

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL. HELD AT
THE PARISH ROOM AT 7.45pm ON MONDAY 2nd JUNE 2008**

Present: Councillors N Kenton S Shevde M Kemp M Pemble
 G Bury A Wiles M West S Hooper

S Wells Clerk to the Parish Council Dist Cllr Manion

1. APOLOGIES

Cllrs A Barwick, M Bradshaw & S Smith. PCSO Hayden Powlter & Community Warden Priestly

2. MINUTES OF LAST MEETING

- a. Minutes of Annual Meeting 12th May 2008 7.30pm

It was proposed by Cllr Hooper and seconded by Cllr Bury that the minutes of the above meeting be signed as a true and correct reorder, all agreed and the Chairman signed the minutes.

- b. Minutes of the Annual Parish Meeting 20th May 2008

It was proposed by Cllr Shevde and seconded by Cllr Pemble that the minutes of the above meeting be signed as a true and correct reorder, all agreed and the Chairman signed the minutes.

3. ACTIONS FROM THE LAST MEETING

- a. **Minutes of Annual Meeting 12th May 2008 7.30pm**

Highways

The Clerk had contacted the environment agency again about the blocked dyke in Lovers Walk, she was waiting for the area inspector to contact her. **Action Sarah Wells ongoing**

Allotment and leisure Fields

Wicksteed – Inspection report – This had been discussed by the Allotments and Leisure Committee earlier in the evening. **Action Discharged**

Highways

Kent Highways Services – Post Winter Pothole Repairs - this information had been forwarded to the Mercury Correspondent. **Action Discharged**

KCC - Access to hospitals – New leaflets – the leaflets had been ordered and were available at Coffee Break or could be downloaded from the web-site.

Finance

Quote for work to repair and repaint 3 benches Wilmott Place – The Clerk had accepted this quote. **Action Discharged**

School Grant – The Clerk had informed Mr Halling of the council's decision. **Action Discharged**

Planning**Other**

Planning Portal questionnaire – the Clerk had completed in line with discussion at the last meeting.

Action Discharged

Allotments and Leisure Fields**Gun Park**

Request for permission to go ahead with funding for refurbishment or replacement of skate ramp – the Clerk had written a letter supporting the project and giving details of some grant funding organisations.

Action Discharged

Youth Club are holding a Sports and Fun afternoon Sun 20th July – Would like permission to use Gun Park – The Clerk had written and given permission, but had informed the Youth Club they would need to insure the event.

Action Discharged

Allotments

Bonfires – The Clerk had written to all Allotment holders as agreed at the last meeting.

Action Discharged

Pond Mowing - had been added to the Ground work contract.

Action Discharged

Picnic Site

Dog waste bin emptying - This may have been resolved, the Clerk to monitor the bin.

Churchyard and Cemetery**Churchyard**

Quote to remove Ivy – This had been requested.

Action Discharged

Grave Stone damage caused by strimmers – The Chairman and Vice Chairman of the Cemetery Committee had inspected the stones and reported no signs of damage.

Action Discharged

Recreation Ground

Bowling Club work – Thanks had been put in the Mercury column.

Action Discharged

Parade

Buy a brick envelopes had been distributed via the school.

Action Discharged

b. Annual Parish Meeting 20th May 2008

The only action raised was for the Council to make arrangements for a Hall when Runnymede Investments were ready to present the detailed plans for the Hospital site, the Clerk had spoken to the Village Hall booking Clerk and they would ensure the Hall would be made available once a date is known.

The Clerk reported that there had been 3 bottles of wine and some beer left from the Annual Parish Meeting. She asked if the wine could be given to the three members of the public who had stayed to help wash up and clear away after the meeting, this was agreed.

4. POLICE LIASION

- a. E-mails Ref Illegal hedge cutting

Noted by the members

- b. CCTV - Parade

Unfortunately no representative of the Police Force had been able to attend the meeting. PCSO Powlter had e-mailed a report that was read out by the Clerk. It was agreed the Clerk should contact Inspector Ludwig and ask for guidance in looking into the possibility of installing CCTV in the High Street to monitor the Parade.

Action Sarah Wells

5. CODE OF CONDUCT

- a. Reminder to all Councillors that you have 28 days in which to inform the Monitoring Officer of any changes to your register of financial or other interests.

Noted by the members.

The Chairman reminded everyone to ensure that Personal interests were recorded as soon as possible during a meeting.

6. CORRESPONDENCE**a) Correspondence needing a response/decision**

- i. Kent Police – Future of the 6 Monthly Parish Council Forum

Although Cllr Smith had given her apologies, as the representative that attended the Police Liaison meetings she had let the Clerk have her views. After some discussion it was agreed that the meetings would be useful if they were themed and early indication of the subject of the meetings were given. It was suggested that as Police Officers now attended the PC meeting that these meetings should deal with strategic matters. The meetings should also be scheduled to avoid other events normally attended by Parish Councils, e.g. Neighbourhood Forums and KAPC meetings.

The Clerk to respond.

Action Sarah Wells

- ii. Southern Water – waste water treatment works – questionnaire

Cllr Kenton declared a personal interest in this item.

The Clerk to respond to the questionnaire.

Action Sarah Wells

b) Consultation Documents

- i. BT – Re-align payphone provision – Mill Lane box to go

The members were concerned that the removal on this payphone would leave just one payphone in the Village, the one situated in the High Street. It was felt that this was insufficient to provide emergency cover for a Village the size of Eastry, the Clerk to respond to the consultations.

