

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL. HELD AT
THE PARISH ROOM AT 7.45pm ON MONDAY 2nd JULY 2008**

Present: Councillors N Kenton S Shevde M Kemp S Smith
 G Bury A Wiles S Hooper M Bradshaw

S Wells Clerk to the Parish Council
PCSO Hayden Powlter & Community Warden Priestly

1. APOLOGIES

Cllrs A Barwick, M West & M Pemble. Dist Cllr Manion

2. MINUTES OF LAST MEETING

- a) Minutes of the Planning Meeting of 28th May 2008
(*Amendment – Cllr Kenton had declared a personal interest Green Oak Farm*)

With the above amendment it was proposed by Cllr Bury and seconded by Cllr Shevde that the above minutes were signed as a true and correct record of the meeting, all agreed and the Chairman signed the minutes.

- b) Minutes of the Allotments and Leisure Fields Committee 7.00pm 2nd June 2008

It was proposed by Cllr Hooper and seconded by Cllr Shevde that the above minutes were signed as a true and correct record of the meeting, all agreed and the Chairman signed the minutes.

- c) Minutes of the Committees Meeting 7.30pm 2nd June 2008

It was proposed by Cllr Wiles and seconded by Cllr Kemp that the above minutes were signed as a true and correct record of the meeting, all agreed and the Chairman signed the minutes.

- d) Minutes of the Ordinary meeting 7.45pm 2nd June 2008

It was proposed by Cllr Wiles and seconded by Cllr Kemp that the above minutes were signed as a true and correct record of the meeting, all agreed and the Chairman signed the minutes.

- e) Minutes of the Planning Committee Meeting 7.00pm 30th June 2008

It was proposed by Cllr Bury and seconded by Cllr Kemp that the above minutes were signed as a true and correct record of the meeting, all agreed and the Chairman signed the minutes.

- f) Minutes of the Finance Committee Meeting 7.30pm 30th June 2008

It was proposed by Cllr Wiles and seconded by Cllr Kemp that the above minutes were signed as a true and correct record of the meeting, all agreed and the Chairman signed the minutes.

3. ACTIONS FROM THE LAST MEETING

- a) **Actions from the Allotments and Leisure Fields Committee 7.00pm 2nd June 2008**

Gun Park

Wicksteed Annual Inspection - The swing seats had been ordered.

Action Discharged

Mr Kemp had met with Cllr Bury and the work to be undertaken had been agreed and carried out.

Action Discharged

Allotments

Bonfires – The Clerk had responded to the e-mail as agreed.

Action Discharged

Allotments not being managed – The Clerk had written to the allotment owner.

Action Discharged

Pond

Mower - The mower had originally cost the Council £314, it was agreed that it should be advertised for sale for £150.

Action Discharged

Work programme – Cllr Hooper was waiting to hear from White Cliffs Countryside project

Pond Warden – a person had agreed to become the village Pond warden.

Action Discharged

Picnic Site

The Clerk had written to KCC Parks about the new, smaller litterbin.

Action Discharged

The dog bin was still not being emptied – the Clerk had spoken to one of the officers at DDC and he was trying to sort out the problem.

Action Discharged

b) Actions from the Committees Meeting 7.30pm 2nd June 2008

Quote for work to the hedge that runs parallel to the footpath in the cemetery had been received.

Action Discharged

c) Actions from the Ordinary meeting 7.45pm 2nd June 2008

Police Liaison

CCTV – Parade - The Clerk had discussed the possibility of installing CCTV on the Parade with the crime prevention officer. He had informed her that the best deterrent for anti social behaviour would be good lighting. The fact the Chinese takeaway was open late most evenings would also ensure the area was overlooked which should also deter problems. The crime prevention officer detailed a lot of problems that would have to be overcome in order to put up cameras in this location, and as there are no problems being reported at the moment funding would also be difficult to find. After a brief discussion it was agreed that the installation of CCTV would be discussed at a later date if problems occur.

Correspondence

Correspondence needing a response/decision

Kent Police – Future of the 6 Monthly Parish Council Forum - The Clerk had responded to the letter as agreed.

Action Discharged

Southern Water – wastewater treatment works – questionnaire - The Clerk had responded to the letter as agreed.

Action Discharged

Consultation Documents

BT – Re-align payphone provision – Mill Lane box to go - The Clerk had responded to the letter as agreed.

Action Discharged

The 30mph signs on Sandwich Road are obscured by vegetation - the Clerk had reported to Kent Highway Services. **Action Discharged**

Planning

Applications

DOV/08/00488 Listed Building and Conservation area

Proposal: Erection Out Building

Location: Firbank, Brook Street

The Clerk had responded as agreed at the last meeting.

