



*DDC – Neighbourhood Forums - Clerking duties* - The Clerk had informed the forum organisers that the Council were willing to fund Clerking services for the Sandwich Neighbourhood forum. **Action Discharged**

### **News letters and Circulars**

*Green Gang Activities* - The Clerk had asked for an e-mail version of the Green Gang flyer, this could be put on the web-site in its entirety and activities close to the Parish Advertised in the Village News and Mercury.

**Action Discharged**

### **Highways**

*Letter Ref footpath from Picnic Site* - the letter had been forwarded to the Parks department.

**Action Discharged**

*Fly tipping Orchard Road* - Cllr Kenton had been in contact DDC.

**Action Discharged**

*Dog Waste bin Peak Drive* - The Clerk had e-mail DDC and asked for a dog waste bin to be installed.

**Action Discharged**

*Overgrow hedges in Mill Lane* - The Clerk had written to the occupiers asking them to cut back the overhanging vegetation.

**Action Discharged**

*Meeting with PROW officer 17-10-06* - The Clerk had spoken to the PROW officer, unfortunately the footpaths budget has been spent for this year and only emergency work is being undertaken until the start of the new financial year.

**Action Discharged**

### **Finance**

*Precept* - The Clerk had informed DID of next years precept.

**Action Discharged**

### **Forthcoming Events**

#### **Council Events**

*Annual Meeting – Agenda* - The final agenda had been produced for discussion later in the meeting.

**Action Discharged**

#### **Allotments and Leisure**

#### **Pond**

**Parking on the grass** - The Clerk had written to the Church Commissioner Church Land agents asking if bollards could be installed.

**Action Discharged**

The Clerk had contacted Paul Hadaway of the Countryside Agency.

**Action Discharged**

#### **Churchyard & Cemetery**

*Request for a memorial in the Cemetery* - The Clerk had spoken to the applicant and was satisfied with the additional details provided for the monument.

**Action Discharged**

*Consecration of Church Yard* - the Clerk had written to the Diocese registry as agreed.

**Action Discharged**

*Extension to Cemetery* - The Clerk had written to the Archdeacon and the Land Agents.

**Action Discharged**

## **Parade**

The Clerk to arrange to meet with the DDC grants officer.

**Action Sarah Wells Ongoing**

## **Communication**

*Village News Letter – Feb 2007 Addition* - The Clerk had put written the article.

**Action Discharged**

*Mercury Report* - The information had been forwarded to the village correspondent.

**Action Discharged**

## **4. CODE OF CONDUCT**

- a) Reminder to all Councillors that you have 28 days in which to inform the Monitoring Officer of any changes to your register of financial or other interests.

Noted by the Council

- b) Consultation on amendments to the model code of conduct for Local Authority Members.

To be circulated separately for comment and discussion at the next meeting.

**Action Sarah Wells and Councillors**

## **5. CORRESPONDENCE**

### **a) Correspondence needing a response/decision**

- i) Meeting of STARR Committee - Parish Council have been asked to give their priority of STARR action plan -

The members had given their priorities, the Clerk to forward to Cllr Scott at Sandwich Town Council

**Action Sarah Wells**

### **b) Consultation Documents**

None received

### **c) News letters and Circulars**

- i. LCR
- ii. Eastry Matters
- iii. Oast to Coast
- iv. Erha - The Bulletin
- v. Clerks and Councils Direct
- vi. Southern Water - Hosepipes and sprinkler ban lifted
- vii. DDC Close to home
- viii. KAPC News
- ix. Green gang - Feb& March

The above were discussed and noted by the Council.

### **d) Other**

Nothing received

## **6. HIGHWAYS**

- i. Kent Highway Service News
- ii. Kent Highways Services - Additional Understanding Leaflets

Discussed and noted by the Council

## 7. FINANCE

- i. Report & Accounts 2006 - Superannuation fund

Noted by the Council

## 8. ACCOUNTS

<b>Receipts</b>	<b>Jan 07</b>	
Football Club Pavilion Use	188.00	
Girl Guides Parish Room Use	64.50	
Ashes Interment - Shewood	112.00	
EDF Energy Way leave	50.59	
Allotment Deposit - Hawks	10.00	
	<b>425.09</b>	

<b>Payments Feb 07- Description</b>		<b>Cheq No</b>	<b>Amount</b>	<b>VAT</b>
Mrs Broster		3551	275.00	
Richard Swain Toilet Cleaning	130.00			
Toilet Supplies	2.25			
	<b>132.25</b>	3552	132.25	
Kean Mowers Ltd - Strimmer Service		3553	129.82	19.32
Glasdon UK - Bollard Keys		3554	28.29	4.21
EDF Energy - Pavilion Electricity	60.39			2.88
EDF Energy - Parish Room Electricity	36.74			1.75
	<b>97.13</b>	3555	97.13	
Eastry PC Web Site		3556	52.80	
KCC -Overtrousers Environmental Engineer	9.73			1.45
KCC Safety Boots Environmental Engineer	44.85			6.68
	<b>54.58</b>	3667	54.58	

Clerks Expenses Tele/Broadband Nov 06	31.23			4.65
Clerks Expenses Tele/Broadband Dec 06	25.63			3.82
	<b>56.86</b>			
Clerks Salary January 2007	621.16			
	<b>678.02</b>	3558	<b>678.02</b>	
H M Revenue and Customs Income Tax	37.25			
Employees NI	28.29			
Employers NI	26.92			
	<b>92.46</b>	3559	92.46	
Employees Pension Contribution	43.83			
Employers Pension Contribution	75.25			
	<b>119.08</b>	3560	119.08	

It was proposed by Cllr Wiles and seconded by Cllr Carr that the above payments should be paid, all agreed. Cllr Barwick was third signatory.

