

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL. HELD AT THE  
PARISH ROOM AT 7.30pm ON MONDAY 4<sup>th</sup> FEBRUARY 2008**

**Present: Councillors**      N Kenton      S Shevde      M Kemp      M West  
   M Pemble      S Hooper      A Barwick

PCSO Hayden Powlter (Part)      Bob Priestley Community Warden (part)  
S Wells Clerk to the Parish Council      Dist Cllr Manion

A change to the order of the agenda was agreed. Item 5 Police liaison to be covered first so the PCSO Powlter could make his report and leave the meeting.

### **1. APOLOGIES**

Cllrs A Wiles, G Bury & S Smith

### **2. VACANCY**

The vacancy had been advertised in the Parish News, Cllr Kenton had been approached by someone who may be interested. He would ask the person to contact the Clerk.

### **3. MINUTES OF LAST MEETINGS**

a. Minutes of Planning Committee meeting 7<sup>th</sup> Jan 2008 7.00pm

It was proposed by Cllr Hooper and seconded by Cllr Shevde that the minutes of the above meeting be signed as a true and correct record, all agreed and the Chairman signed the minutes.

b. Minutes of Ordinary Meeting 7<sup>th</sup> Jan 2008 7.30pm

It was proposed by Cllr Pemble and seconded by Cllr Shevde that the minutes of the above meeting be signed as a true and correct record, all agreed and the Chairman signed the minutes.

c. Minutes of Allotments and Leisure Committee Meeting 7.00pm 21<sup>st</sup> Jan 2008

It was proposed by Cllr Hooper and seconded by Cllr Pemble that the minutes of the above meeting be signed as a true and correct record, all agreed and the Chairman signed the minutes.

d. Minutes of the Planning Committee Meeting 7.30pm 21<sup>st</sup> Jan 2008

It was proposed by Cllr Shevde and seconded by Cllr Pemble that the minutes of the above meeting be signed as a true and correct record, all agreed and the Chairman signed the minutes.

### **4. ACTIONS FROM THE LAST MEETING**

#### **Police Liaison**

Inspector Ludwig had been in contact with the Clerk about the online crime reporting system.

#### **Highways**

*Letter ref parking restrictions Church Street* – The land between the entrance to Long Drive and the entrance to the farm was not registered. Cllr Kenton believed it was probable part of the Farm complex and belonged to the Church Commissioners. He hoped that once the LDF process was completed and the plans for the

development of the Farm site agreed that the road would be included in the plans. **Action Discharged**

## Correspondence

### Correspondence needing a response/decision

*Minutes of STARR Meeting – Two actions for Parishes* – Cllr Smith had provided information on Street Lights; the Clerk had passed this to Sandwich Town Clerk. **Action Discharged**

### Other

*Letters from Eastry Primary School conservation Club* –The Clerk had responded to the letters **Action Discharged**

*Charlton Athletic - Community Scheme Solutions* – The Clerk had copied to the school, football club and youth club. **Action Discharged**

## Highways

*Drainage problems Lovers Walk* - Cllr Hooper had been approached by a member of the public who was concerned that a drainage dyke at the bottom of Lovers Walk had not been cleaned out for a number of years; he was concerned that this could lead to flooding if we had a wet winter. Cllr Kenton to inform the clerk who would be responsible for undertaking this work. **Action Cllr Kenton Ongoing**

## Forthcoming Events

### Council Events

*Annual Parish Meeting 2008* – The Village Hall had been booked for Tuesday 20<sup>th</sup> May. Inspector Ludwig and Sergeant Weller had agreed to attend. **Action Discharged**

*Christmas Trees 2008* - Cllr Kenton informed the members that the Five Bell public house would soon be changing hands. It was agreed that once the new tenants were in place that the Council should ask if an external electricity socket could be installed, at the Council's expense, for the Christmas tree lights. Cllr Kenton felt the Council should be responsible for all aspects of putting up the tree next year, this was agreed.

Cllr Shevde to get the information necessary to make this request. **Action Cllr Shevde ongoing**

### Outside Events

*Volunteer Centre – free workshops on Criminal Records Bureau (CRB) disclosure procedure* – The Clerk had copied to the football club, mother and toddler group and youth club. **Action Discharged**

## Allotments and Leisure Fields

### Pavilion

This item had been removed from the agenda. **Action Discharged**

### Pond

The work programme had been agreed. **Action Discharged**

## Reports

### a) Dist Cllrs

The Clerk had written to DDC forward planning asking if the Chapel at the Hospital site could be designated

**a) Village News Letter – Feb 2007 Edition**

The agreed information had been put in the Village news.

**Action Discharged****5. POLICE LIASION**

PCSO Powlter reported that following the comments made by the members at the last meeting the top priority issues for the Village had been logged as nuisance vehicles “boy racers” and dog fouling. These would be input to the local neighbourhood section of the Police web site. It was agreed the Clerk should ask for a link from the Council web site to this page.

