

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL. HELD AT  
THE PARISH ROOM AT 7.30pm ON MONDAY 1<sup>st</sup> DECEMBER 2008**

**Present: Councillors** N Kenton      S Shevde      S Smith      G Bury      A Wiles  
   S Hooper      M Kemp

PCSO Benson & Bob Priestley      S Wells Clerk to the Parish Council  
Dist Cllr Manion

### 1. APOLOGIES

Cllrs M West, M Bradshaw, M Pemble & A Barwick

### 2. MINUTES OF LAST MEETING

- a) Minutes of the Ordinary meeting 7.30pm 3<sup>rd</sup> Nov 2008

It was proposed by Cllr Hooper and seconded by Cllr Smith that the above minutes should be signed as a true and correct record, all agreed and the Chairman signed the minutes.

- b) Minutes of Planning meeting 10<sup>th</sup> Nov 2008

It was proposed by Cllr Shevde and seconded by Cllr Hooper that the above minutes should be signed as a true and correct record, all agreed and the Chairman signed the minutes.

### 3. ACTIONS FROM THE LAST MEETING

*Bench dedication Mrs Margaret Bullock*– The plaque had been ordered and put up. **Action Discharged**

#### Code of Conduct

- a) Communities in control: Real people, real power: Code of conduct for local authority members and employees – A consultation – by 24<sup>th</sup> Dec

The Clerk had put this on the agenda for discussion later in the meeting.

**Action Discharged**

#### Correspondence

##### Consultation Documents

*DDC Street Scene Consultation* – this document had been circulated.

**Action Discharged**

##### Highways

*Letter from Eastry School – ref land for footpath Gore Lane* – The Clerk had written to Kent Highways as agreed.

**Action Discharged**

*E-mail ref the footpath between the school fence and the pavilion* – The Clerk had obtained one quote and was meeting with two additional contractors.

**Action Discharged**

#### Forthcoming Events

##### Council Events

*St Georges Day 2009* – Ongoing.

*Christmas Trees* – The Cllr Kenton had found a tree for outside Five Bells.

**Action Discharged**

The Clerk had made the arrangements for the erection of the tree outside the village hall.

**Action Discharged**

**Outside Events**

*DDC – Annual Town and Parish Liaison meeting – Wed 3<sup>rd</sup> Dec 6.00pm for 6.30pm start*

The Clerk had informed DDC that Cllrs Shevde and Hooper would be attending. **Action Discharged**

*Lord Lieutenant of Kent Civic Service Thur 26 March 11.00am* - The Clerk to put on the agenda for the January meeting. **Action Sarah Wells Ongoing**

**Allotments and Leisure Fields****Pond**

*E-mail pond gullies and silt traps* – The Clerk had informed Kent Highways that it needed cleaning. They had agreed to add to the work programme. **Action Discharged**

**Picnic Site**

Cllr Kenton declared a personal and prejudicial interest.

*Entrance to site-* Cllr Hooper had spoken to the KCC parks officer, he would try to make some improvements to the entrance, but he had no money left in his budget for this year. **Action Discharged**

**Churchyard and Cemetery****Recreation Ground**

*Gate Post* – The Clerk had asked Mr Kemp to make the repairs.

**Action Discharged**

**4. POLICE LIASION**

PCSO Benson reported that the Bowling Club pavilion had been broken into, an attempt had also been made to break into the Parish Room. Crime reports had been submitted for both these incidents, however PCSO Benson has had to chase the bowling club to get the report made.

PCSO Benson went on to talk about the Parishes current priorities, she informed the meeting that dog fouling in Gun park had reduced and that she wished to close this item, she also wished to close the nuisance car priority so she could open a new priority on car speeding. This was agreed by the members.

Mr Priestly reported that lamping and hare coursing were still being reported.

