

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL. HELD AT THE
PARISH ROOM AT 7.45pm ON MONDAY 5th MARCH 2007**

Present: Councillors S Shevde S Smith I Mollart D Carr A Wiles
 M Pemble N Kenton S Hooper A Barwick

S Wells Clerk to the Parish Council

Dist Cllr Manion

PC Wright

1. APOLOGIES

R Priestley Community Warden & Cllr S Ruston

2. MINUTES OF LAST MEETINGS

a) Minutes of Ordinary meeting 7.45pm 5th Feb 2007

It was proposed by Cllr Hooper and seconded by Cllr Mollart that the minutes of the above meeting be signed as a true and correct record of the meeting, all agreed and the Chairman signed the minutes.

b) Minutes of Planning meeting 12th Feb 2007

It was proposed by Cllr Hooper and seconded by Cllr Mollart that the minutes of the above meeting be signed as a true and correct record of the meeting, all agreed and the Chairman signed the minutes.

The meeting was close at 7.35pm for a report from PC Wayne Wright. The meeting re-opened at 7.45pm.

4. ACTIONS FROM THE LAST MEETING

Allotments and Leisure Fields

Pond

New mower - The Clerk had obtained some details about mowers.

Action Discharged

Parade

The Clerk had meet with the DDC grants officer

Action Discharged

Code of Conduct

Consultation on amendments to the model code of conduct for Local Authority Members – this document had been circulated.

Action Discharged

Correspondence

Correspondence needing a response/decision

STARR action plan – the list of priorities had been sent to Cllr Scott at Sandwich Town Council

Action Discharged

FORTHCOMING EVENTS

Council Events

Annual Meeting 20th March – Agenda/Refreshments – the Girl Guides had agreed to deliver the agenda's.

Action Discharged

The Clerk to get the Wine and cheese, Cllr Pemble to provide crisps and scones and Cllr Ruston said he had glasses that could be used. **Action Sarah Wells, Cllr Pemble and Cllr Ruston.**

Ongoing

ALLOTMENTS AND LEISURE FIELDS

a) Pavilion

The Clerk had spoken to the Football Club, their solicitor was ill at the moment and this was holding things up. **Action Discharged**

b) Gun Park

- i. *Playground inspections* - The Clerk to get 3 x quotes for the 2007 playground inspection.

Action Discharged

c) Allotments

Shed on the Maymill side - the Clerk had been unable to get in contact with the key holder. She would keep trying. **Action Sarah Wells**

Ongoing

d) Pond

Trees marked with red spots - The Clerk had contacted Cluttons, the trees had been marked as part of a safety inspection of the whole Canterbury Estate. Any remedial work required would be undertaken by the Church Commissioners. **Action Discharged**

e) Allotments Play Area

Playdale play equipment – The Clerk had written a further letter and received an answer. **Action Discharged**

Wood Centenary Gardens entrance to the play area – the Clerk had checked the area and could not find any wood. It was assumed it had been moved by local residents. **Action Discharged.**

f) Picnic Site

Provision of a litter bin outside gate – the Clerk had written to KCC parks department. **Action Discharged**

Church Yard and Cemetery

Recreation Ground

Bowling Green Fence - The wooden fence at the end of the bowling green had been broken down from the Bull Inn side. The community warden had investigated and informed the Clerk that the part of the Bulls Garden that backs onto the bowling green is not open to the public, however they had had trouble with kids squeezing through a gap in the fence between the car park and this closed part of there garden. It was agreed that there was no point in replacing the fence until this problem had been solved. Cllr Kenton to contact DDC as the car park fence belongs to them. **Action Cllr Kenton Ongoing**

Communication

Village News Letter – Mar 2007 Addition – The article had been written as agreed at the last meeting.

Action Discharged

Mercury Report - The article had been written as agreed at the last meeting.

Action Discharged

Web Site – The information agreed at the last meeting had been posted on the web-site. **Action Discharged**

4. CODE OF CONDUCT

- a. Reminder to all Councillors that you have 28 days in which to inform the Monitoring Officer of any changes to your register of financial or other interests.
- b. DDC Standards Board - Nomination of Chairman and Vice Chairman
- c. Minutes and Agenda

a to c were discussed and noted by the members

- d. Consultation on amendments to the model code of conduct for Local Authority Members.

