

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL HELD AT
THE PARISH ROOM AT 7.30pm ON MONDAY 7th SEPTEMBER 2009.**

Present: Councillors S Shevde A Barwick A Wiles S Smith
 M Kemp N Kenton M Pemble
 S Wells Clerk to the Parish Council Dist Cllr Manion (Part)
 PCSO Benson

1. APOLOGIES

Cllrs G Bury, M Bradshaw & S Hooper. Community Warden Bob Priestley

2. MINUTES OF THE LAST MEETING

a) Minutes of the Finance Meeting 7.00pm 6th July 2009

It was proposed by Cllr Shevde and seconded by Cllr Kemp that the minutes of the above meeting should be signed as a true and correct record, all agreed and the Chairman signed the minutes.

b) Minutes of the Planning Meeting 7.30pm 6th July 2009

It was proposed by Cllr Shevde and seconded by Cllr Smith that the minutes of the above meeting should be signed as a true and correct record, all agreed and the Chairman signed the minutes.

c) Minutes of Ordinary meeting 7.45pm 6th July 2009

It was proposed by Cllr Wiles and seconded by Cllr Kemp that the minutes of the above meeting should be signed as a true and correct record, all agreed and the Chairman signed the minutes.

d) Minutes of the Planning Committee meeting 27th July 2009 – No quorum

Signed by the Chairman.

3. ACTIONS FROM THE LAST MEETING

Allotments

Cllr West to arrange for the skip.

Action Cllr West. Ongoing

Allotments and Leisure Fields

Request that we do not weed kill along Youth Club Boundary – The Clerk had spoken to the contractor.

Action Discharged

Allotments

The Chairman suggested that now the Allotment was fully let, the use of the unfenced allotment land behind Mill Green should be reviewed by the Allotments & Leisure Committee.

**Action Cllr Hooper
Ongoing**

Review of Allotments Agreement –

Action Allotments and Leisure Committee Ongoing

Churchyard & Cemetery

A committee site meeting was agreed for Tuesday 29th Sept at 6.30pm.

Action Discharged

Correspondence

Correspondence needing a response/decision

Listing of K6 Jubilee Phone Kiosk – The Clerk had sent the stamps as agreed at the last meeting.

Action Discharged

Other

Southern Water Performance Report 2008/09 – The Clerk had asked for the Council to be removed from the mailing list.

Action Discharged

Highways

Letter ref traffic calming/footpath – The Clerk had contacted KHS and the author.

Action Discharged

Allotments and Leisure Fields**Gun Park**

Request from Youth Club – Wish to take over upkeep of Teen Shelter – The Clerk had responded to the Youth Club as agreed. **Action Discharged**

Allotments

The quote to clear the very overgrown allotment on the School side had been accepted.

Action Discharged**Pond**

Quotes for work to the Pond had been asked for, but not yet received. The Clerk to chase.

Action Discharged**Allotments Play Area**

The contractor had been asked to spray underneath the adventure trail.

Action Discharged**Correspondence**

BTCV Tree and Pond Warden Scheme, Annual return - The Clerk had sent the return.

Action Discharged**4. POLICE LIASION**

PCSO Benson had been using the Speed Indicator Device (SID) in Lower Street, and had asked the Police to come out with the speed Gun, 5 drivers had been given warnings. A nuisance driver had been issued with a section 51. 3 youths had been arrested for stealing solar lights. The property marking in the village hall had gone very well.

The Community Warden had sent a written report that was also discussed.

5. CODE OF CONDUCT

- a) Reminder to all Councillors that you have 28 days in which to inform the Monitoring Officer of any changes to your register of financial or other interests.
- b) Minute and Agenda Standards Board meeting

The above was noted by the members

6. CORRESPONDENCE**a) Correspondence needing a response/decision**

None received

b) Consultation Documents

None received

c) News letters and Circulars

- i. Clerks and Councils Direct
- ii. Southern Water Update
- iii. Green Gang Activities
- iv. Close to Home
- v. Family Care Homes Ltd
- vi. The Bulletin
- vii. Oast to Coast
- viii. Parish News
- ix. ACRK Rural News

The above were discussed and noted by the members.

d) Other

- i. Kent Fire and Rescue Service – Service Performance Plan
- ii. KCC – Kent Alcohol Strategy
- iii. NHS Eastern and Coastal Kent's Annual Report

- iv. Strutt Parker – Church Commissioners – Eastry Court Farm
- v. Listing request for K6 (telephone kiosks) listing request
- vi. Minutes Sandwich Neighbourhood Forum 16th July 2009
- vii. Minutes Town and Parish Council Liaison meeting Dec 2008

The above were discussed and noted by the members.