**Action Sarah Wells**

PCSO Powlter informed the members that operation cubit would be in the village over the next few days and that a number of cars without tax had been targeted to be confiscated. He also reported a number of attempted burglaries, at least 10 sheds/out buildings had been broken into but nothing stolen, he was trying to plot a pattern for these incidents and asked that parishioners be asked to make sure any such incidents are reported even if nothing was stolen. If any parishioners require information on Crime Prevention then they should be put in touch with PCSO Powlter.

Bob Priestley also asked if parishioners could be asked to phone Kent Police immediately if they were being troubled by nuisance drivers, especially if it happens in the middle of the night. They should not wait till the morning to contact Bob of PCSO Powlter.

**6. CODE OF CONDUCT**

- a. Reminder to all Councillors that you have 28 days in which to inform the Monitoring Officer of any changes to your register of financial or other interests.

Noted

- b. DDC – Order and Regulations Relating to the Conduct of Local Authority Members in England – Responses by 25<sup>th</sup> Jan & 22<sup>nd</sup> Feb

The members were not in favour of compulsory code of conduct training and would not be willing to change the currently adopted code of conduct to include such training. The Clerk to respond to the letter from DDC.

**Action Sarah Wells****7. CORRESPONDENCE****i. Correspondence needing a response/decision**

None received

**ii. Consultation Documents**

- i. DDC – Budget Consultation – 2008/09 and Corporate Plan 2008/09

Noted no comments felt necessary.

**iii. News letters and Circulars**

- i. DDC – Close to Home  
 ii. Oast to Coast  
 iii. Clerks and Councils Direct

- iv. Local Council Review
- v. Southern Water – Strategic Direction Statement & Stakeholder Report 2006-2007
- vi. DDC – DCSU

Discussed and noted by the members.

#### d) Other

- i. Kent Air Ambulance Trust – Annual Report
- ii. Roger Gough – KCC Cabinet Member – Post Office Closures
- iii. European Recycling Company – The Shoe People

The above were discussed and noted by the members.

- iv. ACRK – Village Of the year 2008

It was agreed that the Parish Council should make two nominations for the retailer of the year award. The Clerk to complete the entry forms. **Action Sarah Wells**

## 8. HIGHWAYS

- a) Road Improvements in Dover

Discussed and noted by the members.

## 9. FINANCE

- a) KCC – Local Government Pension Fund - Actuarial Valuation

Noted by the members.

- b) Cheque for £5000 received from Williamson and Barnes – From the estate of Mr Theodore Birnberg

The members were very pleased to have received this bequest. It was felt that the money should be used to help fund the Parade Project as this would have be of long term benefit to the Parish. It was also agreed that a memorial stone listing all the contributors should be laid as part of the scheme.

- c) Parish Council Insurance

The Clerk reported that she had asked for a quote from another insurance company.

## 10. ACCOUNTS

<b>Receipts</b>	<b>Capital</b>	<b>Current</b>
Capital Account Interest	737.12	
Allotment Key Deposit		5.00
Girls Guides - Use parish Room 2007		70.00
EDF Energy - Way leave		51.59
Sunday School Parish Room use 2007		55.00
WI Parish Room use		148.50
Football Club - pavilion Rent & Insurance		77.71
Bowling Club - Parish Room use		110.00
Insurance Contribution		211.63
	<b>737.12</b>	<b>729.43</b>

Description	Cheque No	Amount	VAT
Environmental Engineer - Jan Street Cleaning	3714	287.50	
Toilet Cleaning Contract Jan		130.00	
Toilet Supplies		3.51	
	<b>133.51</b>	3715	133.51
EDF - Parish Room	3716	23.03	1.10
KCC Commercial Services - Paper	3717	16.99	2.97
Eastry Bowling Club - 2nd Part Grant	3718	150.00	
Eastry Village Hall Hire Oct to Dec	3719	180.18	
SLCC - members ship	3720	64.50	
Clerks Salary Jan	3721	667.74	
H M Revenue and Customs Income Tax		45.89	
Employees NI		32.83	
Employers NI		30.53	
	<b>109.25</b>	3722	109.25
Employees Pension Contribution		47.65	
Employers Pension Contribution		81.79	
	<b>129.44</b>	3723	129.44
Clerks Expenses			
2 x Electric Kettles for Coffee Break		37.50	
Sky Broadband		24.74	
Sky talk		9.38	
	<b>71.62</b>	3724	71.62

It was proposed by Cllr Pemble and seconded by Cllr Shevde that the above payments should be made, all agreed. Cllr Hooper was third signatory.

