

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL. HELD AT THE  
PARISH ROOM AT 7.30pm ON MONDAY 5<sup>th</sup> NOVEMBER 2007**

**Present: Councillors**      N Kenton      S Shevde      G Bury      A Barwick  
                                          M Pemble      S Hooper      A Wiles

                                         Community Warden      PCSO Hayden Powlter  
                                          2 Members of the Public      S Wells Clerk to the Parish Council

Reports were received from PCSO Powlter and Bob Priestley before the meeting was officially opened.

### **1. APOLOGIES**

Cllrs S Smith, M West & M Kemp

### **2. VACANCY**

- i. DDC – No election called the PC can now co-opt to fill the vacancy
- ii. Closing dates for applications 16<sup>th</sup> Nov – Interview Panel and time table need to be agreed

The Clerk had advertised the vacancy following the notification from DDC that the PC could now co-opt to fill the vacancy. The closing date for applications is 16<sup>th</sup> Nov. It was agreed that Cllrs Kenton and Shevde, would conduct any interviews with either Cllr Barwick or Wiles depending on availability.

### **3. MINUTES OF LAST MEETINGS**

#### **a. Minutes of Planning Meeting 1<sup>st</sup> Oct 2007 7.00pm**

It was proposed by Cllr Hooper and seconded by Cllr Pemble that the above minutes should be signed as a true and correct record of the meeting, all agreed and the Chairman signed the minutes.

#### **b. Minutes of Ordinary Meeting 1<sup>st</sup> Oct 2007 7.30pm**

It was proposed by Cllr Hooper and seconded by Cllr Shevde that the above minutes should be signed as a true and correct record of the meeting, all agreed and the Chairman signed the minutes.

#### **c. Minutes of Planning meeting 22<sup>nd</sup> October 7.30pm**

It was proposed by Cllr Wiles and seconded by Cllr Shevde that the above minutes should be signed as a true and correct record of the meeting, all agreed and the Chairman signed the minutes.

### **4. ACTIONS FROM THE LAST MEETING**

#### **Correspondence**

#### **Correspondence needing a response/decision**

*Post Office Campaign* – The information had been included in the Mercury Round up column.

**Action Discharged**

#### **Highways**

*Letter Complaint parking Church Street* – The Clerk had written to the author as agreed. **Action Discharged**

*PCC – Requested site meeting ref parking Church Street* - The Clerk had written back to the PCC as agreed. **Action Discharged**

**Allotments and Leisure Fields****Allotments Play Area**

*Self Closing gates – Report from Fletcher grain Systems* – The Clerk had asked Mr Kemp to breakout and re-concrete the gate post. **Action Discharged**

**Churchyard and Cemetery****Recreation Ground**

*Ref Bowling Green Wall* – The Clerk had written to the neighbour who had pointed out the problem as agreed. **Action Discharged**

*PCC Recreation ground for Parking every year at the Summer Fete* – The Clerk had written as agreed at the last meeting. **Action Discharged**

**5. CODE OF CONDUCT**

- a. Reminder to all Councillors that you have 28 days in which to inform the Monitoring Officer of any changes to your register of financial or other interests.
- b. Town & parish Standards

The above were noted by the members

- c. Standards Committee – Vote for Parish Representative

After some discussion it was agreed the Council would vote for Cllr Derek Murphy from Walmer PC.

**Action Sarah Wells**

**6. CORRESPONDENCE****i. Correspondence needing a response/decision**

- i. KCC – Post Office Ltd Consultation Network Change Programme – Kent

This had been discussed and dealt with last month.

**ii. Consultation Documents**

- i. DDC – Review of Licensing Policy – Licensing Act 2003
- ii. DDC – Environmental Protection Act 1990 Part IIA – Statutory Consultation – Contaminated Land Inspection Strategy – 63 Page doc available online

The above documents were discussed. It was agreed that no response should be made.

