

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL. HELD AT
THE PARISH ROOM AT 7.30pm ON MONDAY 6th APRIL 2009.**

Present: Councillors N Kenton S Shevde S Hooper A Barwick
 G Bury S Smith

S Wells Clerk to the Parish Council
Dist Cllr Manion

Bob Priestley

The Chairman of the Village Magazine attended the meeting to speak to the members. It was agreed that the points she raised would be discussed at the next meeting of the Council. The Clerk to add this item to the agenda for the May meeting. **Action Sarah Wells**

1. APOLOGIES

Cllrs M Bradshaw, M Pemble, M Kemp and PCSO Benson

2. MINUTES OF LAST MEETING

- a. Minutes of the Planning Meeting 7.00pm 2nd March 2009

It was proposed by Cllr Hooper and seconded by Cllr Shevde that the above minutes should be signed as a true and correct record, all agreed and the Chairman signed the minutes.

- b. Minutes of the Ordinary meeting 7.30pm 2nd March 2009

It was proposed by Cllr Shevde and seconded by Cllr Barwick that the above minutes should be signed as a true and correct record, all agreed and the Chairman signed the minutes.

3. ACTIONS FROM THE LAST MEETING

Highways

Kent Highways Services – verge mowing - The Clerk had informed Kent Highways services they the Parish Council did not undertake any verge mowing. **Action Discharged**

Finance

- a) Parade

Cllr West reported that the builder that had undertaken the work on the Parade seemed to have gone out of business. Unfortunately the electrical safety certificate had not been provided before this had happened. An electrical contractor had been asked to inspect the site and provide a certificate, the inspection had revealed some problems with the electrical work and an estimate to rectify this had been provided. Cllr West felt that the quote was very high and it was agreed that he should get two additional quotes. **Action Cllr West ongoing**

Forthcoming Events

- a) **Council Events**

- i. *Annual Parish Meeting - 27th May 2009* –The Clerk had invited the Chairman of Hougham-Without Parish Council to speak about their Climate Change Project.

Action Discharged

Allotments and Leisure Fields

Allotments

Clearance of rubbish – The Clerk had written to the allotment holders informing them that we would be arranging for a skip at the May Mills site. **Action Discharged**

Cllr West to arrange for the skip.

Action Cllr West.

Picnic Site

Bin outside the site - this had been reported to DDC.

Action Discharged

Communications

Village News Letter – April Edition - The Council St Georges Day tea and Annual Meeting date had been put in the magazine.

Action Discharged

4. POLICE LIASION

A written report had been submitted by PCSO Benson. This was discussed by the members. The Community Warden gave a report including details on door to door salesman and motorbikes.

5. CODE OF CONDUCT

- a) Reminder to all Councillors that you have 28 days in which to inform the Monitoring Officer of any changes to your register of financial or other interests.
- b) Standards Board Minutes and Agenda
- c) Town and Parish Standard

The above were noted by the members,

6. CORRESPONDENCE**a) Correspondence needing a response/decision**

None received.

b) Consultation Documents

- i. Draft Noise Action Plans Templates

This had been viewed inline by some of the members, it was agreed that no action should be taken.

c) News letters and Circulars

- i. LCR
- ii. Clerks and Council Direct
- iii. KALC Parish News
- iv. ACRK - News

The above were discussed and noted by the members.

d) Other

- i. Lumalite catalogue

The Clerk reported that new lights were required for the tree at the Village Hall, it was agreed she should liaise with Cllr Kemp and get a price for new lights.

Action Sarah Wells

7. HIGHWAYS

- a) KCC – Bettshanger Business Park Road, Dover 50mph Speed limit order

Noted by the members.

8. FINANCE

- a) Legacy from Barbara Williamson received

Noted by the members.

- b) KALC – Membership Invitation

After some discussion it was agreed that KALC membership should be renewed.

