

**MINUTES OF THE ANNUAL MEETING OF EASTRY PARISH COUNCIL. HELD AT THE
PARISH ROOM AT 7.30pm ON MONDAY 11th MAY 2009.**

Present: Councillors N Kenton S Shevde M Pemble A Barwick A Wiles
 G Bury S Smith M Bradshaw M Kemp M West

S Wells Clerk to the Parish Council Dist Cllr Manion
PCSO Benson 6 Members of the Public

1. ELECTION OF CHAIRMAN

It was proposed by Cllr Pemble and seconded by Cllr Wiles that Cllr Kenton should continue as Chairman of the Parish Council, there being no other nominations this was put to the vote, all agreed. The Chairman signed the Declaration of Acceptance of Office.

2. APOLOGIES

Cllr S Hooper. Community Warden Bob Priestley

The Chairman closed the meeting at 7.35pm to allow the members of the public to speak. All 6 members of the public wished to raise their concerns about the KCC Planning Application for a Green Waste Composting site in Venson Road. The meeting was re-opened at 7.50pm.

3. ELECTION OF VICE CHAIRMAN

It was proposed by Cllr West and seconded by Cllr Pemble that Cllr Shevde should continue as Vice Chairman, there being no other nominations this was put to the vote, all agreed

4. POLICE LIASION

PCSO Benson gave the members a report of criminal and anti-social activities in the Village.

5. COMMITTEES & DELEGATES

Committees

Risk Assessment Committee

G Bury (Chairman)	A Wiles	D Bradshaw	M Pemble	M West
S Hooper	A Barwick	M Kemp	S Smith	N Kenton
S Shevde				

It was proposed by Cllr Kenton and seconded by Cllr Pemble that Cllr Bury should act as Chairman of this committee, all agreed.

Church Yard and Cemetery

S Shevde	A Wiles	M Pemble (Chairman)
S Hooper	A Barwick	M Kemp (Vice Chairman)

It was proposed by Cllr Shevde and seconded by Cllr Barwick that Cllr Pemble act as Chairman and Cllr Kemp as vice Chairman, all agreed.

Highways

S Shevde (Chairman)	M West	A Barwick	S Smith
M Kemp	G Bury	M Pemble	M Bradshaw

It was proposed by Cllr West and seconded by Cllr Bury that Cllr Shevde should act as Chairman of this committee, all agreed.

Planning

S Shevde (Chairman)	A Wiles	D Bradshaw	M Pemble	M West
S Hooper	A Barwick	M Kemp	G Bury	S Smith

It was proposed by Cllr West and seconded by Cllr Bury that Cllr Shevde should act as Chairman of this committee, all agreed.

Allotment and Leisure Fields

S Shevde	M Pemble	S Hooper (Chairman)	S Smith
N Kenton	M Bradshaw		

It was proposed by Cllr West and seconded by Cllr Bury that Cllr Hooper should act as Chairman of this committee, all agreed.

Delegates

- KAPC x 2 – Cllrs Hooper and Smith
- Village Hall Committee – Cllrs Smith and Pemble
- Eastry Young Peoples Club – Cllr Smith
- Footpath Officer/s – Cllr Wiles
- Greville Homes Trustee – Cllr Barwick
- Police Liaison meetings – Cllr Smith
- Sandwich Neighbourhood forum – Cllr Kenton
- Councillor responsible for Finance – Cllr Barwick wished to step down, it was agreed that Cllr West would take over the role, but would shadow Cllr Barwick this year to learn about the role.
- Village News Reps – To be discussed later in the meeting.

6. MINUTES OF LAST MEETING

- Minutes of the Planning Meeting 7.00pm 6th April 2009

It was proposed by Cllr Shevde and seconded by Cllr Smith that the above minutes should be signed as a true and correct record of the meeting, all agreed and the Chairman signed the minutes.

- Minutes of the Ordinary meeting 7.30pm 6th April 2009

It was proposed by Cllr Shevde and seconded by Cllr Pemble that the above minutes should be signed as a true and correct record of the meeting, all agreed and the Chairman signed the minutes.

7. ACTIONS FROM THE LAST MEETING

Village Magazine had been put under the Communication section to be discussed later in the meeting.

Action Discharged

Finance

Parade – Cllr West had received three additional quotes for the electrical work. It was agreed that these should be discussed at the next meeting.

Action Discharged

Allotments

Cllr West to arrange for the skip.

Action Cllr West. Ongoing

Correspondence

Lumalite catalogue – Cllr Kemp had looked through the catalogue and chosen lights that would be suitable for the Christmas tree at the Village Hall, he informed the meeting they would cost

approximately £40. It was agreed that the Clark should place the order.