**iii. News letters and Circulars**

- i. Kent Police - The Relay
- ii. KAPC News and enclosures
- iii. Erha – Investing in affordable housing
- iv. Family Care Homes News Letter

The above were noted by the members

**d) Other**

- i. Defra – Ways to tackle climate change

- ii. DDC – Dover Regeneration plan – DVD
- iii. DDC – Local Government Ombudsman Annual letter 2006/07

The above were discussed and noted by the members.

- iv. Letter Ref a neighbour dispute – Thornton Lane

The members agreed that it was not within the Parish Councils remit to get involved in neighbour disputes.

## 7. HIGHWAYS

- a) Kent Highways Services – Gate Way Feature – Lower Street

The members were concerned that the gateways were not being fitted anymore. It was agreed that the Clerk should contact Kent Highways services and ask what form of traffic calming was currently being recommended and what costs would be involved. **Action Sarah Wells**

- b) Parking along Lower Street.

There was concern that there were insufficient passing places in Lower Street. It was agreed the Clerk should contact DDC transport department. **Action Sarah Wells**

## 8. FINANCE

- a) 2006/07 Audit completed – No issues identified

Noted.

## 9. ACCOUNTS

Description	Cheq No	Amount	VAT
Environmental Engineer - Oct Street Cleaning	3613	287.50	
Toilet Cleaning Contract		130.00	
Toilet Supplies		5.28	
Petrol Pond Mower		5.00	
	<b>140.28</b>		
Mark Jones Tree Surgery - Work in Gun Park	3614	140.28	
Stripy Landscapes - Ground work Oct	3615	1380.63	205.63
Stripy Landscapes - Hedge Cutting Oct		804.50	
		300.00	
	<b>1104.50</b>		
Village Hall Hire Coffee Break July - Sept	3616	1104.50	
British Gas - Parish Room	3617	180.18	
NEAT Ideas Stationery & Kettle Coffee Break	3618	6.21	0.29
KCC Supplies - Stationery	3619	42.61	6.35
Royal British legion Poppy appeal	3620	35.60	5.30
Williamson & Barnes - Pavilion Transfer	3681	19.00	
Southern Water - Allotment Bill May 06 to Aug 07	3682	881.88	126.88
KAPC AGM - Lunch	3683	101.42	
Petty Cash	3684	7.50	
Clerks Salary Oct 2007	3685	60.00	
H M Revenue and Customs Income Tax	3686	626.94	
		32.91	

Employees NI	26.85		
Employers NI	24.74		
	<b>84.50</b>	3687	84.5
Employees Pension Contribution	43.83		
Employers Pension Contribution	75.25		
	<b>119.08</b>	3688	119.08
Clerks Expenses			
Tiscali - Phone& Broad Band Oct	18.17		2.71
BT Telephone	17.16		2.55
	<b>35.33</b>	3689	35.33

It was proposed by Cllr Shevde and seconded by Cllr Barwick that the above payments should be made, all agreed. Cllr Wiles was third signatory.

## 10. PLANNING

### a) Applications

Nothing to discuss

### b) Decisions

- i. DOV/07/00998 – Granted full planning permission – Conversion of garage to habitable room and erection of single storey extension to rear – 18 Peak Drive

Noted

### c) Other

Nothing to discuss

## 11. FORTHCOMING EVENTS

### a) Council Events

#### i. Christmas Trees

It was agreed that two Christmas trees would be provided by the Parish Council. One outside the Village Hall and the other outside the Five Bell PH. Cllr Kenton to arrange for the tree at the Five Bells and the Clerk to ask Mr Kemp to put up the tree at the Village Hall. The trees to go up the first week in December.