Action Discharged

Coffee Break

Cllr Hooper had obtained some contact information for people that could provide useful information on benefits and help with heating etc. It was agreed this information could be put in the September Village News and leaflets would be made available at coffee break. **Action Discharged**

4. POLICE LIASION

PCSO Powlter and Bob Priestley reported on problems in the Parish during the past month. PCSO Powlter hoped to be able to spend more time in the village soon.

5. CODE OF CONDUCT

- a) Reminder to all Councillors that you have 28 days in which to inform the Monitoring Officer of any changes to your register of financial or other interests.
- b) Standards Board minutes and agenda

The above were noted by the members

6. CORRESPONDENCE

a) Correspondence needing a response/decision

None received

b) Consultation Documents

- i. Review of Sub-Regional allocation of Primary land-Won Aggregates in the South East
- Noted by the members

c) News letters and Circulars

- i. KALC Parish News
- ii. Explore Kent
- iii. LCR

The above were noted by the members

d) Other

- i. DDC – Crime and Disorder Reduction partnership Strategy 2005-2008 Closing Report
- ii. The South East Regional Sustainable Framework
- iii. Community Safety Partnership Plan 2008-2011

The above were noted by the members

7. HIGHWAYS

- i. KCC – EK PROW – Minor re-organisation and change of address
- ii. Kent Highways Services – Community Liaison Officers
- iii. Cllr Barwick was approached with reference to a large pothole in the side of the footpath from the Parade to St Mary's Close – He reported it to Highways Ref: - 1621143. A highway's inspector confirmed the path was not under highways as it was a public right of way. The highway inspector has passed the complaint to a Public rights of way officer PRO.
- iv. Lorries using unsuitable Routes

The above were noted by the members

- v. Complaints about lack of Parking Gore Lane

Although the members were sympathetic to the problems being experienced, they did not feel that turning the grass area into a car park would solve the problem; it would also spoil the street scene and be extremely costly. The Clerk to respond.

- vi. Complaint Footpaths not being cut Felderland Lane – to Picnic Site

The Clerk had spoken to the PROW officer and been informed the path had been cut last week, Cllr Kenton conformed this.

- vii. Cllr Kenton reported that the photographs on Historic Village Sign were badly faded, the Clerk to report to DDC. **Action Sarah Wells**

8. FINANCE

The following personal interests were declared by the members. Cllrs Kenton & Bradshaw - Cricket Club application, Cllr Bury – Joint Services application, Cllr Shevde – Joint Service and Petanque Club applications.

- i. To adopt the grant recommendations of the Finance Committee

It was proposed by Cllr Wiles and seconded by Cllr Kemp that the grant recommendation proposed by the Finance Committee should be adopted by the members, all agreed.

9. ACCOUNTS

| June Receipts | |
|--|----------------|
| VAT Reclaim | 1140.67 |
| H M Rev & Cust Online filing Incentive | 100.00 |
| Allotment rent | 10.00 |
| Parade donations | 317.20 |
| | 1567.87 |

July 2008 Payments

| | | Cheque | Amount | VAT |
|--|----------------|--------|---------|-------|
| Environmental Engineer - Jun Street Cleaning | 287.50 | | | |
| Materials for Horse Trough | 20.75 | | | |
| | 308.25 | 3780 | 308.25 | |
| Toilet Cleaning Contract Jun | 135.00 | | | |
| Toilet Supplies | 2.68 | | | |
| | 137.68 | 3781 | 137.68 | |
| British Gas - Parish Room | | 3782 | 5.71 | 0.27 |
| Wicksteed Leisure - Swing Seats | | 3783 | 72.26 | 10.76 |
| Stripy Landscapes - Hedge Cutting | 345.00 | | | |
| Ground Work May/June | 855.00 | | | |
| | 1200.00 | 3784 | 1200.00 | |
| D J Carr - website Expenses | | 3785 | 95.04 | |
| Kemp Bros and Son - Seats Willmott | 246.00 | | | |
| Work to play equipment | 228.00 | | | |
| | 474.00 | 3786 | 474.00 | |
| KCC Supplies - 2 x Litter pickers | 28.20 | | | 4.20 |
| Stationery | 13.14 | | | 1.96 |
| | 41.34 | 3787 | 41.34 | |
| Neat Ideas - Stationery | | 3788 | 52.17 | 7.77 |
| Selvaer Design - Parade Fees | | 3789 | 1023.50 | |
| JDH Construction - parade | | 3790 | 9592.76 | 1429 |
| Cleverly & Spencer -Time Capsule stone | | 3791 | 367.78 | 54.78 |
| E D Price - 2007/08 independent audit | | 3792 | 202.50 | |
| Clerks Salary Jun | | 3793 | 653.64 | |
| H M Revenue and Customs Income Tax | 57.80 | | | |
| Employees NI | 31.05 | | | |
| Employers NI | 28.71 | | | |
| | 117.56 | 3794 | 117.56 | |
| Employers Pension Contribution | 89.73 | | | |
| Employees Pension Contribution | 51.62 | | | |
| | 141.35 | 3795 | 141.35 | |
| Clerks Expenses Sky Broadband | 10.00 | | | |
| Sky talk | 11.20 | | | |
| Office Allowance Apr - Jun | 67.50 | | | |
| | 88.70 | 3796 | 88.70 | |
| Grants | | | | |
| Humpty Dumpty Mother and toddler (Equip) | | 3797 | 176.40 | 26.27 |
| 10th Deal Eastry Scouts | | 3798 | 100.00 | |
| Eastry Twinning Association | | 3799 | 50.00 | |
| Eastry Cricket Club | | 3800 | 300.00 | |
| The Eastry Joint Services Club | | | 100.00 | |
| Eastry C of E School | | | 50.00 | |
| Eastry Village News | | | 500.00 | |
| BTCV | | | 100.00 | |