Action Sarah Wells

Forthcoming Events

Council Events

Annual Parish Meeting – The agenda had been published in the Village News. **Action Discharged**

Allotments and Leisure Fields

Gun Park – Litter – The School had included an appeal for people to use the bins in Gun Park in their last newsletter. **Action Discharged**

Correspondence

Wicksteed Inspection Report – The quote had been accepted and the work completed **Discharged**

Recreation Ground

The Clerk had informed the PCC that Recreation ground for a picnic on Sunday 31st May.

Action Discharged

8. CODE OF CONDUCT

- a) Reminder to all Councillors that you have 28 days in which to inform the Monitoring Officer of any changes to your register of financial or other interests.

Noted by the members

9. CORRESPONDENCE

a) Correspondence needing a response/decision

- i. DDC - Neighbourhood Forums - Feedback requested

It was agreed that the Council would try to publicise the meetings more, provided sufficient notice was given and publicity leaflets were sent out in plenty of time. The Parish Council do not control any halls that would be suitable for this meeting, but they suggested the Village Hall as a venue. The members did not wish to take notes for the meeting. The Clerk to respond. **Action Sarah Wells**

- ii. Dover` District Compact - Does the Council wish to join

The members did not wish to join the Compact.

b) Consultation Documents

None received

c) News letters and Circulars

- i. Oast to Coast
- ii. DDC Close to Home

The above were noted by the members

d) Other

- i. Public Sector Duties
- ii. DDC Kerbside Recycling Collections
- iii. Clean Kent – successfully convicts serial fly tippers
- iv. ICO – FOIA
- v. Kent Design awards
- vi. Southern Water Business Plan 2010 to 2015

The above were noted by the members

10. HIGHWAYS

- a) KCC – Electronic Communication on Public paths Orders and Definitive Map Modification Orders

The members were happy to accept Electronic Communication on Public paths Orders and Definitive Map Modification. The Clerk to inform KCC. **Action Sarah Wells**

11. FINANCE

a) Advance Notice of change of charges in Business rates Regulations

b) Letter from Eastry Twinning Association – Will not be applying for grant funding this year

The above were discussed and noted by the members.

12. ACCOUNTS

		Receipts			
	Grave purchase	240.00			
	Memorials Gibb & Kenwood	185.00			
	Allotments Rent Barwick	3.60			
		428.60			
			Cheque No	Amount	VAT
May 2009 Payments					
	Environmental Engineer - Apr Street Cleaning		3914	300.00	
	Toilet Cleaning Contract Apr	140.00			
	Toilet Supplies	8.60			
		148.60	3915	148.60	
	Southern Water Allotments		3916	28.75	
	Wicksteed Leisure - Works to Play equip		3917	376.10	49.06
	Neat Ideas		3918	48.70	6.35
	Stripy Lawns - 28 March	520.95			67.95
	Stripy Lawns - 22 April	460.58			60.08
	Stripy Lawns - April	645.73			84.23
		1627.26	3919	1627.26	
	Village Hall Hire Oct-Dec 2008		3920	174.60	
	KCC Supplies - St Georges Day	5.74			0.75
	KCC Supplies - St Georges Day & Ink Cartridge	47.29			6.17
		53.03	3921	53.03	
	T R&C Carpenter - Allotment Keys		3922	12.74	1.66
	British Gas - Parish Rm		3923	179.13	8.53
	Petty cash		3924	60.00	
	Clerks Salary April		3925	685.98	
	H M Revenue and Customs Income Tax	44.00			
	Employees NI	30.71			
	Employers NI	28.35			
		103.06	3926	103.06	
	Employers Pension Contribution	91.93			
	Employees Pension Contribution	52.88			
		144.81	3927	144.81	
Clerks Expenses					
	Office Allowance Jan - Mar	67.50			
	Toner Cartridge	24.98			
	Sky Broadband	10.00			
	Sky talk	9.17			
		111.65	3928	111.65	

13. PLANNING**a) Applications**

To be discussed at the planning meeting on 18th May 2009.

b) Decisions

- i. DOV/09/00149 – Granted full planning permission – Erection of a single storey rear extension
- ii. DOV/09/00126 – Reduce crown height of five trees by 3ft and annual reduction to maintain clearance – 19 Heronden View, Eastry – permission granted

The members were concerned about the continued reduction in the height of the trees behind Heronden View, it was agreed the DDC Tree officer should be asked to inspect the site. **Action Sarah Wells**

c) Other

- i. Publicity of Planning Permission

Noted

- ii. Copy of objection letter – Green waste Composting site

Following the receipt of a number of letters on this subject and the comments made at the beginning of the meeting by members of the public it was agreed that the Council would reconsider this application at a future planning meeting. It was also agreed that the application should be publicised in the Village News. It was agreed a planning meeting should be held on Monday 8th June 2009 at 7.30pm.