**Action Sarah Wells & Cllr Kenton**

### b) Outside Events

- i. KAPC - Finance Information Day Monday 29<sup>th</sup> Oct 2007
- ii. CASE AGM – 30<sup>th</sup> Oct 2007
- iii. KAPC Dover Area Committee Meeting – Thur 25<sup>th</sup> Oct 2007
- iv. Kent Police Authority – “What women want from policing” conference Tuesday 6<sup>th</sup> Nov.
- v. CASE – Trustees Conference Wed 14<sup>th</sup> Nov Leas Cliff Hall Folkestone - £50

Noted by the members

- vi. KAPC AGM – 10<sup>th</sup> Nov 2007 – Ditton Community Centre 10am to 4pm - Cllr Hooper to attend

## 12. ALLOTMENTS AND LEISURE FIELDS

### a) Pavilion

- i. Lease Signed 9<sup>th</sup> October

### b) Gun Park

- i. Letter from Kent Police – Ref Stabbing in Gun Park

The members were not happy with the response as it had not answered the original question. The Clerk to write back.

**Action Sarah Wells**

### c) Allotments

The Clerk reported that the hedge cutting that had been left on one of the allotments had not been removed. It was agreed she should write again.

**Action Sarah Wells**

### d) Pond

A full report on the pond had been received from the White Cliffs Countryside agency. It was agreed that the Allotments and Leisure Committee would meet to discuss.

There was also concern about the very overgrown allotment on the school side. The Clerk had been quoted £35 an hour to flail mow; however this would leave glass and other debris. It was suggested that a quote be sent to scrape the top off and remove all arising. The Clerk to investigate.

**Action Sarah Wells**

### e) Allotments Play Area

Nothing to discuss

### f) Picnic Site

Cllr Hooper had received a complaint about the pot holes inside the gateway. KCC had been going to repair these for some months. Cllr Hooper to contact KCC for an update.

**Action Cllr Hooper**

### g) Correspondence

None received

## 13. CHURCHYARD AND CEMETERY

### a) Churchyard & Cemetery

It was agreed that the ivy at the top of the Graveyard was in need of clearing. It was felt that a working party should clear the Ivy in the first instance then any new growth should be spread in the spring.

### b) Recreation Ground

PCSO Powlter had asked if he could use the Parish Room once a month to run an evening surgery. This was agreed. The first one would be on Tuesday 20<sup>th</sup> November 7pm to 9pm.

## 14. COFFEE BREAK

This was still being well attended. PCSO Powlter was now running surgeries twice a month in the village Hall during Coffee Break.

**15. PARADE**

A grant application had been submitted to the Sandwich Neighbourhood Forum.

**16. REPORTS****a) Dist Cllrs**

Dist Cllr Manion gave a report on the activities of DDC including Council House swap list, ASBO and Post Office Closures.

Dist Cllr Kenton gave a report covering LDF group and the new waste contract.

**b) Parish Councillors**

- i. STARR Written Report from Cllr Smith
- ii. ACRK – Report and Papers from Cllr Smith
- iii. Police Liaison Meeting – Written Report Cllr Smith

The above were noted by the members.

- iv. Cllr Hooper gave a report on the KAPC Dover Area committee meeting she had attended.

**17. COMMUNICATION****a) Village News Letter –Dec/Jan 2007 Edition**

The Clerk to put in a section about the Christmas trees. Cllr Kenton to write an article introducing himself as the new Chairman and giving the Christmas message from the Parish Council.

It was agreed that the series of articles on PC Committees would continue in Feb edition, Cllr Shevde to write something as Chairman of Planning Committee.

**b) Mercury Report**

Cllr Hooper had been informed of a parcel scam that could cost people up to £15 on there phone bill. It was agreed this should be advertised in the Mercury Round up.

**c) Web Site**

As per a and b above.

**18. DATE OF NEXT MEETING**

- a) Planning Meeting – Monday 12<sup>th</sup> Nov – 7.00pm
- b) Finance Meeting. Monday 12<sup>th</sup> Nov 2007 at 7.15pm –
- c) The next Ordinary meeting of the Parish Council on Monday 3<sup>rd</sup> Dec 2007

The meeting closed at 8.40pm