**5. CODE OF CONDUCT**

- a) Reminder to all Councillors that you have 28 days in which to inform the Monitoring Officer of any changes to your register of financial or other interests.
- b) Standards Committee minutes and agenda

Noted

- c) Communities in control: Real people, real power: Code of conduct for local authority members and employees – A consultation – by 24<sup>th</sup> Dec

This document had been circulated to all members, after a brief discussion it was agreed that no response was necessary.

**6. FREEDOM OF INFORMATION**

- a) To adopt the Model Publication Scheme

It was proposed by Cllr Wiles and seconded by Kemp that the Model Publication Scheme should be adopted, all agreed. See Appendix A

- b) To agree charges for the provision of hard copies

It was agreed that 10p per sheet should be charged for hard copies of any information requested under the Freedom of information Act.

- c) To agree what information should be made available on the web site and what should be hard copy only.

It was agreed that in principle that documents that were held electronically should be published on the web-site. Any other information would be available as a hard copy only. The Clerk was authorised to work out the details.

**Action Sarah Wells**

## **7. CORRESPONDENCE**

### **a) Correspondence needing a response/decision**

- i. Emergency Plans - The Clerk to respond.

**Action Sarah Wells**

### **b) Consultation Documents**

None received.

### **c) News letters and Circulars**

- i. Clerks and Councils Direct
- ii. KALC News
- iii. NALC Annual report
- iv. LCR

The above were discussed and noted by the members

### **d) Other**

- i. The Ramblers Association – membership information
- ii. Complaint – Village Pub
- iii. English Rural Housing Association - Annual report

The above were discussed and noted by the members

## **8. HIGHWAYS**

- i. Complaint ref curb in Church Street

The members sympathised with the author, the Clerk to respond.

**Action Sarah Wells**

- ii. Kent Highways Services – Gore Lane Footpath
- iii. Review of Park Usage in DDC – Comments invited
- iv. Kent Highways Services – KCC permit scheme – Further consultation on key changes
- v. Kent Highways Services – Gore Lane Footpath

ii to v were discussed and noted by the members.

- vi. Kent Highways Services – Service Survey by 5<sup>th</sup> Dec (To Cllr Shevde for completion)

Cllr Shevde had completed the survey.

## **9. FINANCE**

- a) Letter from Eastry Bowling Club asking for £300 back

After some discussion it was agreed that the £300 should be returned to the Bowling Club and that this year's insurance payment should be absorbed by the Council - The Clerk to write to the Club and arrange for the payment to be made at the January meeting.

**Action Sarah Wells**

**10. ACCOUNTS**

		<b>Cheque No</b>	<b>Amount</b>	<b>VAT</b>
<b>Dec 2008 Payments</b>				
Environmental Engineer - Nov Street Cleaning	306.00			
Plants & Compost Horse trough	12.50			
	<b>318.50</b>	3850	318.50	
Toilet Cleaning Contract Nov	135.00			
Toilet Supplies	4.46			
	<b>139.46</b>	3851	139.46	
D B Horner - Pond Hedge		3852	235.00	35.00
Petty Cash		3853	60.00	
Grave Digging Fee - 25/11/08		3854	220.00	
NC Brown - Boiler Service and Repairs		3855	190.00	
Stripy Landscape - 9-11-08		3856	747.50	
EDF Energy - Parish Room		3857	33.18	1.58
Ovenden Plant Hire - Pond Excavation		3858	620.00	92.34
SLCC Membership		3859	74.50	
Clerks Salary Nov		3860	663.64	
H M Revenue and Customs Income Tax	47.80			
Employees NI	31.05			
Employers NI	28.71			
	<b>107.56</b>	3861	107.56	
Employers Pension Contribution	89.73			
Employees Pension Contribution	51.62			
	<b>141.35</b>	3862	141.35	
<b>Clerks Expenses</b>				
Memorial Plaque - M Bullock	36.64			5.64
Sky Broadband	10.00			
Sky talk	11.72			
	<b>58.36</b>	3863	58.36	

It was proposed by Cllr Smith and seconded by Cllr Hooper that the above payments should be made, all agreed. Cllr Shevde was third signatory.

