

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL. HELD AT THE
PARISH ROOM AT 7.00pm ON MONDAY 12th DECEMBER 2005**

Present: Councillors S Shevde S Smith I Mollart (Chair)
 N Kenton M Jones A Barwick

S Wells Clerk to the Parish Council

The Chairman welcomed Mr A Barwick to the Parish Council; Mr Barwick signed the Declaration of Acceptance of Office.

1. APOLOGIES

Cllrs D Carr, A Wiles, M Pemble & S Hooper. Dist Cllr Manion & Mr B Priestley

2. MINUTES OF LAST MEETINGS

a) Minutes of Ordinary meeting 7.00pm 7th Nov 2005

It was proposed by Cllr Shevde and seconded by Cllr Smith that the Minutes of the Ordinary meeting of the Parish Council held on 7th Nov 2005 be signed as a true and correct record. All agreed, the Chairman signed the minutes.

b) Minutes of Planning Committee Meeting 22nd Nov 2005 at 6.15pm

It was proposed by Cllr Shevde and seconded by Cllr Smith that the Minutes of the Planning Committee Meeting of 22nd Nov 2005 at 6.15pm be signed as a true and correct record. All agreed, the Chairman signed the minutes.

c) Minutes of Allotments and Leisure Fields Sub-committee Meeting 22nd Nov 2005 at 6.45pm

It was proposed by Cllr Shevde and seconded by Cllr Smith that the Minutes of the Allotments and Leisure Fields Sub-committee meeting of 22nd Nov 2005 at 6.45pm be signed as a true and correct record. All agreed, the Chairman signed the minutes.

d) Minutes of Footpath Sub-committee Meeting 22nd Nov 2005 at 7.00pm

It was proposed by Cllr Shevde and seconded by Cllr Mollart that the Minutes of the Footpaths Sub-committee meeting of 22nd Nov 2005 at 7.00pm be signed as a true and correct record. All agreed, the Chairman signed the minutes.

e) Minutes of the Finance Committee Meeting 5th Dec 2005

It was proposed by Cllr Shevde and seconded by Cllr Kenton that the Minutes of the Finance Committee meeting of 5th Dec be signed as a true and correct record. All agreed, the Chairman signed the minutes.

4. ACTIONS FROM THE LAST MEETING

Parish Council Vacancy

The Clerk had written to the two candidates.

Action Discharged

Code of Conduct

Standards Committee Representative – Vote – the Council vote had been forwarded to DDC.

Action Discharged

Correspondence

a) Correspondence needing a response/decision

i) *STARR Initiative – Asking for a non-voting Parish Rep* – the Clerk had informed Sandwich Town Council that Cllr Smith would be representing Eastry Parish Council.

Action Discharged

ii) *Voluntary Land Registration* – the Clerk had not yet filled in the land registry forms.

Action Sarah Wells Ongoing

iii) *Kent Police Authority – Force restructuring* – the Clerk had written in support of Kent Police Authority.

Action Discharged

iv) *DDC – Overnight Lorry Parking / Bus Related matters* – the Clerk had responded to DDC as agreed.

Action Discharged

Highways

Speed Watch – The Clerk had been in contacted with PC Foster and sent in the necessary forms to get roads in Eastry assed for Speed watch.

Action Discharged

KCC – Vegetation Clearance of Public Rights of Way – the Clerk has sent the return as agreed at the Footpath committee meeting.

Action Discharged

Kent Highway Services – Parish and Town Council Seminar – the Clerk had attended the Seminar.

Action Discharged

Christmas Trees – the Christmas tree had been erected outside the Village Hall.

Action Discharged

Finance

2006/07 Budget Talks – a draft budget had been produced for the Finance Committee meeting on 5th Dec.

Action Discharged

Village Information Booklet

The Guides had delivered the booklet.

Action Discharged

Allotments and Leisure Fields

Pavilion – the Clerk had spoken to the solicitor, and instructed him to offer a 20 year lease provided the football club are willing to contract out of the Landlord and Tenant Act 1954.

Action Discharged

Gun Park

Mark Jones Tree Surgery - Quote for Tree works – the quote had been accepted.

Action Discharged

Quote for Work to rectify faults identified on Annual Safety Inspection – the quote had been accepted as agreed at the last meeting.

Action Discharged

The Clerk reported that she had not ordered the new bench as she had found one belonging to the Parish Council in the pavilion. It was agreed that she should ask Kemp Bros and Sons to recover the old benches and install the one from the Pavilion. **Action Sarah Wells**

Pond – The Clerk had asked the tree warden to look at the trees at the Pond and provide a list of any work that he feels is necessary. **Action Discharged**

Churchyard and Cemetery

Churchyard – The Clerk had been in contact with the Rev Kent and he had written to the Bishop asking when he would be able to undertake the consecration. **Action Discharged**

Recreation Ground

i) *Quote for work to Bowling Club Wall* – the Clerk had been in contact with the Insurance Company, the wall is not covered by the Parish Council insurance. Allianz Cornhill will only cover walls and Fences for vehicle and animal impact. The insurance company also said it would be very difficult to claim of homeowners insurance as it would be necessary to prove negligence. **Action Discharged**

ii) *Request from the School to use the Recreation Ground for play-time during Christmas Rehearsals at the Church.* – The Clerk had written to the school as agreed. **Action Discharged**

Coffee Break

The Clerk had e-mailed the Chairman of the Village Hall committee and asked if the puzzles could be stored in the upstairs committee room. **Action Discharged**

4. CODE OF CONDUCT

- a) Standards Board Rep – Bryan Curtis
- b) Town and parish Standard 05

a and b were noted by the Council

5. CORRESPONDENCE

a) Correspondence needing a response/decision

Nothing to discuss

b) Consultation Documents

- i) DDC ASBU – Designated Public Places

After some discussion it was agreed that the Council would write in support of DDC plans for Designated Public Places. **Action Sarah Wells**

c) News letters and Circulars

- iii) Safer Kent Awards
- iv) SERPA News
- v) ACRK News and enclosures
- vi) DDC – Christmas Events
- vii) News Article – save us from these super councils
- viii) The Relay

- ix) ACRK – Funding New Parish Plans
- x) DDC Black Box recycling Calendars
- xi) Neighbourhood Watch News
- xii) Abainfo
- xiii) KAPC News

i to xiii were discussed and noted by the Council

d) Other

- i) DDC Play Area Review

Noted

6. HIGHWAYS

- a) DDC – “The Copse” signs have been ordered.