The document had been circulated and comments had been made by 6 councillors, it was agreed the Clerk should respond in line with the comments made.

Action Sarah Wells

5. CORRESPONDENCE

a) Correspondence needing a response/decision

- i. Sustainable Communities Bill Passes 2nd Reading
- ii. Pfizer Staff Volunteers

The above were noted by the members.

- iii. E-mail - Ref school admissions

The members were sorry to hear that a local child was having difficulty getting into Eastry School; however as the Parish Council had no control of the Schools admission process they were unable to help. The Clerk to contact the author of the e-mail.

Action Sarah Wells

b) Consultation Documents

None received

c) News letters and Circulars

- i. Enjoy England - celebrate St George's Day
- ii. ACRK - Rural News
- iii. The Relay
- iv. Southern Water - Winter 2007 Update
- v. Eastern and Coastal Kent NHS - Improving neuro-rehabilitation services in east Kent
- vi. NALCO - LCR

The above were discussed and noted by the members.

d) Other

- i. NALC - Review of the Quality Town and Parish Council Scheme

Noted

- ii. STARR Action Plan Delivery - Managers Report
- iii. STARR - Letter from Andrew Lown

It was agreed that Cllrs Shevde and Barwick would meet with Andrew Lown to take a tour of the Parish. The Clerk to forward their contact details.

Action Sarah Wells

6. HIGHWAYS

- a. Explore Kent
- b. Kids Trails

Noted by the Members

c. Gore Lane Bus Shelter – The tarmac in the lay-by is breaking up quite badly. The Clerk to report to the Highways Department. **Action Sarah Wells**

d. There is still vegetation overhanging the path in Mill Lane, as the Clerk has already written to the occupier of the property once it was agreed this should now be reported to the highways department. **Action Sarah Wells**

7. FINANCE

- a. Audit Commission - Appointment of External Auditor
- b. Parish Council Insurance
- c. DDC - Budget Consultation
- d. KCC - Pension Information

The above were discussed and noted by the members.

8. ACCOUNTS

Receipts	Feb 07			
	Church yard Inscription	32.00		
	Burial Rights	18.00		
		50.00		
Payments March 07- Description			Cheq No	Amount
	Mrs Broster		3561	275.00
	Richard Swain Toilet Cleaning	130.00		
	Toilet Supplies	12.35		
		142.35	3562	142.35
	Village Hall - Coffee Break -Dec & Jan		3563	118.80
	Kemp Bros and Sons - Work Gun Park		3564	52.00
	Petty Cash		3565	60.00
	ACRK membership		3566	35.00
	Clerks Salary January 2007	621.17	3567	621.17
	H M Revenue and Customs Income Tax	37.24		
	Employees NI	28.29		
	Employers NI	26.92		
		92.45	3568	92.45
	Employees Pension Contribution	43.83		
	Employers Pension Contribution	75.25		
		119.08	3569	119.08
	Clerks Expenses			
	Photocopier Cartridge	27.50		0
	BT Phone Charges	19.04		2.84
	Telephone/Board Band Tiscali Dec 06	16.45		2.45
		62.99	3570	62.99
				5.29

It was proposed by Cllr Pemble and seconded by Cllr Hooper that the above payments should be made, Cllr Smith was third signatory.