## 9. PLANNING

### a) Applications

Nothing to discuss

### b) Decisions

None received

### c) Other

None received

## 10. FORTHCOMING EVENTS

### a) Council Events

- i. Annual Meeting 20<sup>th</sup> March – Agenda/Refreshments

The final draft was agreed. It was agreed it should be printed in the Village News, and the Clerk should ask the Girl Guides if they could deliver the agenda this year.

**Action Sarah Wells**

The Clerk to get the Wine and cheese, Cllr Pemble to provide crisps and scones and Cllr Ruston said he had glasses that could be used.

**Action Sarah Wells, Cllr Pemble and Cllr Ruston.**

- ii. KAPC - Dover Area Committee meeting

Cllr Hooper and Pemble had been unable to attend

- iii. Christmas 2007 - Decorations

It was agreed that no additional decorations should be purchased.

- iv. Planning Information Day - Sat 17<sup>th</sup> March

Noted by the members

- v. Letter from Rev Kent - Not going to speak at annual meet

Noted by the members

#### **b) Outside Events**

- i. Village of the Year Tree Planting – 24<sup>th</sup> Jan 2007 Eastry Primary School
- ii. The Progressive Council – Wed 24<sup>th</sup> Jan – Harrietsham Village Hall
- iii. ACRK - Kent Communities Halls Conference - Sat 14<sup>th</sup> April 2007
- iv. ACRK - Fire Safety Briefings 15<sup>th</sup> Feb & 15<sup>th</sup> March 2007

The above were discussed and noted by the members

- v. Sandwich Neighbourhood Forum - 13<sup>th</sup> Feb 2007

Cllrs Carr and the Clerk to attend.

### **11. ALLOTMENTS AND LEISURE FIELDS**

#### **a) Pavilion**

The members were concerned that nothing had happened since the letter from Williamson and Barnes in December. The Clerk to contact the football club. **Action Sarah Wells**

#### **b) Gun Park**

- i. RoSPA - 2007 Inspection of Children's Play Areas 2007.

The Clerk to get quotes for the 2007 playground inspection. **Action Sarah Wells**

#### **c) Allotments**

Cllr Hooper reported that the shed on the Maymill side was still locked, the Clerk to contact the holder of the key. **Action Sarah Wells**

#### **d) Pond**

Cllr Hooper reported that two of the trees had been marked with red spots as if they had been inspected and marked for work. As this had not been arranged by the Parish Council it was assumed it had been done by the Church Commissioners. The Clerk to investigate. **Action Sarah Wells**

Cllr Mollart informed the members that the lease on the pond was due to end later this year. After some discussion it was agreed that the Council would like to continue to manage the pond in the future should the Church Commissioner wish to enter into a new lease.

#### **e) Allotments Play Area**

The Clerk had been contacted by a resident at Centenary garden to say that Playdale had visited the Play Area on the evening of 18-1-07 and stayed at the side for about 20 minutes. As the Parish Council had still had no feedback from Playdale it was agreed the Clerk should write and ask what the outcome of this visit had been. **Action Sarah Wells**

It was reported that some of wood had been dumped by the Centenary gardens end entrance to the play area, the Clerk to look at and make any necessary arrangements. **Action Sarah Wells**

#### **f) Picnic Site**

- i. Provision of a litter bin outside gate

Cllr Hooper reported that a lot of rubbish was being dumped outside the picnic site gates. It was felt the rubbish was coming from cars that parked in the entrance when the site is closed, the member wondered if the provision of a litter bin would help the problem. The Council would be willing to pay for the provision and installation of a bin if KCC Parks department would arrange for it to be emptied. The Clerk to contact the parks department to discuss the matter.

**Action Sarah Wells**

### **g) Correspondence**

None received.

## **12. CHURCHYARD AND CEMETERY**

### **a) Churchyard & Cemetery**

Nothing to discuss

### **b) Recreation Ground**

- i. Bowling Green Fence

The wooden fence at the end of the bowling green had been broken down from the Bull Inn side. The community warden had investigated and informed the Clerk that the part of the Bulls Garden that backs onto the bowling green is not open to the public, however they had had trouble with kids squeezing through a gap in the fence between the car park and this closed part of there garden. It was agreed that their was no point in replacing the fence until this problem had been solved. Cllr Kenton to contact DDC as the car park fence belongs to them.

**Action Cllr**

**Kenton**

## **13. COFFEE BREAK**

Cllr Mollart reported that attendance is still good. The Art group had asked if they could put on an exhibition of their work during coffee break. It was felt this would be of interest and may encourage more people to attend.

## **14. PARADE**

Ongoing

## **15. REPORTS**

### **a) Dist Cllrs**

Cllrs Manion and Kenton reported on their activities at DDC

### **b) Parish Councillors**

Cllr Smith reported on the meeting of the Village Hall Management Committee.

## **16. COMMUNICATION**

### **a) Village News Letter – Mar 2007 Addition**

05/02/07

135

Parish Council Elections, Annual Meeting agenda, Hosepipe ban lifted and Designated public places order.

**Action Sarah Wells**

**b) Mercury Report**

Parish Council Elections, Annual Meeting agenda, Hosepipe ban lifted

**Action Sarah Wells**

**b) Mercury Report**

**c) Web Site**

Parish Council Elections, Annual Meeting agenda, Hosepipe ban lifted and Designated public places order.

Links to information for would be Councillors.

**Action Sarah Wells**

**17. DATE OF NEXT MEETING**

- a) The next Ordinary meeting will be on **Monday 5<sup>th</sup> March 2007 7.30pm**