It was proposed by Cllr Wiles and seconded by Cllr Smith that the above payments should be made, all agreed. Cllr Shevde was third signatory.

10. PLANNING

- a) **Applications**
- b) **Decisions**
- c) **Other**

No planning matters in need of discussion

11. FORTHCOMING EVENTS

a) Council Events

No events planned

b) Outside Events

- i. Councillors Information Day Wed 2nd July 2008 – Lenham Community Centre
- ii. Chairmanship Training day – Thursday 17th July Lenham Community Centre
- iii. Councillors Information Day Sat 26th July 2008 – Lenham Community Centre

The above were noted

- iv. Sandwich Neighbourhood Forum – 24th July – Cllr Kenton to attend.
- v. Rededication of the Bells – Sat 2nd August 3pm

Cllrs Kenton, Shevde, Wiles and Hooper to attend on behalf of the Parish Council. The Clerk to RSVP
Action Sarah Wells

12. ALLOTMENTS AND LEISURE FIELDS

a) Gun Park

The vegetation growing along the fence line between the skate ramp and the youth club drive had been reported to the contractor.

b) Allotments

The Clerk had written to two allotment holders informing them that they would need to give up there allotments unless some work was undertaken.

c) Pond

After some discussion it was agreed Cllr Hooper should arrange a site meeting between the Pond Warden, the lead volunteer undertaking work on the pond and a plant hire company to discuss what equipment would be needed to undertake the next stage of the work outlined by the work programme.

Action Cllr Hooper

d) Allotments Play Area

Nothing to discuss

e) Picnic Site

- i. Letter from KCC Parks Ref litter bin - Noted

g) Correspondence

None received

13. CHURCHYARD AND CEMETERY

a) Churchyard & Cemetery

- i. Abainfo -Noted

- ii. Quotes – Cut back ivy around stones and cut back hedge

It was agreed that the quote to cut back and weed kill the ivy should be accepted. The members were unsure if the work quoted for the hedge would be enough to solve the problems. It was agreed that Cllrs Kenton and Kemp would meet with the contractor to discuss a more realistic work programme, the Clerk to arrange a meeting.

Action Sarah Wells

b) Recreation Ground

Cllr Kemp had received several complaints from residents, as it is no longer possible to hear the Church clock chime the hour, it was agreed the Clerk would contact the PCC and ask why this was.

Action Sarah Wells

14. COFFEE BREAK

It was agreed that this item should be removed from the agenda as the event was now well established and would continue to be funded by the Council.

Action Sarah Wells

15. PARADE

- i. Parade valuation - Noted
- ii. Quote to maintain borders

The fact that no membranes had been provided for the flowerbeds had been reported to Cllr West, it was agreed that this quote should not be considered until this problem had been solved.

The official opening of the Parade was discussed, it was agreed this should be left until September, this would allow the school to participate fully and give time for the event to be advertised.

16. REPORTS

a) Dist Cllrs

Cllr Kenton gave a report covering Water infrastructure, affordable housing provision, waste management contract; phone box preservation, and planning issues.

b) Parish Councillors

Cllr Smith reported on the last meeting of the Youth Club committee.

17. COMMUNICATION

a) Village News Letter –Sept 2008 Edition

The closing date for the next edition would not be until after the September meeting

b) Mercury Report

Nothing to report at this time

c) Web Site

Minutes to be posted

18. DATE OF NEXT MEETING

- 1st September Ordinary Meeting
- 6th October Ordinary Meeting
- 3rd November Ordinary Meeting
- 1st December Ordinary Meeting

The meeting closed at 8.52pm