

**MINUTES OF THE ORDINARY MEETING OF EASTRY PARISH COUNCIL. HELD AT THE  
PARISH ROOM AT 7.15pm ON MONDAY 3<sup>rd</sup> OCTOBER 2005**

Present: Councillors            S Shevde            S Smith            I Mollart (Chair)            S Hooper  
   N Kenton            M Jones            D Carr                            A Wiles  
   M Pemble

Dist Cllr Manion            S Wells Clerk to the Parish Council  
Lesley Ives – DDC Regeneration Community Support Office

## **1. APOLOGIES**

Cllrs M Jones & F Thompson and P C Wright

## **2. PARISH COUNCIL VACANCY**

- a) Letter from Mr Driver
- b) Letter from Mr A Barwick

The Applicants were discussed and it was agreed that the applicants should be invited to attend an interview with the Chairman, Vice Chairman and Cllr Kenton. The Clerk to arrange. **Action Sarah Wells**

## **3. MINUTES OF LAST MEETINGS**

- a) Minutes of Planning Committee Meeting 6.30pm 5<sup>th</sup> Sept 2005

It was proposed by Cllr Shevde and seconded by Cllr Hooper that the above minutes should be signed as a true and correct record of the meeting, all agreed, the Chairman signed the minutes.

- b) Minutes of Ordinary meeting 7.15pm 5<sup>th</sup> Sept 2005

It was proposed by Cllr Pemble and seconded by Cllr Hooper that the above minutes should be signed as a true and correct record of the meeting, all agreed, the Chairman signed the minutes.

## **4. ACTIONS FROM THE LAST MEETING**

*Footpath from Mill Bank to Mill Lane* – the PROW officer to chase the contractors again. He had agreed to providing Finger Posts, this would be added to the next programme of work. **Action Discharged**

### **Correspondence**

*Neighbourhood Watch Liaison Officer* – the Clerk had replied to the survey as instructed.

**Action Discharged**

*ACRK – news & Local Works – Sustainable Communities Bill* – the Clerk had circulated these documents

**Action Discharged**

### **Highways**

*Dog Loo* – The Clerk had checked with the Parishes Environmental Engineer and been informed that the Dog Loo was rarely used. She had also spoken to the Environmental Health Officer at DDC, he had recommended that the Dog Loo be closed, he was concerned about contamination of the ground after prolonged use.

It was agreed that the Clerk should put a notice on the gate saying the area would be closed from 1-11-05 and that poop scoop bags are available free of charge from the Newsagents and the Chemist.

**Action Sarah Wells**

*Complaint about overgrown trees Poison Cross* – the Clerk had reported this to the Highways department again.

**Action Discharged**

*Refurbishment – The Showroom, The Cross, High Street* – the Clerk had responded as agreed at the last meeting.

**Action Discharged**

*Speed Watch Information From Cllr Jones* – this had been circulated.

**Action Discharged**

*Complaints about lorries speeding in Mill Lane and Gore Lane* – PC Foster had been asked to arrange speed checks.

**Action Discharged**

## **Planning**

*DDC – Planning Application Publicity* – the Clerk had sent the return to DDC.

**Action Discharged**

## **Allotments and Leisure Fields**

*Allianz Cornhill – Full inspection report* – the Clerk had asked Playdale and LCC Landscape service for quotes to correct the defaults.

**Action Discharged**

*Pavilion.*

Cllr Hooper had instructed the Solicitor and informed the football club they would need for arrange for cleaning after September.

**Action Discharged**

## **Churchyard and Cemetery**

The Clerk had asked Mark Jones for quotes for the Tree work.

**Action Discharged**

## **Parade**

The Clerk had written to the Solicitors about the Lease

**Action Discharged**

## **5. CODE OF CONDUCT**

- a) A reminder to all Councillors that should there be any changes to the information entered on your register of financial or other interest forms; you have 28 days in which to inform the DDC Monitoring Officer.

Noted by the Council

- b) DDC Standards Board Committee – Appointment of Parish Representative

The Council did not wish to nominate a representative.

## 6. CORRESPONDENCE

- a) DDC – Variance of premises licence Bull Inn Eastry
- b) BTCV –Tree warden Scheme
- c) Newsbeat
- d) East Kent NHS Annual Report and Patient notes
- e) Early years and childcare news
- f) Pfizer Community News
- g) Neighbourhood Watch News

a and g were discussed and noted by the Council

- h) ACRK – News Letter
- i) KAPC – Parish News
- j) Clerks and Councils Direct
- k) Local Works
- l) erha – 2005 Report and review

h to l to be circulated next month

- m) Land Registry – Voluntary First Registration of Title

The Clerk to find out how much it would cost the Council

**Action Sarah Wells**

- n) Canterbury festival – Community Opera workshop

## 7. HIGHWAYS

- a) Speed Watch Information From Cllr Jones
- b) Offer of Speed watch partnership from Woodnesborough Parish Council

Speed watch was discussed at length. It was agreed that more information was required. The Clerk to ask for it to be made an agenda item at the forthcoming Police Liaison Meeting.

**Action Sarah Wells**

## 8. FINANCE

- a) 2006/07 Budget Talks

After some discussion it was agreed the Clerk should produce a draft budget for discussion next month.

