-10

Cllr Hooper reported that there was a severe Dog waste problem at the Picnic site at the moment. KCC parks had agreed to provide some signs. It was also agreed that a poop scoop dispenser should be provided at the site. The Clerk to arrange.

**Action Sarah Wells**

**f) Allotments Play Area**

Nothing to report at this time.

**g) Correspondence**

None received.

**17. CHURCHYARD AND CEMETERY****a) Churchyard & Cemetery**

There were signs of Mole activity in the Cemetery; the rabbit population was also very high. It was agreed the clerk should contact the exterminator. **Action Sarah Wells**

**b) Recreation Ground**

i. Bowling green fence three quotes received.

The quotes were discussed, it was agreed Cllr Bury should speak to the Landlady of the pub to see if they would be willing to make a contribution. **Action Cllr Bury**

**c) War memorial**

The quote for the work to clean, repaint the existing and add new names had been received. It was agreed the Church should be asked to contribute towards the costs. **Action Sarah Wells**

It was also agreed that grant funding should be investigated. **Action Sarah Wells**

**18. REPORTS****a) Dist Cllrs**

Cllr Kenton reported on DDC activities during the past month.

**b) Parish Councillors**

Cllr Hooper gave a report on the Joint Transport Committee meeting.

**19. COMMUNICATION****a) Village News Letter – July 2010 Edition**

Parish Council Grant Invitations

**b) Mercury Report**

As above

**c) Web Site**

As above

**20. DATE OF NEXT MEETING****Dates for 2010**

Wed 26th May Annual Parish

Mon 7<sup>th</sup> Jun

Mon 5<sup>th</sup> Jul

Mon 6<sup>th</sup> Sept

Mon 4th Oct

Mon 1st Nov

Mon 6th Dec

The meeting closed at 8.55pm.