Action Sarah Wells

c) News letters and Circulars

- i. Clerks and Council Direct
- ii. Neighbourhood Policing Information

The above were noted by the members

d) Other

- i. ACRK – New Funding Stream for East Kent
- ii. Church Commission Canterbury Estate – New Agents
- iii. STARR Initiative – Grant finder software
- iv. Sandwich Town Council – Grant finder software & Minutes of STARR Meeting
- v. E-mail – Parish Meeting – Hospital Site
- vi. KCC – Notice of Intended Sale of Land – Sandwich Road, Eastry
- vii. Kent Policing 2008/11
- viii. ACRK – Kent Retailer 2008 – Nominations unsuccessful
- ix. KCC – International Rail Freight Facilities – Letter of objection
- x. PCT – PPIF – Information on replacement for Buckland Hospital
- xi. Eastry School – Letters from Conservation Club
- xii. E-mail via web site – Television Series

The above were discussed and noted by the members

7. HIGHWAYS

The 30mph signs on Sandwich Road are obscured by vegetation, the Clerk to report to Kent Highway Services.
Action Sarah Wells

8. FINANCE

The accounts were currently being inspected by the Councils Independent Auditor.

9. ACCOUNTS

Payment Made between meetings - Signed by Cllrs Pemble, Hooper & Shevde

Payments

Description	Cheq No	Amount	VAT
Annual Meeting Refreshments	3768	68.27	7.03

May Receipts

Books with independent Auditor - Including paying in book

May 2008 Payments

Environmental Engineer - Mar Street Cleaning	3769	287.50	
Toilet Cleaning Contract May	135.00		
Toilet Supplies Apr	7.25		
Toilet Supplies May	6.46		
	148.71	3770	148.71
Abba membership	3771	90.00	
Stripy Landscapes - Invoice 23-5-08	3772	820.00	
EDF Parish Room	3773	36.93	1.76
Petty Cash	3774	60.00	
Clerks Salary May	3775	653.64	
H M Revenue and Customs Income Tax	57.80		

Employees NI	31.05		
Employers NI	28.71		
	117.56	3776	117.56
Employees Pension Contribution	51.62		
Employers Pension Contribution	89.73		
	141.35	3777	141.35
Clerks Expenses			
Sky Broadband	10.00		
Sky talk	8.75		
Pick up and return glasses annual meeting	8.22		
	26.97	3778	26.97
Eastry C of E School - Grant		3779	130.00

It was proposed by Cllr Shevde and seconded by Cllr Wiles that the above payments should be made, all agreed. Cllr Hooper was third signatory.

10. PLANNING

a) Applications

DOV/08/00488 Listed Building and Conservation area

Proposal: Erection Out Building

Location: Firbank, Brook Street

The main part of this application had been discussed at the planning meeting on the 28th May, the Committee had agreed to positively support the application, it was agreed this application should be treated the same.

Action Sarah Wells

b) Decisions

None received

c) Other

- i. DDC – Village Design Statements

Noted by the members

11. FORTHCOMING EVENTS

a) Council Events

b) Outside Events

Nothing to discuss

12. ALLOTMENTS AND LEISURE FIELDS

a) Gun Park

c) Allotments

d) Pond

e) Allotments Play Area

f) Picnic Site

g) Correspondence

a to g had been discussed at the meeting of the allotments and Leisure Committee earlier in the evening.

13. CHURCHYARD AND CEMETERY**a) Churchyard & Cemetery**

- i. Cemetery Management courses – Reigate, Wed 18th June 2008 £85 + VAT

Noted

b) Recreation Ground

- i. Community Action South East Kent

Noted

14. COFFEE BREAK

The event was still very popular and well attended. Cllr Hooper had met a representative from Age Concern who helped people complete forms for benefits and help with heating etc. She asked if the members felt it would be useful to invite her along to Coffee Break, after some discussion it was agreed that it might be helpful and that other organisations that dealt with grants for boiler, insulation etc should also be invited. Cllr Hooper to investigate. **Action Cllr Hooper**

15. PARADE

- a. Letter from the Bakers Dozen

This had been dealt with between meetings, the Chairman had visited the shop and the Clerk had written to the owners.

Cllr West reported on the project. EDF should be onsite to connect the lighting during the next two weeks, additional planting had been requested, and the stone for the time capsule had been ordered. Once the site had been handed over to the Council by the builders an official opening could be arranged.

16. REPORTS**a) Dist Cllrs**

Cllrs Kenton and Manion gave reports on the activities of DDC.

b) Parish Councillors

No reports given

17. COMMUNICATION**a) Village News Letter – Jul/Aug 2008 Edition**

It was agreed the following items should be included, Annual Meeting Chairman's Report, and report on the Hospital development. Cllr Bradshaw's introduction.

b) Mercury Report

Brief report of Annual meeting direction people to the web site for the full minutes and report pack.

c) Web Site

Annual meeting minutes and report pack.

18. DATE OF NEXT MEETING

a) Meeting dates for 2008

30th June Finance Meeting – Consider Grant applications 7.30pm

7th July Ordinary Meeting

1st September Ordinary Meeting

6th October Ordinary Meeting

3rd November Ordinary Meeting

1st December Ordinary Meeting

The meeting closed at 8.45pm.