14. FORTHCOMING EVENTS**a) Council Events**

- i. Annual Parish Meeting

It was agreed that Matt Whitby, the architect for the Hospital Application should be invited to attend and answer questions. The Clerk to invite him. **Action Sarah Wells**

Cllr Pemble and the Clerk to arrange the refreshments for the Annual Meeting. **Action Sarah Wells**

b) Outside Events

- i. Active Dover – Sports Development Seminar – Wed 29th April 7-9pm DDC officers

This invitation had been e-mailed to the members.

15. ALLOTMENTS AND LEISURE FIELDS**a) Gun Park**

- i. E-mail requesting that the PC sale part of the Gun Park

After a brief discussion it was agreed the Clerk to respond to say that the Council did not wish to sell any part of Gun Park and that they did not think the conditions of the land gift would allow it to be sold. **Action Sarah Wells**

- ii. Request that we do not weed kill along Youth Club Boundary

Mr Laslett had requested that the boundary with the Gun Park and the Youth Club car park is not treated with weed killer as it then gets muddy and mud is brought into the Youth Club building on shoes, he offered to strim the area. This was agreed, the Clerk to inform the contractor.

Action Sarah Wells

c) Allotments

The Clerk reported that the tap on the school side of the allotments needed replacing, it was agreed she should contact the plumber. **Action Sarah Wells**

The Chairman suggested that now the Allotment was fully let, the use of the unfenced allotment land behind Mill Green should be reviewed by the Allotments & Leisure Committee. **Action Cllr Hooper**

d) Pond

Nothing to discuss

e) Picnic Site

Cllrs Hooper and Shevde had had their bi-annual meeting with KCC Parks department.

f) Allotments Play Area

Nothing to discuss.

g) Correspondence

- i. Play Builders Expressions of Interest - Noted

16. CHURCHYARD AND CEMETERY**a) Churchyard & Cemetery**

It was suggested that the Churchyard & Cemetery committee might like to carry out an inspection and identify any bushes that may need to be removed from the Cemetery.

Action Churchyard & Cemetery committee

b) Recreation Ground

Cllr West reported that the no dog sign at the gateway opposite the farm had gone missing, it was agreed the clerk should buy a new one and get it put up.

Action Sarah Wells

17. REPORTS**a) Dist Cllrs**

Cllr Manion and Kenton gave brief reports including information on Neighbourhood Forums, Planning Publicity and pre-application advice, recycling waste collection.

b) Parish Councillors

Cllr Smith gave a report on the youth club committee.

18. COMMUNICATION**a) Village News Letter**

- i. Committee Membership

The Chairman of the Village Magazine committee had attended the last meeting to ask if more members of the Council would be willing to join the committee. She had also asked if the members had any ideas that would help to get additional articles written for the newsletter.

After some discussion it was agreed that several members of the Council would be happy to attend Village News Committee meetings if they took place in the evening. Daytime meetings were not convenient. It was agreed that the committee should be asked to hold at least every other meeting in the evening. It was also suggested that the welcome letter at the beginning of the newsletter should be written by a different person every month. It was suggested that the July/August issue should be by the Chairman of the Parish Council following the annual meeting. The Sept issue could be by the Head Teacher of the School as it coincides with the start of the new term. The May issue could be written by the Chairman of the Cricket Club to coincide with the start of the season. Other Village organisations could be invited to write the letter for other months if they had a particular message to give or event to advertise.

It was agreed that the Clerk should write to the Village News Committee.

Action Sarah Wells

- ii. Treasurers report
Noted

- iii. June Edition

Green Waste Composting site planning application and 2009 Grant invitations.

b) Mercury Report

Green Waste Composting site planning application and 2009 Grant invitations.

Action Sarah Wells

c) Web Site

As above

19. DATE OF NEXT MEETING

Meeting Dates for 2009

Mon 1st June 7.30pm Ordinary

Mon 8th June 7.30pm Planning

Mon 6th July 7.00pm Finance 7.30pm Ordinary

Mon 7th September 7.30pm Ordinary

Mon 5th October 7.30pm Ordinary

Mon 2nd November 7.30pm Ordinary

Mon 7th December 7.30pm Ordinary