Noted

7. FINANCE

- a) Recommendation from the Finance Committee meeting of 5-12-05
 - a. That the Draft Budget be adopted by the Council
 - b. That the Council Precept for £41,000 for 2006/07

It was proposed by Cllr Shevde and seconded by Cllr Kenton that the above recommendations be adopted by the Council, all agreed.

- b) Precept 2006/07 estimate due 10-2-06
- c) DDC Budget Setting Timetable
- d) KCC – Local Government Pension Scheme Information

b to d were discussed and noted by the Council

8. ACCOUNTS

Note Cheque No3340 written to White Mill Farm shop between Meetings for Purchase of Christmas tree as agreed at Nov PC meeting. Not needed, tree obtained for £5 else were.

| Payments | VAT | Cheque No |
|---|--------------|-----------|
| December | | |
| Mr Swain - Toilet Cleaning Supplies Nov | 4.63 | 3355 |
| Cllr Smith Travelling to Village of Year pres | 15.40 | 3356 |
| January Payments - Next meet 09-01-06 | | |
| Mrs Broster | 260.00 | 3357 |
| Mr Swain | 125.00 | 3358 |
| S .Wells Salary Dec | 597.49 | 3359 |
| Income Tax | 33.89 | |
| Employees NI | 26.62 | |
| Employers NI | 25.34 | |
| Inland Revenue | 85.85 | 3360 |

| | | | |
|------------------------------------|---------------|--------|------|
| Employees Pension Contribution Nov | 42.00 | | |
| Employers Pension Contribution Nov | 72.10 | | |
| | 114.10 | 114.10 | 3361 |

It was proposed by Cllr Jones and seconded by Cllr Kenton that the above payments should be made, all agreed. Cllr Smith was third signatory.

9. VILLAGE INFORMATION BOOKLET

This had been distributed and well received. However the Clerk had two complaints from businesses that had not been included. It was agreed that the Clerk should write back informing them that only those business that returned their data input form could be included. **Action Sarah Wells**

10. PLANNING

a) Applications

- a. Offshore wind power electricity generating station – Forness Point

After some discussion it was agreed that no comments should be put forward by the Parish Council.

b) Decisions

- i) DOV/05/00728 _ granted full planning permission - erection of two storey rear extension – Westbrea, Hay Lane, Ham

Noted

c) Other

- b. Fence – Bakery

Noted

- c. DDC LDF – Rural Settlements

The Council had responded the questions in this letter already. The Clerk was instructed to respond again. **Action Sarah Wells**

11. FORTHCOMING EVENTS

a) Council Events

Annual Parish Meeting – The Clerk to book the Village Hall in May 2006. **Action Sarah Wells**

b) Outside Events

- i) Affordable village housing – seminar – Newchurch Village Hall – Tue 17 Jan 2006

Noted.

12. ALLOTMENTS AND LEISURE FIELDS

a) Pavilion

- d. Letter from Williamson & Barns ref Lease

Noted

b) Gun Park

- i) Letter from Youth Club

c) Allotments

Nothing to discuss

d) Pond

Nothing to discuss

e) Allotments Play Area

Nothing to discuss

f) Correspondence

None

13. CHURCHYARD AND CEMETERY**b) Churchyard**

Nothing to discuss

c) Recreation Ground

- i) Quote Tree work Bowling Green/ Wall

It was proposed by Cllr Mollart and seconded by Cllr Shevde that this quote should be accepted, all agreed.

- ii) Charity Commission news

Noted

- iii) Bowling Green Wall

It was agreed that as this was a major repair that it should be a capital project. The Clerk to get additional quotes for the work.

Action Sarah Wells

14. COFFEE BREAK

Still being well attended.

15. PARADE

- a) Williamson & Barnes

It was agreed that the Clerk should write to Mr and Mrs Chan asking them to contact Mr Eldridge.

Action Sarah Wells

16. REPORTS

a) Dist Cllrs

Dist Cllr Kenton gave a report covering Local Development Framework, Play area review and waste recycling. The Chairman asked if Dist Cllrs Manion and Kenton could provide a monthly report for the Eastry Village News, Cllr Kenton agreed. **Action Cllr Kenton**

b) Parish Councillors

- i) Youth Club – Cllr Smith gave a report from the last committee meeting.

The Chairman was concerned that no paid Youth Workers were working at the Youth Club, it was agreed that Cllr Smith should bring this up at the next Youth Club committee meeting.

17. MERCURY REPORT

Coffee Break opening over Christmas and New Year. Highways fault reporting number.

After some discussion it was agreed that an article from the Parish Council should be put forward for every issue of the Eastry Village News. For next month the following should be included, SE Plan, Precept, Trees in the Bowling Green, Change of Ground Maintenance Contractor, maintenance work in the Gunn Park, Highways Faults reporting number and the ASBU designated Public Places.

Action Sarah Wells

18. DATE OF NEXT MEETING

The next Ordinary meeting will be on **Monday 9th January 2005**

The meeting closed at 8.35pm.