9. ACCOUNTS

Receipts

Allotment Deposits	50.00
Deposit Cheque Unpaid	-5.00
Sewing Group Parish Rm use Jan-Mar 09	49.50
Funeral Ratcliff	460.00
Allotment Rents	364.60
Legacy Williams	1000.00
	1919.10

		Cheque No	Amount	VAT
April 2009 Payments				
Environmental Engineer - Mar Street Cleaning		3900	300.00	
Toilet Cleaning Contract Mar	135.00			
Toilet Supplies	7.85			
	142.85	3901	142.85	
Hall Hire Coffee Break Jan, Feb & Mar		3902	174.60	
T R C Carpenter - Allotment Keys		3903	18.00	
Wicksteed Leisure - Playground Inspections		3904	244.95	31.95
Strutt & Parker - Rent 11/10/07 - 10/10/09 2yrs		3905	2.00	
KALC Membership		3906	603.83	78.76
DDC Rates - Parish Room		3907	65.96	
Grave Digging - Ratcliff		3908	220.00	
Petty Cash		3909	60.00	
Clerks Salary March Including back pay		3910	816.23	
H M Revenue and Customs Income Tax	91.60			
Employees NI	53.00			
Employers NI	49.96			
	194.56	3911	194.56	
Employers Pension Contribution	116.12			
Employees Pension Contribution	66.80			
	182.92	3912	182.92	
Clerks Expenses				
Sky Broadband	10.00			
Sky talk	9.74			
	19.74	3913	19.74	

It was proposed by Cllr Bury and seconded by Cllr Smith that the above payments should be made, all agreed, Cllr Shevde was third signatory.

10. PLANNING

- a) Applications
- b) Decisions
- c) Other

Planning issues had been dealt with at the planning committee meeting earlier in the evening.

11. FORTHCOMING EVENTS

b) Council Events

ii. Annual Parish Meeting

The final agenda and refreshment arrangements were agreed, the Clerk to forward the agenda to the Village News editor for inclusion in the May issue.

Action Sarah Wells

b) Outside Events

- i. What's Your Vision for East Kent? – 16th March 2009 – St Mary's Parish Centre, Cannon Street
- ii. KCC – Commons Act 2006: Common Land/Village Green Seminar – May 14th – County Hall, Maidstone.
- iii. KALC Clerks Information – 19th May 2009
- iv. Kent Playing Fields Association AGM - Tonbridge Castle- Tue 21st April 6.30pm
- v. SLCC – Cemetery Management Course "Safe & Sound" – Village Maidstone, Hotel. £95.00

The above were noted by the members.

vi. KALC Dover Area committee meeting 16th April 2009 – Guildhall Sandwich 7.30pm
Cllr Hooper to attend on behalf of the Parish Council.

12. ALLOTMENTS AND LEISURE FIELDS

a) Gun Park

Cllr Hooper reported that there had been a lot of litter in Gun Park. After some discussion it was agreed that the Clerk should ask the School to make an announcement asking young people to use the bins provided in the park.

Action Sarah Wells

c) Allotments

The allotments were nearly all let now. The new holders were doing very well clearing their plots.

d) Pond

Cllr Hooper and Kemp had cleared the gully to allow road water runoff to get to the pond.

e) Picnic Site

Cllr Hooper to arrange the bi annual meeting with KCC parks department, Cllr Shevde to attend with her.

f) Allotments Play Area

Nothing to discuss.

g) Correspondence

i. Wicksteed Inspection Report

Only minor problems had been identified, it was proposed by Cllr Hooper and seconded by Cllr Shevde that Wicksteeds quote for the works to rectify these should be accepted.

Action Sarah Wells.

13. CHURCHYARD AND CEMETERY

a) Churchyard & Cemetery

The moles had been treated, now that mowing had commenced it would be possible to see if any new molehills appeared.

b) Recreation Ground

The Clerk had been approached by the PCC, they had asked permission to use the Recreation ground for a picnic on Sunday 31st May. The members were happy for this to happen. The Clerk to inform the PCC.

Action Sarah Wells

14. REPORTS**a) Dist Cllrs**

Dist Cllr Manion informed the members that DDC health and wellbeing team were able to offer help and advice to local people on financial matters.

Cllr Kenton reported on DDC planning matters including section 106 agreement arrangements and pre application advice. He also reported on the Kent waste partnership.

b) Parish Councillors

Cllr Smith gave a report on NHW.

15. COMMUNICATION**a) Village News Letter – May Edition**

Annual Parish Meeting agenda

b) Mercury Report

As above

c) Web Site

As above

16. DATE OF NEXT MEETING

Meeting Dates for 2009

Mon 11 th May (Finance & Ordinary)	Wed 27 th May Annual Parish Meeting	Mon 1 st June
Mon 6 th July	Mon 7 th Sept	Mon 5 th Oct
Mon 2 nd Nov	Mon 7 th Dec	