**Action Sarah Wells**

## 9. ACCOUNTS

### CAPITAL ACCOUNT

No transactions

<b>Payments for Sept</b>		VAT	Cheque No
Mrs Broster - Sept	250.00		3313
Mr Swain - Toilet Cleaning Contract Sept	125.00		
Mr Swain - Toilet Cleaning Supplies Sept	2.14		
	<b>127.14</b>	127.14	3314
Eastry PCC - Church Yard Wall Repairs	1100.25		3315
Kemp Bros & Son- Repairs Rec Seat	247.58		3316

Cllr S Smith - travelling to V of Y Awards		36.89		3317
N C Brown - Repairs Boiler Parish Room		238.00		3318
S .Wells Salary Sept	624.76			
Clerks Expenses Office Allowance Jul - Sept	57.00			
Internet Access	10.99		1.64	
Telephone	38.25		5.70	
	<b>731.00</b>	731.00		3319
Income Tax	43.35			
Employees NI	32.12			
Employers NI	37.38			
Inland Revenue	<b>112.85</b>	112.85		3320
Village Hall Hire Aug Coffee Break	48.00			
Village Hall Hire Sept Coffee Break	60.00			
	<b>108.00</b>	108.00		3322
Spectrum Safety - Fire Extinguisher Check PR	40.14		5.98	
Spectrum Safety - Fire Extinguisher Check Pav	40.14		5.98	
	<b>80.28</b>	80.28		3321
KCC - Supplies Toilets and Flu Tube		15.67	2.33	3323
		<b>3047.66</b>	<b>21.63</b>	

It was proposed by Cllr Smith and seconded by Cllr Kenton that the above payment be made, Cllr Wiles was the third signatory. An error with Cheque no 3319 was identified by signing Councillors. The Clerk should have been 624.53 not 624.76, it was agreed that the overpayment should be stopped out of the Clerks October Salary.

## 10. VILLAGE INFORMATION BOOKLET

Cllr Carr presented a draft of the Eastry Resource, this was inspected by Councillors and some alterations agreed. Cllr Carr to arrange for 1000 copies to be printed. The Chairman thanked Cllr Carr for all his hard work, it was agreed by all present that the design and layout were very good and that the booklet would be a very useful resource to parishioners.

## 11. VILLAGE OF THE YEAR COMPETITION

The Chairman read out the list of topics she thought should be covered by the Parish Council at the presentation on the 17<sup>th</sup> October. She asked that as many Councillors as possible attend.

## 12. PLANNING

Nothing to discuss

**13. FORTHCOMING EVENTS**

- a) KAPC – Finance Information Day
- b) Police Liaison Meeting - Dover Thursday 20<sup>th</sup> October 2005

Cllr Smith to attend the Clerk to book a place.

**Action Sarah Wells**

- c) ACRK – Annual Meeting – 19<sup>th</sup> October – Harietsham Village Hall 2pm

Cllr Smith and Hooper to attend, the Clerk to book places and lunch.

**Action Sarah Wells**

**14. ALLOTMENTS AND LEISURE FIELDS**

- a) Pavilion
  - a. Draft Lease

After some discussion with Lesley Ives it was agreed that the Parish Council should hold off on the lease, she felt there may be another way of giving the Football Club responsibility for the Pavilion that would make it easier for them to get grant funding. The Clerk to copy the documentation sent by the solicitor to Ms Ives.

**Action Sarah Wells**

- b) Gun Park
  - a. Letter ref youth parked on Youth Club Land

After some discussion it was agreed that the Clerk would write to the Youth Club Committee and ask if any action could be taken to prevent unauthorised vehicles using the Youth Club car park. Also to ask if the loosed rubble on the site of the old building could be removed or concreted over to prevent stones being thrown onto the Gun Park.

**Action Sarah Wells**

- b. Safety Inspection – Still waiting quotes for the work to rectify faults

- c) Allotments

Some discussion took place about the lack of allotment holders.

- d) Pond

The management Programme should be ready for inspection soon.

- e) Allotments play Area

- a. Safety Inspection – Still waiting quotes for the work to rectify faults

- f) Correspondence

- a. Kent County Playing Fields Association - The Playing Field
  - b. DDC – Open Space, Sports Needs and Recreational Facilities

a and b were noted by the Council

- c. DDC – Consultation on the Provision of Play Areas

The Clerk to respond to the Consultation document

**Action Sarah Wells**

## 15. CHURCHYARD AND CEMETERY

- a) Rev Kent – Memorials in the Churchyard

It was agreed that a working party would be formed to carry out some work to vegetation in the Church Yard.

**Action Cllr Mollart**

- b) Abba info

noted

- c) Rev Frank Kent – Parish Room – First Aid box and Third Party Insurance

Although there is a first aid box in the Parish Room that can be used by anyone using the hall, only those using the hall on Parish Council business are covered by the Parish Council's Insurance. The Clerk to reply to Rev Kent.

**Action Sarah Wells**

## 16. COFFEE BREAK

The Chairman gave a report on the Coffee Break

## 17. PARADE

- a) Williamson & Barnes – update on lease for Parade

As it seemed as if the leases would soon be signed it was agreed that the Clerk should arrange a meeting with the architect, Mr Eldridge, the Chairman and the Chairman of Highways to discuss next steps. Possible dates were agreed.

**Action Sarah Wells**

## 18. REPORTS

Dist Cllrs Manion and Kenton gave brief reports on the activities of DDC.

## 19. MERCURY REPORT

The Eastry Resource, Web-site and Canterbury Community opera to be included and petrol theft from motor vehicles.

## 20. DATE OF NEXT MEETING

The next Ordinary meeting will be on Monday 7<sup>th</sup> November 2005