## 11. PLANNING

- a) Applications
- b) Decisions
- c) Other

Dealt with at a Planning Committee meeting earlier this evening

## 12. FORTHCOMING EVENTS

### a) Council Events

- i. Annual Parish Meeting – Eastry Village Hall, 20<sup>th</sup> May 2008. Agenda talks (last years agenda attached)

The possible subjects for the agenda were discussed. It was agreed the final agenda should be approved at the meeting on the 31<sup>st</sup> March and be published in the May edition of the Village News.

**Action Sarah Wells**

### b) Outside Events

- i. KMPT Foundation Status Consultation – Meetings 5<sup>th</sup> Feb and 11<sup>th</sup> Feb
- ii. Police Parish Forum – Thur 24<sup>th</sup> April 2008 – DDC Offices 7.00pm
- iii. Sandwich Neighbourhood Forum Dates 16<sup>th</sup> April, 21<sup>st</sup> July, 9<sup>th</sup> Oct and 5<sup>th</sup> Feb 09.
- iv. Dover Area KAPC meeting 31<sup>st</sup> Jan 2008

The above events were discussed and noted by the members.

v. Lord Lieutenant of Kent Civic Reception 4<sup>th</sup> March

The Chairman to attend. The Clerk to order the tickets.

**Action Sarah Wells**

### **13. ALLOTMENTS AND LEISURE FIELDS**

#### **a) Gun Park**

i. Wicksteed – Annual Inspection Due

The Clerk to liaise with Cllr Bury and them book the inspections.

**Action Sarah Wells**

#### **c) Allotments**

Nothing to discuss at this time.

#### **d) Pond**

Work should start this month on the Pond management scheme.

#### **e) Allotments Play Area**

Nothing to discuss at this time.

#### **f) Picnic Site**

The dog loo is not being emptied at the moment. DDC say they will not empty as it is a KCC site. Cllr Kenton to speak to waste services at DDC.

**Action Cllr Kenton**

#### **g) Correspondence**

None received.

### **14. CHURCHYARD AND CEMETERY**

#### **a) Churchyard & Cemetery**

Nothing to discuss at this time.

#### **b) Recreation Ground**

- i. Letter from PCC – Use of Recreation ground for Flower Festival & Jazz in garden parking. Also for a Table Fair and Tug of War on Sat 14<sup>th</sup> June.

It was agreed by the members that the Recreation ground could be used for all three events. However it should not be used for parking if it was muddy and the grass is likely to be damaged. The Clerk to inform the PCC.

**Action Sarah Wells**

### **15. COFFEE BREAK**

- i. Approach from Eastry House – Can one of their service users help out making drinks and washing up.

It was agreed that the Gentleman should be invited along to help on a trial basis for one month. The Clerk to inform Eastry House.

**Action Sarah Wells**

**16. PARADE**

The Clerk reported the Des Connelly, crime prevention Officer, had visited the site and looked at the Plans. He felt that the project was needed and would be reporting his findings to the Community Safety partnership. He was going to make a few suggestions that may help design out some possible problems in the future, for example not using stones in the planting areas.

It was felt that the project should start this spring, even if not all the money had been raised.

**17. REPORTS****a) Dist Cllrs**

Dist Cllrs Kenton and Manion reported on the activities of DDC.

**b) Parish Councillors**

Cllr Hooper had attended the Dover Area KAPC meeting, she had reported on various subjects as they had been covered on under agenda items.

**18. COMMUNICATION****b) Village News Letter – Mar 2008 Edition**

The following items to be included in the Parish Council report: - A tribute to Mrs Bottle who had served on the Council for many years before retiring in 2003. Police Liaison issues, a thank you for the bequest from Mr Birnberg, announcement of the Annual Parish Meeting date and request for agenda items, Grant invitations for 2008 and an article on the Highways Committee from Cllr Shevde. **Action Sarah Wells**

**b) Mercury Report**

Police Liaison issues, a thank you for the bequest from Mr Birnberg, announcement of the Annual Parish Meeting date and request for agenda items.

**c) Web Site**

As per Village News and add a link to Kent police Web-site

**19. DATE OF NEXT MEETING**

a) The next Ordinary meeting of the Parish Council on Monday 3<sup>rd</sup> March 2008

b) Meeting dates for 2008

31<sup>st</sup> March Ordinary Meeting (April meeting)

6<sup>th</sup> May Finance Committee Meeting – Sign off 2007/08 Accounts, finalise 2008/09 budget

12<sup>th</sup> May Annual Parish Council Meeting

20<sup>th</sup> May Annual Parish Meeting – Village Hall

2<sup>nd</sup> June Ordinary Meeting

30<sup>th</sup> June Finance Meeting – Consider Grant applications

7<sup>th</sup> July Ordinary Meeting

1<sup>st</sup> September Ordinary Meeting

6<sup>th</sup> October Ordinary Meeting

3<sup>rd</sup> November Ordinary Meeting

1<sup>st</sup> December Ordinary Meeting

The meeting closed at 9.22pm