**11. PLANNING**

- a) Applications**
- b) Decisions**

The above had been dealt with at the Planning Committee meeting earlier in the evening.

**Other**

- i. Street Scene Consultation - the members were in agreement with its proposals.
- ii. Eastry Hospital Consultations

The Clerk reported on the findings of the Planning Committee meeting held earlier in the evening. The members agreed that the proposal for 86 units was too dense and out of keeping with the rural location, Highways problems were also envisaged. After some discussion the Chairman was authorised to speak to DDC planning and the developer about the Councils concerns.

It was also agreed that as soon as any planning application was received that arrangement should be made to display the plans in the Parish Room; flyers would be delivered to those properties most affected by the development, the Clerk to make the arrangements when required.

**Action Sarah Wells**

## 12. FORTHCOMING EVENTS

### a) Council Events

- i. St Georges Day Cream Tea – Sunday 26<sup>th</sup> April 2009

### b) Outside Events

- i. Parish Police Forum 12<sup>th</sup> Feb 2008 – 7.00pm DDC Offices

Cllr Smith to attend if she could arrange transport.

## 13. ALLOTMENTS AND LEISURE FIELDS

### a) Gun Park

- i. Wicksteed – Customers Satisfaction Survey

Cllr Bury to complete on behalf of the Council.

**Action Gavin Bury**

### c) Allotments

- i. Request for Shed on an allotment

After some discussion it was agreed that permission should be granted, the Clerk to inform the Allotment holder.

**Action Sarah Wells**

### d) Pond

Cllr Hooper reported that the Pond Warden had been contacted by BTCV with reference to creating new ponds. Grant money was being made available for such projects.

### e) Allotments Play Area

No problems at this time

### g) Correspondence

None received

## 14. CHURCHYARD AND CEMETERY

### a) Churchyard & Cemetery

Cllr Kemp had inspected the area, everything was in order.

### b) Recreation Ground

The Clerk reported that the back door doorframe had been damaged during the attempted break in, it was agreed that Mr Kemp should be asked to make any necessary repairs.

**Action Sarah Wells**

Cllr Kemp declared a private interest.

## 15. PARADE

The work to connect the electricity should take place on the 14<sup>th</sup> Dec 2008; once this was completed the project would be complete.

**16. REPORTS****a) Dist Cllrs**

Cllr Manion reported the Deal Pier had reopened following its rejuvenation, he said this was just one of the many projects being undertaken to regenerate the DDC area. He also informed the members that budget talks had started at DDC.

Cllr Kenton reported that the new recycling system was now up and running and the teething problems were being rectified. He also told the meeting that the LDF Core strategy had been updated inline with the last round of consultation.

**b) Parish Councillors**

Cllr Hooper reported on the Manston Airport meeting, local Parish Councils had been asked to comment on the expansion plans. It was agreed the Clerk should write and support the principle of the expansion, provided night flights are not allowed and that planes fly at sufficient height to prevent nuisance to local residents. **Action Sarah Wells**

**17. COMMUNICATION****a) Village News Letter – Feb Edition**

PSCO Benson had informed the meeting that crimes are not being reported. It was agreed an article should be put in the magazine asking people to report all crime, however minor. **Action Sarah Wells**

Cllr Shevde had been approached about a street light that is obscured by vegetation, it was agreed that the highways fault reporting number should also be advertised. **Action Sarah Wells**

**b) Mercury Report**

As above

**c) Web Site**

As per Village News letter

**18. DATE OF NEXT MEETING****a) Meeting dates for 2008**

15<sup>th</sup> Dec Finance meeting 7.30pm

Meeting Dates for 2008

5<sup>th</sup> January Ordinary Meeting

The meeting closed at 9.00pm.