7. HIGHWAYS

- a) KHS – Speed Indicator Device, Lower Street
- b) KCC - Explore Kent

The above were discussed and noted by the members.

8. FINANCE

- a) Williamson & Barnes - £22.67 credit – interest on monies held on behalf of the Council.
- b) Thank you from NHW
- c) Thank you letter from Humpty Dumpty parent and Toddler Group

The above were discussed and noted by the members.

9. ACCOUNTS

Payments made between meetings

		Cheque No	Amount	VAT
Environmental Engineer - June Street Cleaning	300.00	3963	300.00	
Toilet Cleaning Contract July	140.00			
Toilet Supplies	4.47			
	144.47	3964	144.47	
Stripy Lawns - July 1st half	699.20			
Stripy Lawns - July 2nd half	840.08			
	1539.28	3965	1539.28	
Grave Digging Fee - 17-7-09		3966	265.00	
KCC Commercial Services - Stationary	37.33			4.87
KCC Commercial Services - Stationary	4.31			0.56
	41.64	3967	41.64	
Clerks Salary July		3968	685.78	
H M Revenue and Customs Income Tax	44.20			
Employees NI	30.71			
Employers NI	28.35			
	103.26	3669	103.26	
Employers Pension Contribution	91.93			
Employees Pension Contribution	52.88			
	144.81	3970	144.81	
Clerks Expenses				
Humpty Dumpty Mother and Toddler Equip	263.55			34.38
Sky Broadband	10.00			
Sky talk	10.24			
	283.79	3971	283.79	

The above payments were signed by Cllr Bury, Shevde and Barwick.

Sept Payments

Environmental Engineer - Aug Street Cleaning		3972	300.00	
Toilet Cleaning Contract Aug	140.00			
Toilet Supplies	10.19			

	150.19	3973	150.19	
Coffee Break Kettle		3974	17.49	
Stripy Lawns - 2nd half Jul	460.58			60.08
Stripy Lawns - Aug 1st half	642.85			83.85
	1103.43	3975	952.78	
Harrison's Packageing - Poop Scoop bags		3976	239.20	31.20
KCC supplies - Humpty Dumpty grant chairs		3977	68.43	8.93
EDF Energy - Parish Room electricity		3978	30.48	1.45
Clerks Salary Aug		3979	685.98	
H M Revenue and Customs Income Tax	44.00			
Employees NI	30.71			
Employers NI	28.35			
	103.06	3980	103.06	
Employers Pension Contribution	91.93			
Employees Pension Contribution	52.88			
	144.81	3981	144.81	
Clerks Expenses Sky Broadband	10.00			
Sky talk	8.80			
	18.80	3982	18.80	

It was proposed by Cllr Kemp and seconded by Cllr Wiles that the above payments should be made, all agreed. Cllr Barwick was third signatory.

10. PLANNING

- a) Applications
- b) Decisions
- c) Other

Dealt with at the Planning meeting prior to this meeting.

11. FORTHCOMING EVENTS

a) Council Events

Nothing planned

b) Outside Events

- i. Parish Police Forum – 15th Oct 2009 – DDC Officers 7.00pm start

Cllr Smith to attend. The members did not wish to put forward anything for the agenda.

- ii. DDC Annual Town and Parish Liaison meeting 2009 – 11th November 2009 6.00pm for a 6.30pm start

It was agreed this would be discussed at the next meeting.

Action Sarah Wells

12. ALLOTMENTS AND LEISURE FIELDS

a) Gun Park

- i. Letter from Eastry Young Peoples Club –Noted

c) Allotments

Nothing to discuss

d) Pond

- i. Strutt & Parker – Licence for the Pond

The members were happy to enter a 10 year licence agreement for the pond; however the licence

document stated 2 years and the covering letter 10 years, the Clerk to contact Strutt & Parker to sort out the confusion.

Action Sarah Wells

e) Picnic Site

Nothing to discuss

f) Allotments Play Area

Nothing to discuss

g) Correspondence

None received

13. CHURCHYARD AND CEMETERY

a) Churchyard & Cemetery

Committee meeting scheduled

b) Recreation Ground

Nothing to discuss

14. REPORTS

a) Dist Cllrs

Cllr Manion gave a brief report on his activities at DDC. Cllr Kenton reported on waste management and DDC performance figure.

b) Parish Councillors

None received

15. COMMUNICATION

a) Village News Letter – Sept Edition

Disposal of Dog waste bags and 2010/2011 budget talks

b) Mercury Report

2010/2011 budget talks

c) Web Site

As per a & b

16. DATE OF NEXT MEETING

Dates for 2009

Mon 2nd Nov

Mon 7th Dec

The meeting closed at 8.25pm