9. PLANNING

a) Applications

i. DOV/07/00200

Proposal: Erection of single storey side extensions and detached garage (existing garage to be demolished)

Location: 5 St Mary's Close, Eastry

The members had no objections to this application but would like the application DOV/03/00524 rescinded if this application is granted.

ii. DOV/07/00234

Proposal: Erection of residential care home

Location: Site adjoining Appledore, Mill Lane, Eastry

As this application had only just been received and had not been in the local press yet it was agreed that it should be discussed at a later date to give local residents time to make they feeling know. The Clerk to call a planning meeting for 6.15pm on 20th March 2007. **Action Sarah Wells**

b) Decisions

- i. Appeal APP/X2220/E/06/2027355/WF - Little Close, Church Street, Eastry - Appeal dismissed
- ii. DOV/07/00014 - Granted full Planning Permission - Single Storey Kitchen Extension - 8 Eastry Park - Northbourne Road, Eastry
- iii. TC/07/00006TC - Works to 23 trees - Larkfield House - notification to proceed

Noted by the members

c) Other

- i. Whitfield Action Group - Draft South East Plan - Portfolio of supporting statements

Noted by the members

- ii. Regional Housing Strategy Review 2007

To be discussed at the April meeting.

Action Sarah Wells

10. FORTHCOMING EVENTS

a) Council Events

- i. Annual Parish Meeting 20th March 2007

Preparations were in hand. PC Wright would be making the Police Report.

b) Outside Events

- i. Dover Waste Forum - 19th Feb 2007 1pm DDC Offices
- ii. Parish Council Elections Prospective candidates briefings sessions - DDC/KAPC Council Chambers, Council Offices, Whitfield on Monday 12 March 2007 and Friday 23 March 2007 between 6.00pm and 8.00pm.
- iii. DDC - Funding workshops 8, 12 and 14 March 2007.

Discussed and noted by the Council.

11. ALLOTMENTS AND LEISURE FIELDS**a) Pavilion**

No progress to report, the Clerk to contact Williamson and Barnes and ask them to chase the Football clubs solicitor. **Action Sarah Wells**

b) Gun Park

- i. Safety Inspections

The quotes were discussed, it was agreed that Wicksteed leisure should be asked to undertake the inspection this year. The Clerk to make the arrangements. **Action Sarah Wells**

c) Allotments

The rent invoices will be sent out in March. **Action Sarah Wells**

d) Pond

- i. Letter from Cluttons - Can install bollards but they are unable to help with costs.
- ii. What type of bollards - Wood - Plastic – Concrete

After some discussion it was agreed that wooden bollards would be in keeping with the area. The Clerk to order the bollards and get Mr Kemp to install them. **Action Sarah Wells**

- iii. Mower

The specifications obtained by the Clerk were discussed. Cllr Kenton was authorised to spend up to £400 on a mower. **Action Sarah Wells**

e) Allotments Play Area

- i. Letters from Playdale

Noted by the members

f) Picnic Site

- i. KCC - Letter ref bin outside picnic site

The Parks department did not want a bin installed outside the picnic site.

g) Correspondence

None received

12. CHURCHYARD AND CEMETERY**a) Churchyard & Cemetery**

- i. Letter from Cluttons - Church Commissioners are waiting for the determination of the LDF before they will consider the extension to the Cemetery.

The members were not happy with this response, the Clerk to write back to Cluttons, asking for the small piece of land mentioned in correspondence in 2000. **Action Sarah Wells**

b) Recreation Ground

- i. Bowling Green Fence - Cllr Kenton still needs to check with DDC

13. COFFEE BREAK

- a. Letter from Chief Inspector Cottam - Grant for Coffee Break

Noted

14. PARADE

The Clerk and Mr Eldridge had meet with DDC grants officer to discuss possible funding sources for the Parade project.

15. REPORTS**a) Dist Cllrs**

Cllr Manion and Kenton reported on DDC activities.

b) Parish Councillors

Cllr Carr reported on the Sandwich Neighbourhood Forum. Cllr Smith reported on the Young Peoples Club.

16. COMMUNICATION**a) Village News Letter – April 2007 Addition**

Parish Council Elections, Change to black box collection days and 2nd Anniversary of the Parish Council web-site. **Action Sarah Wells**

b) Mercury Report

Parish Council elections and Annual Parish Meeting. **Action Sarah Wells**

c) Web Site

As per Village News.

17. DATE OF NEXT MEETING

- a) The Annual Parish Meeting is on Monday 20th March 2007 at 7.00pm in the Village Hall
- b) The next Ordinary meeting will be on Monday 2nd April 2007 7.30pm

The meeting closed at 9.25pm.